

Raymond School Board Meeting  
September 4, 2019  
Raymond High School Media Center  
Minutes Page 1  
Approved October 2, 2019

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Joseph Saulnier, Beth Paris, Melissa Sytek, Michelle Couture and Janice Arsenault; Superintendent of Schools Tina McCoy; Business Administrator Marjorie Whitmore; Student Representative to the School Board Jaeda Bastien; RHS Principal Steve Woodward; IHGMS Principal Bob Bickford; LRES Principal Laura Yacek.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Public Input:

Robert Hodgman, resident of Epping and President of Civil War Round Table of New Hampshire shared information with the Board available to parents, students and staff. Civil War Round Table Meetings are at the town hall in Epping, usually the 3rd Friday of the month. Doors open at 6:45, at 7:15 the meeting is called to order. After 10-15 minutes business, there is presenter. Mr. Hodgman left pamphlets of information for the principals to distribute.

Principals/Curriculum Opening Day Reports:

Steve Woodward presented the RHS Opening Day Report to the Board. New Staff to the High School include Mr. Marc Belanger, Social Studies Teacher; Mrs. Jennifer Deardorff, REAP; Emily Denn, Connections Program; Mrs. Barbara Gamlin, Paraeducator; Mr. Mark Hastings, School Nurse; Mrs. Holly Londo, ELO Coordinator; Mr. Graham Phillips, Case Manager; and Ms. Gaybriel Stevens, Paraeducator. NEASC Committees are beginning work on final drafts of their committee reports. The NEASC visiting team is scheduled to arrive at Raymond High School on Sunday, March 31. RHS is currently monitoring & tweaking the lunches. On Mondays, the two lunches are divided as follows: freshmen/sophomores & juniors/seniors. On the other days, the two lunches are divided by content area. New photos of students will not be available until mid to late October. RHS will be issuing new badges based on last year's photos. When new photos arrive students can purchase new IDs with current photos at cost. The RHS Open House will be on Tuesday, Sept. 17, at 6:00pm. Enrollment: 9th - 115, 10th - 105, 11th - 86, 12th - 61, Total: 367.

Bob Bickford presented the IHGMS Opening Day Report to the Board. IHGMS is starting the year with 401 students (5th-91, 6th-107, 7th-101, & 8th-102) and at least 13 new faculty and staff members. New this year were grade level assemblies where vice Principal Mike Chouinard had the opportunity to review with each grade level the student behavior expectations. These sessions were very well received by our students. The IHGMS Open House will be from 6:00-7:30 pm on Thursday, Sept. 19, 2019.

Raymond School Board Meeting  
September 4, 2019  
Raymond High School Media Center  
Minutes Page 2  
Approved October 2, 2019

Laura Yacek presented the LRES Opening Day Report to the Board. LRES welcomed a lot of new staff to LRES consisting of 3 new classroom teachers, 2 new case managers, a new school counselor, a full-time math interventionist, 7 paraeducators, and an LPN. STAR and Dibels benchmark assessments are being administered starting on Monday. The Foundations Reading Program is being implemented in grades PreK through Grade 2 this school year. LRES has moved to a 5 day rotation for Unified Arts with the change to the Library Commons model at the Elementary School. The LRES Open House will be Tuesday, Sept. 24th 6pm-7:30pm. Enrollment first day of school: Pre-K - 46 K- 108 1st - 107 2nd - 83 3rd - 84 4th- 89 TOTAL: 517 (as of today it is 521 students school-wide).

Mike Whaland presented the Board with his curriculum report. Fourteen new educators reported to Raymond High School for their first day of orientation. Each school and departments from around the district presented to support and welcome teachers new to the Raymond School District. One of the biggest updates to instruction this year has been rolling out the district "instructional look fors". These include three instructional strategies or best practices that all teachers will use, and administrators will monitor, consistently at all levels. 1) Greet students at the door at the beginning of each instructional period. 2) Instructional outcomes are evident to students in the classroom or instructional setting. 3) Educators are actively interacting with students on a personal level (monitoring student work, progress, engagement etc.) By focusing on these areas throughout the entire District our instructional practices will become more consistent and in turn improve teaching and learning for all.

#### Youth Risk Behavior Survey Results:

Celeste Clark presented the Board with the results of the Youth Risk Behavior Survey presentation as found in the Meeting Agenda.

Beth Paris raised concerns about vaping in the school and asked what is being done to address this. Steve Woodward stated that RHS has been looking into vape detectors. Celeste Clark stated that there have been videos, speakers and many conversations with students about the consequences of vaping.

#### RHS Graduation Date 2020:

Tina McCoy stated that the regulations from the department of education have changed and will allow high schools to set the graduation date early in the year. Dr. McCoy suggested the date of June 12, 2020 for Raymond High School graduation.

**MOTION:** Beth Paris moved to accept the date for graduation as June 12, 2020, seconded by Michelle Couture. Voted unanimously in the affirmative.

Raymond School Board Meeting  
September 4, 2019  
Raymond High School Media Center  
Minutes Page 3  
Approved October 2, 2019

Superintendent Mid-Year Evaluation Date:

The Superintendent Mid-Year Evaluation will be prepared by September 27th, following with a Board meeting Thursday October 3rd at 7 PM in room 192 at IHGMS.

