

Call to Order: The meeting was called to order at 6:45 PM. Present: School Board Members John Harmon, Janice Arsenault, Jaclyn Serrine, Michelle Couture, and Joseph Saulnier; Superintendent of Schools Tina McCoy; Special Education Director Walter Anacki; Special Education Building Coordinators Scott Riddell, Becky Hadik, and Stacey Wooster; Lamprey River Elementary School Principal Bryan Belanger; Raymond High School Principal Steve Woodward; Food Service Director Judith DiNatale.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Non-Public Session: **MOTION:** Janice Arsenault moved, seconded by Jaclyn Serrine, to enter into non-public session under RSA 91-A:3 II (b) "The hiring of any person as a public employee," and (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and John Harmon. The Board entered into non-public session at 6:46 PM and resumed public session at 7:11 PM. Other than the vote to exit non-public session and seal item A (which was moved by Joseph Saulnier, seconded by Janice Arsenault, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and John Harmon), no motions were voted during this non-public session.

Public Input: Wayne Watjus approached the Board and stated that at the Joint Meeting of the Raymond Board of Selectmen and the Raymond School Board, he didn't hear the School Board's opinion as to whether the plan presented that evening was good or not. He feels that the Board needs to indicate whether it supports the plan before the public is surveyed.

Mr. Watjus also stated that the School District disposed of three snowblowers a few months ago. He suggested that the district look into using the website that the Town has begun using, "Gov Deals," to sell equipment rather than dispose of it.

Our Students/Our Schools: After School Program Director Pat Arsenault, along with students Cooper P. and Bentley A., talked with the School Board about LEAP - the Learning Enrichment After School Program. Mr. Arsenault discussed the history of the program and the associated grant funding, and the services provided, including homework help, enrichment programs, free time, and a late bus. The students discussed some of their favorite parts of the program, including making hats, building with wood, and free time. The Board also heard from a parent who stated she is thankful that the program is available to challenge children in an avenue different from school and home.

Report of Special Education in the District: Special Education Director Walter Anacki, and building Special Education Coordinators Stacey Wooster, Becky Hadik, and Scott Riddell, presented to the Board their report on Special Education throughout the District. Their report included graduation and dropout rates, proficiency rates, suspensions and discipline, and out of district placements. Specific school information discussed included the process to identify students, the school-specific services such as the OT/PT & Sensory Room at LRES and

REAP at RHS. They also reviewed the Connections Program, which includes the aquatics program, school store real life skills, focus reading, math, and functional skills, and educational community trips.

During discussion:

- Mr. Harmon asked for the last 10 years numbers of students with IEP's for each year and the percentage of the total population and also, for those same years, the state averages.
- Mr. Harmon asked if, regarding the fact that Raymond has a higher percentage of special education students than the state average, if students are being pushed into the classroom. Mrs. Hadik stated that they always look for the least restrictive environment. Mr. Riddell stated that they meet as a team and plan out what it looks like for education for that student.
- Mr. Harmon asked how many preschool students have an IEP as of October 1. Mrs. Wooster stated that the preschool maintains the 50/50 ratio of identified to non-identified, but some of those students are receiving services only.
- Mr. Riddell described the NH Department of Education on-site review. As part of the audit that the special education department is undergoing, the Department of Education provides training. He described the academic support structure versus specialized instruction.
- The William White (Bill White) company has several employees in the district who help with behavioral needs, autism, behavioral technicians, etc.
- Mr. Saulnier asked for the average cost per student in-district versus out-of-district. Mr. Anacki stated an out of district placement can cost from \$65,000 up to \$300,000.

