

Raymond School Board Meeting
September 7, 2016
Raymond High School Media Center
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Approved October 19, 2016

Call to Order: The meeting was called to order at 7:00 PM. Present: School Board Members John Harmon, Jaclyn Serrine, Joe Saulnier, Susan Pettigrew, and Diane Naoum (7:04 PM); Student Representative to the School Board James Coomey; Superintendent of Schools Ellen Small; Business Administrator Ron Brickett; Lamprey River Elementary School Principal Bryan Belanger; Raymond High School Principal Steve Woodward; Iber Holmes Gove Middle School Principal Bob Bickford; Raymond High School Assistant Principal Peter Weaver.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Public Input: There was no public input forthcoming.

Principals' Reports: Mr. Belanger reported on the opening of Lamprey River Elementary School, including the following: kindergarten students have been doing well adjusting to a full day schedule; thank you to the custodial staff who prepared the building; welcome and thank you to the front office staff getting the new year started; they are continuing screening for math and reading, which began immediately this year, so students who need help can be targeted; they are continuing work with UNH for literacy professional development; welcome to the new staff; the Principal's Coffee Hour is September 23 at 9:30 AM; and 86% of parents have logged into PowerSchool.

Mr. Woodward reported on the opening of Raymond High School, including the following: administration met with each grade individually; the Moving Up Ceremony was held last Thursday for the upperclassmen to welcome the freshmen; welcome to new staff; review of the new protocol to sign onto the wireless. The RHS Principal's Forum is September 19 at 6:00 PM.

Mr. Bickford reported on the opening of Iber Holmes Gove Middle School, including the following: thank you to custodial and office staff; two days of professional development for teachers; smooth opening day of school, everything so far has gone well; IHGMS Art Teacher Mary Ann Lessard has been named the NH Art Teacher of the Year; Title I is on track for services to start on Monday; parents are logging into PowerSchool and students are getting acclimated to their student accounts as well; 271 students have been registered online; IHGMS Principal's Coffee Hour is on Thursday, September 22 at 9:00 AM; the new security cameras provide much greater coverage and is a simpler system to manage.

Mrs. Small reviewed the curriculum report, including: review of summer professional development activities; administration attended a PACE workshop (statewide initiative for performance assessments); 11 more teachers became certified in Responsive Classroom.

Underwood Water Feasibility Study: Mr. Brickett stated that at the last meeting, administration had presented a feasibility study for hooking the school up to the town line to the proposed well on RHS property. Underwood will take the results of a former study done by Tri-State and work it into the estimated cost of \$7,803. MOTION: John Harmon moved, seconded by Joe Saulnier, to approve the Underwood Water Feasibility Study for the high school and SAU in the approximate value of \$7,800. Voted unanimously in the affirmative.

Committee Assignments: The Board made the following appointments to committees:

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LRES Building Committee Alternate: Susan Pettigrew
Transportation Committee Alternate: Diane Naoum
Seacoast School of Technology Alternate: Joseph Saulnier

Wellness Committee: Not assigned.

Budget Committee Alternate: Jaclyn Serrine

Carroll Lake Beach Committee: It was generally agreed to disband this committee at a future meeting, as the committee has met its objective.

Recreation Advisory Committee: Jaclyn Serrine

Raymond Coalition for Youth: Joseph Saulnier

LRES Building Committee Membership: Mr. Harmon suggested that at this point, it might not be productive to bring in someone new to the committee. By the time the School Board appoints somebody, the recommendation would have been brought to the Board. MOTION: John Harmon moved, seconded by Joseph Saulnier, to accept the resignation of Dawn Leamer. Voted unanimously in the affirmative.

It was the consensus of the Board to not appoint a new member to the LRES Building Committee at this time.

Revised Policy - Second Reading: MOTION: John Harmon moved, seconded Diane Naoum, to approve policy EBBC/JLCE First Aid (and Emergency Care) as presented for second reading. Voted unanimously in the affirmative.

Revised Policies - First Reading: The Board read in their entirety proposed revised policies BCB Board Member Conflict of Interest and BDA Board Officers for the first of two readings.

During discussion, Mr. Saulnier stated that it seems that in other towns, this wording is in the Board Member Qualifications policy. Mrs. Small stated that the attorney advised that this wording be inserted into this policy, rather than the qualifications policy, because qualifications are set by law. Mr. Saulnier stated that he also disagrees with the reference to volunteers. Mr. Harmon and Mrs. Serrine stated that Board members should not be daily volunteers as it changes the dynamic within the classroom and puts staff in a difficult position having a Board member in the classroom. Mrs. Small added that School Board members have to sometimes act as jury and if they're in the schools, they sometimes must recuse themselves. Mrs. Pettigrew stated that she understands the reasons why School Board members shouldn't be designated volunteers. Mr. Saulnier stated that he doesn't disagree, but he disagrees with where the wording is being added; he feels it should be added to the Board Member Qualifications policy.

Superintendent Mid-Year Evaluation Date: It was agreed to schedule Tuesday September 27, 7:00 PM for the School Board to meet for the Superintendent's Mid-Year Evaluation. It was generally agreed to use Google Docs to complete the evaluation process, and that evaluations be submitted by September 23.

Budget Timeline: It was agreed to schedule Monday and Tuesday, October 24 and 25 for the Budget Department Presentations at 7:00 PM. Mr. Harmon suggested scheduling another meeting the following week to start the progress on finalizing the budget for presentation to the Budget Committee. It was agreed to schedule Tuesday, November 1 at 7:00 PM for this budget meeting.

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Mr. Saulnier asked if the District has a preference as to when to present their budget. Mr. Harmon noted that usually, if the District holds its Deliberative Session first, as it will this year, then they would present their budget first.

Committee Reports: Mr. Saulnier reported that he attended the Budget Committee during which they made a list of dates that he will forward to the Board when available. Mr. Harmon stated that administration did a good job presenting the 2015-16 Year-End Review at that meeting.

Superintendent's Report: Mrs. Small reviewed that summer projects have been completed, including roof seams at LRES, cafeteria flooring at LRES, and the cameras upgrade at IHGMS.

Mrs. Small reviewed the professional development activities that took place over the summer, including competency work session, Chromebook cohort, Flipped Classroom, Responsive Classroom, and a book study.

Open Houses are scheduled as follows: LRES on September 15, IHGMS on September 20, and RHS on September 14.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Payroll total \$391,406.34. (No Accounts Payables.)

Approval of Minutes: MOTION: John Harmon moved, seconded by Diane Noum, to approve the minutes of August 17, 2016 as presented. Voted unanimously in the affirmative with Susan Pettigrew abstaining.

MOTION: Joseph Saulnier moved, seconded by John Harmon, to approve the minutes of August 24, 2016 with the following amendment: add "Raymond High School Bathroom Floors" to the paragraph on page 2. Voted unanimously in the affirmative with Susan Pettigrew abstaining.

Non-Public Session: John Harmon moved, seconded by Diane Naoum, to enter into non-public session under RSA 91-A:3 II (D) "Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community." Upon the Board members being individually polled, the motion was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Susan Pettigrew, and Joseph Saulnier. The Board entered non-public session at 8:00 PM and resumed public session at 8:41 PM. Other than the vote to exit this non-public session and seal the minutes (which was moved by John Harmon, seconded by Diane Naoum, and upon the Board members being individually polled, was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Susan Pettigrew, and Joseph Saulnier), no motions were voted during this non-public session.

Adjournment: MOTION: John Harmon moved, seconded by Diane Naoum, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:42 PM.

Respectfully submitted,

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Jennifer Heywood,
School Board Clerk