MOTION: Janice Arsenault moved to have the Superintendent's evaluation filled out by September 27th and reviewed on October 3rd, seconded by Michelle Couture. Voted unanimously in the affirmative.

NHSBA Call for Resolutions:

Janice Arsenault stated that she wanted to make it known that education needs to be supported. Michelle Couture would like to see the governor value and support education. Joe Saulnier would like to take resolution 2c, and instead of \$50 million, ask for \$100 million.

New/Revised Policies - Second Reading:

The Board reviewed Policy ADC Tobacco Products Ban.

MOTION: Michelle Couture moved to accept Policy ADC Tobacco Products Ban, seconded by Beth Paris. Voted unanimously in the affirmative.

The Board reviewed Policy IO Class Size. Revisions included from first reading: revise wording of minimum class sizes and replace "specialized instructional" with "remedial".

MOTION: Janice Arsenault moved to accept Policy IO Class Size as revised, seconded by Beth Paris, voted unanimously in the affirmative.

The Board reviewed Policy JCA Change of School Assignment.

MOTION: Janice Arsenault moved to accept policy JCA Change of School Assignment as read, seconded by Michelle Couture. Voted unanimously in the affirmative.

The Board reviewed Policy JEC Manifest Education Hardship.

MOTION: Michelle Couture moved to accept Policy JEC Manifest Education Hardship, seconded by Janice Arsenault. Voted unanimously in the affirmative.

New/Revised Policies - First Reading:

The Board Reviewed Policy BBAA Board Member Authority. The Policy Committee recommended adding "except in an emergency" to giving advance notice in a Board member absence. No changes suggested by the Board at this time.

Policy Committee has reviewed Policy BBBC Board Member or District Officer resignation and made suggestions add "In the event that the majority of the Board believes that a member demonstrates dereliction of duties or chronic unexcused absences, the Board may request a

Raymond School Board Meeting  
September 4, 2019  
Raymond High School Media Center  
Minutes Page 4  
Approved October 2, 2019

resignation from that Board member” to the end of the Policy . No changes suggested by the Board at this time.

The Board reviewed Policy KEE Website Accessibility and Grievance. As per NHSBA, “this policy was created to reflect the legal requirements of the ADA and other state and federal laws website accessibility for individuals with disabilities or who are members of other protected classes.” This proposed policy has been reviewed by our Technology Director. A Website Accessibility Complaint/Request Form, as referenced in the policy, will be developed upon policy approval. More research to be done on what exactly this entails.

#### Donation Acceptance:

Tina McCoy was recently approached by Timothy Boynton, the son of a former longtime elementary school teacher, Susan Boynton, about establishing an annual award for an LRES employee to be put toward classroom or school supplies.

MOTION: Michelle Couture moved to accept the donation of up to \$1,000 of supplies under the Triple S award, seconded by Janice Arsenault. Voted unanimously in the affirmative.

#### Oil & Propane Contract:

Marjorie Whitmore presented a contract from Palmer Gas & Oil. The Propane offer is \$1.60 per gallon and Heating Oil offer is \$2.599.

MOTION: Beth Paris moved to accept the fuel bid from Palmer as written, seconded by Michelle Couture. Voted unanimously in the affirmative.

#### 2019-2020 Bus Routes:

Tina McCoy presented the Board with the bus routes as found in the meeting agenda.

MOTION: Michelle Couture moved to approve the bus routes as presented, seconded by Janice Arsenault. Voted unanimously in the affirmative.

Melissa Sytek will be the alternative Board representative for the transportation committee.

#### Committee Reports:

Janice Arsenault went to the SST governing Board committee. SST enrollment is low. The New principal, Sharron Wilson, at SST would also like to meet all principals at sending schools. Janice Arsenault looks forward to continuing to work with Ms. Wilson.

#### Superintendent's Report:

Principal Wilson from SST has already visited RHS, and she loved the layout of the school and all the artwork that we have. Principal Wilson also talked about some of the behavioral expectations at SST and clarifying them. Dr. McCoy is pleased with the start of the year and the variety of trainings offered to teachers on their first few days back.

Raymond School Board Meeting  
September 4, 2019  
Raymond High School Media Center  
Minutes Page 5  
Approved October 2, 2019

Correspondence/Other:

Michelle Couture expressed that there is a concern about going to SST and losing credits. If improving attendance is a concern, looking at how it is structured will be a helpful conversation. Joe Saulnier requested the SST numbers in the Friday memo. Joe Saulnier welcomed Melissa Sytek to the School Board.

Manifest Signing:

A quorum of the Board signed the manifest. Payroll total \$396,691.00. Accounts Payable total \$667,708.91.

Approval of Minutes:

MOTION: Michelle Couture moved to approve the meeting minutes from August 14, 2019, seconded by Janice Arsenault. Michelle Couture and Melissa Sytek abstained, 3-0-2.

MOTION: Beth Paris moved to approve the meeting minutes from August 21, 2019, seconded by Michelle Couture. Melissa Sytek and Beth Paris abstained, 3-0-2.

MOTION: Michelle Couture moved to approve the meeting minutes from August 28, 2019, seconded by Joe Saulnier. Melissa Sytek abstained, 4-0-1.

MOTION: Michelle Couture moved to go into non-public session under non-public session RSA 91-A:3 II (a) (c) , seconded by Janice Arsenault. Voted unanimously in the affirmative.

Respectfully Submitted,

Brittany LHeureux  
School Board Clerk