Food Service Department Update: Food Service Director Judith DiNatale presented an update on the Food Service Department, including: participation percentages have increased compared to last year; free and reduced numbers have decreased; initiatives this year such as cycle menus and a made-to-order deli bar;

During discussion:

- Mrs. DiNatale called the State to inquire as to which Districts have stopped using contracted food services. She said that Windham had done so, and that they said they had learned "what not to do" and that they made the transition during a time when all districts were receiving a lot of extra guidance for the Healthy Hunger Free Kids Act. She's aware of two others, but hasn't contacted them.
- Mr. Saulnier asked if we've looked at other districts to see if their food service expenses are similar to ours. Mrs. DiNatale responded that she doesn't have specifics, but she does know that everyone is struggling.
- Mr. Harmon asked if eligibility requirements for free and reduced lunch have been advertised electronically in addition to the letters home, and if not, he asked if the district could electronically market those benefits.
- Mr. Harmon asked if the deli-bar can be done at the middle school as well, as it is at the high school. Mrs. DiNatale replied that they would need more staff in the morning, but with extra staff, it could be done.
- Mr. Harmon asked about providing samples to students. Mrs. DiNatale stated that she does do that at the middle and the elementary schools, but that they don't really have the time to do that at the high school.
- Mr. Harmon asked if we've reached out to area chefs to see if they'd be interested in coming in to show food prep options. Mrs. DiNatale stated that would require setting up many parameters that she's unable to do at this moment.
- Mr. Harmon asked if students could be surveyed to ask about what could be done differently.

- Mrs. Couture asked if there's opportunity to work with classes as part of their curriculum to look at some of these ideas as a way to involve students.

Nominations/Resignations: MOTION: Janice Arsenault moved, seconded by Joseph Saulnier, to accept the nomination of Scott Wifholm as a special education teacher at Raymond High School. Voted unanimously in the affirmative with Michelle Couture recusing herself.

New/Revised Policies - Second Reading: MOTION: Joseph Saulnier moved, seconded by Janice Arsenault, to accept policy JLCD Administering Medication to Students. Voted unanimously in the affirmative.

New/Revised Policies - First Reading: Policy GBAB Staff-Student Relations was presented for first reading for redaction, as it is a duplicate policy, with the same content covered in policy GBEBB Employee-Student Relations.

Monthly Financial Update: Dr. McCoy reviewed the financial update for months ending September 30, 2017. Areas of largest variance include: salaries, health insurance, professional services for students, student tuitions, and transfers - food service.

District/Town Survey: Mr. Harmon and Mrs. Arsenault volunteered to serve on the subcommittee to work with the Selectmen on developing the survey as discussed at the joint meeting of the School Board and Board of Selectmen. Mrs. Couture stated that she feels it's important to give the survey developer the autonomy to phrase the questions and not front-load them. She'd like a clear indication about whether people are interested in a new school or an addition. Using the elementary school as a town building would be dependent on whether the building is in use with an addition. Mr. Harmon and Mrs. Arsenault agreed. Ms. Serrine stated that she would like a question about whether people would approve moving the Town Offices to a flood zone, since she had heard concern about the elementary school being in a flood zone. Mr. Saulnier agreed to ask if the townspeople want to continue investing in that site, but that the voters have already been asked about the addition and voted it down. Mr. Harmon noted that the vote was still a majority vote, even though there were not enough votes to pass. Mr. Saulnier stated that he feels that some numbers should be provided in the survey as to the cost of new school construction, as well as the Town providing renovation costs to move the Town Offices to the elementary school building. Mr. Harmon stated he thinks it's important to ask if the community would like to have a new school for a certain amount or an addition for a certain amount, but they would need to rely on the professional survey developer to frame the questions appropriately. Mrs. Couture stated that she feels there should be something addressing the long-term growth of the town, and whether something is a long or a short-term fix. Do you build for the size you need today, or in seven years? Mr. Harmon stated that he feels that what had been planned for the addition would have been sufficient for the foreseeable future. Mrs. Couture stated that she feels that a new school comparison should be similar in number of classrooms, etc. Ms. Serrine stated she would like feedback on a site, such as putting the elementary school at the high school.

Committee Reports: Ms. Serrine stated that the SST Governing Board met. 238 students are in dual enrollment and are receiving college credits. Enrollment is down from what was originally projected. 5 Raymond students have discontinued their program with SST.

