

Raymond School Board Meeting
October 19, 2016
Raymond High School Media Center
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Approved November 2, 2016

Call to Order: The meeting was called to order at 6:45 PM. Present: School Board Members Jaclyn Serrine, John Harmon, Susan Pettigrew, and Diane Naoum (6:47 PM); Student Representative to the School Board James Coomey; Superintendent of Schools Ellen Small; Business Administrator Ron Brickett; Special Education Director Walter Anacki.

Proof of Posting: It was noted that the meeting was properly posted.

Non-Public Session: MOTION: John Harmon moved, seconded by Susan Pettigrew, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Jaclyn Serrine, John Harmon, and Susan Pettigrew. The Board entered into non-public session at 6:46 PM and resumed public session at 7:00 PM. Other than the vote to exit this non-public session (which was moved by John Harmon, seconded by Diane Naoum, and upon the Board members being individually polled, was voted in the affirmative by Jaclyn Serrine, John Harmon, Susan Pettigrew, and Diane Naoum), no motions were voted during this non-public session.

Open Public Hearing: The public hearing was opened to consider the expenditure of funds totaling up to \$30,000 from the Raymond School District Equipment, Facilities Maintenance, and Replacement Capital Reserve Fund under RSA 198:20-c for the repair of two Raymond High School boilers. It was noted that the hearing would be open for five minutes.

Announcement: Mrs. Serrine announced that effective beginning in November, Superintendent Small would be out on medical leave for up to six to eight weeks.

Public Input: There was no public input forthcoming.

Our Students/Our Schools: RHS Jobs for America's Graduates (JAG) Teacher Lisa King and students Dakota Eaton, Devin Jordan, Megan Holmes, and Kaitlyn McGaffigan discussed the RHS JAG Program. During their discussion, the students noted: JAG helps students open up their field of view as to what they might want to do after graduation; they learn life skills such as leadership skills, public speaking, and interviewing; and they are working on a community service project for cancer awareness. The students reviewed the Walmart Mentor Program and some field trips that they had taken as part of the program. They invited the School Board to attend the Installation and Induction Ceremony on November 1 at 9:20 AM. During discussion, it was noted that there are 55 student registered in the JAG program right now.

Close Public Hearing: The public hearing was closed at 7:19 PM.

Budget Transfer Request: Mr. Anacki presented a request to transfer funds from the out-of-district tuition line to the contracted services line for \$188,500. Mr. Anacki stated that the request for the transfer is a result of both bringing students back to the district as well as providing increased services for students within the district. MOTION: John Harmon moved, seconded by Diane Naoum, to approve the transfer of \$77,500 from middle school out-of-district into contracted services, and \$111,000 from high school tuition into the same contracted services. Voted unanimously in the affirmative.

Special Education Progress and Programs: Special Education Director Walter Anacki, along with Special Education Coordinators Scott Riddell, Becky Hadik, and Stacey Wooster, reviewed the state of special education throughout the district, including the following: graduation rates for students with IEP's have increased, though they are still lower than State average; dropout rates for students with IEP's have decreased to 0%; long-term suspensions or expulsions of students with IEP's have decreased and all discipline referrals continue to decline; out-of-district placements have declined. They reviewed the services available at each school, including occupational and physical therapy options, speech and language services, Resource Rooms, the Connections Program, the Sensory Room, the Transition Specialist, the Aquatics Program, and the looping special education teachers at the high school.

During discussion:

- The 3% above the State target is what the State aims for, not what their average is;
- Brochures and information are provided to doctor offices, daycares, etc. throughout town to provide contact information to parents who may need to discuss services for their child before they are of age to be enrolled in school;
- Each special education teacher at the high school has about 20-25 students who received directed study all day long;

Superintendent Search: The School Board reviewed the information received from the New Hampshire School Boards Association regarding their Superintendent Search process and fees. Mr. Harmon discussed his experiences with prior searches which NHSBA was involved in. He stated that he feels it's important for NHSBA to work with the Board. The Board was in general agreement to have NHSBA assist with the search. MOTION: John Harmon moved, seconded by Diane Naoum, to hire New Hampshire School Boards Association to do a full search. Voted unanimously in the affirmative. It was the general consensus to meet with Attorney Comstock as soon as possible, possibly Monday or Tuesday for about an hour's discussion prior to the budget work session. It was also the general consensus of the Board to invite community members, parents, and employees to submit letters of interest in serving on the Superintendent Search Committee, and that letters should be due by noon on November 2.

Strategic Plan Update: Mrs. Small reviewed the updates to the Strategic Plan, including the following: competency writing took place at the teacher in-service and science and social studies competencies are being completed; implementation of the Educator Effectiveness evaluation strategies; a committee has been formed to work on an induction program for para-educators; Google workshops are being scheduled for teachers; and teachers are being surveyed on their technology needs.

New Policies - Second Reading: MOTION: John Harmon moved, seconded by Diane Naoum, to approve policy IHBCA - Pregnant Students. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve policy JIE - Pregnant Students. Voted unanimously in the affirmative.

LRES Building Committee Proposal Recommendation: Tim Long, from Meridian Construction, and Jason LaCombe, from SMP Architecture, presented their plans for renovations and an addition to Lamprey River Elementary School. Built upon the proposal that was presented last year to voters, their three guiding principles in preparing this proposal were to avoid flooding, minimize disruption during construction, and optimize pick-up and drop-off. They

reviewed the different options to either do both levels of construction at once versus building in phases. They also reviewed a proposed schedule, with surveying and permitting taking place April through September 2017, with building construction beginning in October 2017 and taking place through 2018.

Todd Ledoux and Erin Brewitt presented the LRES Building Committee's presentation of their proposal recommendation to the Board. Other members of the LRES Building Committee: Sandy Ellis, Amy Faust, Bryan Belanger, Ron Brickett, Marlene Jones, Ellen Small, and John Harmon.

The LRES Building Committee recommended the plan which includes the classroom addition with the gymnasium. They reviewed the reasons for choosing the proposal with the gymnasium, including: physical education classes are held in classrooms; space needed for assemblies, evening events, community use; limited storage space for physical education equipment. Some improvements to the original March 2016 proposal include the rotation of the gymnasium, pavement in front of the existing building, the addition of card access points, and the addition of security cameras. Site improvements would be a new septic system and an underground 10,000 gallon oil tank. The proposal recommended by the LRES Building Committee for a two-story, twelve classroom addition, a gymnasium, and an energy-efficient heating system, include the following changes to the existing building: FEMA-approved floodproofing; elimination of portables; relocation of main entrance; improvements in nurse, guidance, and special education spaces; improved pickup and dropoff flow.

Construction costs for this proposal which includes the gymnasium total \$8,556,761. Soft costs are estimated at \$858,318, for a total of \$9,415,079.

Construction costs for the proposal without the gymnasium total \$7,743,410. Estimated soft costs would be \$808,650 for a total of \$8,552,060.

Mr. Harmon and Mrs. Serrine thanked the presenters for coming this evening. Mr. Harmon stated that there was much discussion last year in the community about the cost of the gymnasium. The proposals this evening clearly portrayed the difference in cost between the proposal with the gymnasium versus the proposal without. The cost of the gymnasium construction is \$813,351, with the cost per thousand for a \$200,000 house at \$4 in year 1, \$14 in year 2, and \$10 in year 21. He also stated that it's more cost effective to do the construction now including the gymnasium rather than adding a gymnasium at a later date.

Mrs. Serrine read in the record a letter from School Board Member Joseph Saulnier, who was not able to be at the Board meeting this evening. His letter was in support of the proposal recommended by the LRES Building Committee. A copy of that letter is attached to these minutes.

During discussion, Mr. Harmon stated that the reason for rotating the gymnasium in this year's plan is that more linear traffic flow length is gained for student dropoff and pickup by the new placement of the gymnasium.

MOTION: John Harmon moved, seconded by Susan Pettigrew, to go forward with the project for the LRES addition with the gymnasium for the estimated costs, including soft costs, of \$9,415,079. Voted unanimously in the affirmative.

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Expenditure of Capital Reserve Funds: Mr. Ledoux reviewed the need for repairs to the Raymond High School boilers, to be paid for with funds from the maintenance capital reserve fund. The quote for the work came in at a maximum of \$25,350. During discussion, Mr. Ledoux stated that heating hasn't yet taken place this year at the high school. He also stated that during repairs, only one boiler would be out at any time. MOTION: John Harmon moved, seconded by Diane Naoum, to approve the work to boilers 1 and 2 at Raymond High School with the amount not to exceed \$25,350 to come from the capital reserve fund for maintenance and facilities. Voted unanimously in the affirmative.

Monthly Financial Update: Mr. Brickett reviewed the financial update for months ending September 30, 2016. Items of largest variance include health insurance, professional services for students, student tuitions, and propane, electricity, & oil.

Committee Reports: Mrs. Serrine stated that the CIP Committee met. Mrs. Serrine stated that the CIP Committee offered to present their recommendations to the School Board. Mr. Harmon asked, since the CIP Committee took action on the school's CIP without school representatives present, that the CIP Committee be sent a letter by the School Board Chair regarding that.

MOTION: John Harmon moved, seconded by Susan Pettigrew, to authorize the School Board Chair to send a letter to the CIP Committee regarding holding a meeting without School Board representatives. Voted unanimously in the affirmative.

Superintendent's Report: Mrs. Small stated that "Cooking Matters" was returning to IHGMS. This is a free six-week program for those students who have not participated before. Students learn to cook meals and then take the ingredients home to cook the meal for their family.

Professional development has been offered to teachers this fall, including a literacy coach, a reading coach, a UNH cohort on Reader's Workshop, a Chromebook cohort, Advanced Google Classroom, DIBELS Math, and a book study at RHS.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$306,396.85. Payroll total \$409,304.44.

Approval of Minutes: MOTION: John Harmon moved, seconded by Diane Naoum, to approve the public minutes of September 7, 2016. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the September 7, 2016 non-public minutes as written and keep them sealed. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the minutes of September 21, 2016. Voted unanimously in the affirmative.

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MOTION: John Harmon moved, seconded by Diane Naoum, to approve the minutes of September 27, 2016 as presented. Voted unanimously in the affirmative.

Adjournment: MOTION: Diane Naoum moved, seconded by John Harmon, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 9:43 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
October 19, 2016

Not voted to be kept confidential.

Present: School Board members Jaclyn Serrine, John Harmon, Susan Pettigrew, and Diane Naoum (6:47 PM);
Superintendent of Schools Ellen Small.

Mrs. Small reviewed with the School Board her medical leave beginning in November.

Respectfully submitted,

Jennifer Heywood,
School Board Clerk