Mr. Saulnier stated that the Shared Resources Committee is holding its call-in event on Tuesday evening at 8 PM.

Mrs. Arsenault stated that she would like to be the primary representative for Raymond Coalition for Youth and Michelle Couture will be the alternate. Mrs. Couture shared the information about the Take-Back Prescription Drug Day on October 28th. She stated that RCFY will be doing a Narcan training at their next meeting, and their Annual Gala Fundraiser is scheduled for March 24, 2018. Mrs. Arsenault stated that it was discussed that it may be time to review the athletic and cocurricular contract.

Mr. Harmon stated that the CIP Committee met and deliberated on the District's CIP. They went over and assigned values to each item in the plan and they are recommending the amount that the District had asked for.

Superintendent's Report: Dr. McCoy commended the District's administrators for taking a fresh, conservative look at the budget to be presented to the School Board next week. Dr. McCoy invited the public to attend and participate in meetings during the budget process.

The new Curriculum Coordinator, Michael Whaland, will be starting on October 25th.

The State of New Hampshire was scheduled to release the assessment data as of the 16th, but the preliminary data is not in a format that can be easily read. She's been continuing to communicate with them to try to work out the glitch in displaying this preliminary data.

The Raymond High School driveway is open, but there will still be quite a bit of paving. They will keep the access gate open a few more days as there is still quite a lot of work going on at the bottom of the driveway, but it will be locked by next Wednesday.

Dr. McCoy reviewed the Substitute Fair, which was held to help address the significant challenge in finding substitutes. The fair netted nine applicants who completed their applications and interviewed on site.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable \$197,173.65. Payroll \$439,649.85.

Approval of Minutes: MOTION: Joseph Saulnier moved, seconded by Janice Arsenault, to approve the minutes of September 20, 2017 with the following amendment: enter the time the public session resumed. Voted unanimously in the affirmative with Jaclyn Serrine abstaining.

MOTION: Jaclyn Serrine moved, seconded by Michelle Couture, to approve the public minutes of October 2, 2017. Voted unanimously in the affirmative.

MOTION: Janice Arsenault moved, seconded by Jaclyn Serrine, to approve and unseal the October 2, 2017 non-public minutes. Voted unanimously in the affirmative.

MOTION: Jaclyn Serrine moved, seconded by Janice Arsenault, to approve the minutes of October 4, 2017. Voted unanimously in the affirmative.

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Adjournment: MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 9:36 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
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DRAFT

B. Personnel

Present: School Board Members John Harmon, Joseph Saulnier, Janice Arsenault, and Jaclyn Serrine; Superintendent of Schools Tina McCoy.

Dr. McCoy reviewed this evening's nominations.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
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Approved and voted to be unsealed November 1, 2017

A. Search Committee Survey Results

Present: School Board Members John Harmon, Joseph Saulnier, Janice Arsenault, Jaclyn Serrine, and Michelle Couture; Superintendent of Schools Tina McCoy.

The Board discussed the responses from the Curriculum Coordinator Search Committee regarding the interview process for the Curriculum Coordinator. Mr. Saulnier stated that there was some disagreement among the committee members about the ranking process. Dr. McCoy stated that she did ask to have one of the internal

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candidates interviewed by the committee. Mr. Saulnier suggested looking at how internal candidates are evaluated. Mrs. Arsenault stated that she would like to see internal candidates given an interview as a courtesy, as long as the candidate has at least the basic qualifications.

Mrs. Couture stated that it appears from the survey results that many would have rather had the candidates screened for basic qualifications prior to the interview committee meeting.

Dr. McCoy explained that questions for the position were added to the application after it had been posted for some time. Mr. Harmon suggested that perhaps the District should have reached out to those who had filled out the application prior to those questions being added and given the candidates the opportunity to respond to those questions. Dr. McCoy stated that the District isn't using Applitrack to its fullest capability.

It was the general consensus of the Board that, in the future, if there is a large quantity (20 or more) of applicants, the SAU will filter out those applicants who should not be moved forward to the committee. It was also agreed that the candidates will not be ranked.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk