

Raymond School Board Meeting  
November 2, 2016  
Raymond High School Media Center  
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Approved December 7, 2016

Call to Order: The meeting was called to order at 6:45 PM. Present: School Board Members Jaclyn Serrine, John Harmon, Diane Naoum, Joseph Saulnier, and Susan Pettigrew; Student Representative to the School Board James Coomey; Raymond High School Assistant Principal Peter Weaver; Business Administrator Ron Brickett; Technology Director Bailey Rigg.

Proof of Posting: It was noted that the meeting was properly posted.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Diane Naoum, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Susan Pettigrew, and Joseph Saulnier. The Board entered into non-public session at 6:46 PM and resumed public session at 7:00 PM. Other than the vote to exit this non-public session (which was moved by John Harmon, seconded by Diane Naoum, and upon the Board members being individually polled, was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Susan Pettigrew, and Joseph Saulnier), no motions were voted during this non-public session.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Public Input: There was no public input forthcoming.

Our Students/Our Schools: IHGMS Science Teacher Pat Popieniek and students Brianna Waldron, Amra Faraz, Riley Cheever, Samantha Roy, and Mason Lord talked with the School Board about their exploration of the Lamprey River. They talked about the equipment needed for the exploration, how scientists determine the health of the river, and how they made scientific drawings and slides of the organisms in the water. They thanked the Parent Core Group for the purchase of some new waders this year.

Overnight Field Trip Request: Tracey Norris, 8th Grade Class Advisor, and students Kathryn LaCasse and Brynna Hone presented their request for an overnight field trip to Washington D.C. Depending on availability, their agenda during the trip will include a night tour of the monuments, visits to the Library of Congress, the Capitol Building, and the Holocaust Memorial Museum. They will also be visiting the Smithsonian, the National Archives, and Arlington National Cemetery. On their return trip, they plan to stop at either the Bronx Zoo or Six Flags. They also discussed the security measures being taken during the trip.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the 8th grade trip to Washington D.C. from May 22 to May 25, 2017. Voted unanimously in the affirmative.

Technology Update: Technology Director Bailey Rigg presented the status of technology throughout the district. He reviewed the computers purchased this school year and how they were put to use, and the mobile technology availability at each building. He stated that iPads and laptops will likely eventually be replaced by Chromebooks. Mr. Rigg also discussed the RHS wireless network and the issues of the high usage and monitoring of the activity. He reviewed two solutions he's put into place: ClearPass and Airwave. ClearPass is a policy-based software which requires a school-issued network login. The login is good for five days before requiring sign-in again. Airwave

provides detailed information about how the network is being used, such as who is logged on and where throughout the building and which access points are used the most. During discussion with the Board:

- From the student perspective, Mr. Coomey stated that the internet access has improved from last year.
- The student behavior and use of technology is basically in line with policy at both LRES and IHGMS, so the issues are less numerous than at the high school.
- Mr. Weaver agreed that the internet access has improved with the changes made from the beginning of the year.
- Mr. Harmon requested an inventory of technology in the buildings, including the youngest and oldest PC in each building to provide perspective during budgeting as to replacement needs. He also requested some information as to how solid the infrastructure throughout the district is in regards to the network and servers, etc.
- The middle school is scheduled to next be upgraded in regards to its receivers. Mr. Rigg is also looking at some upgrades to the high school cafeteria area.
- Regarding technology integration, Mr. Rigg stated that he has been working with Melissa Lefebvre with Google Classroom. He'll be looking toward working more with Chromecasts to help flip the classrooms a bit. Most of this work has been with the cohorts, which he feels is extremely effective in reaching the teachers.

Superintendent Search Committee: MOTION: John Harmon moved, seconded by Joseph Saulnier, to nominate the following persons to the Superintendent Search Committee:

Business Administrator:	Ron Brickett
Administrators:	Michael Chouinard, Laura Yacek
Teachers:	Christina Burns, Julie Gamage
Support Staff:	Sandy Ellis, Gretchen Gott
Parent:	Dana Zulager
Community Member:	Kelly Lehman
School Board:	Diane Naoum

Voted unanimously in the affirmative.

The School Board thanked and expressed their appreciation for all who submitted letters of interest in serving on the committee.

2016-2017 Bus Routes: Mr. Harmon stated that this year, most of the changes to the routes were the result of students moving from one building to the next, as well as some parent requests and School Board decisions. He also noted that a sixth bus was added to the high school runs late last year and that bus is incorporated into the runs. MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the 2016-17 bus routes as presented. Voted unanimously in the affirmative.

New/Revised Policies: The School Board read proposed revised policy BDA - Board Organizational Meeting in its entirety for the first of two readings.

The School Board noted the addition of legal reference RSA 200:40-b, Glucagon Injections to policy JLCD - Administering Medication to Students for the first of two readings.

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Stipends for Superintendent Coverage: Mr. Harmon stated that during Superintendent Small's leave of absence, a number of people are picking up additional responsibilities. Mrs. Small made recommendations for stipends for those people. MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve stipends for Jennifer Heywood in the amount of \$1,000, Ron Brickett in the amount of \$1,000, and Peter Weaver in the amount of \$2,000. Mr. Harmon asked where the funds would be pulled from. Mr. Brickett stated that the funds can come from a salary line. Voted unanimously in the affirmative.

Committee Reports: Mr. Harmon stated that the LRES Building Committee met and set a tentative date for a community forum, but they are still waiting for confirmation from Meridian. He said the Building Committee recognizes the need to present for a public hearing for the School Board and a public hearing with the Budget Committee, both in January. They are also hoping to hold the community forum in late January, close to Deliberative Session.

Mr. Saulnier stated that Raymond Coalition for Youth held their 4th Annual Prevention Summit and that it was great to see community members and different personnel throughout the town to support them. He thanked RCTV for filming the event.

Mr. Coomey reported that students collected over 300 cans of food from the *Trick-or-Can* event. He also stated that the Site Council met regarding the athletics/extracurricular suspensions due to grades. They've come to a decision and are awaiting a review by administration.

Superintendent's Report: Mr. Weaver reported on the activities for Red Ribbon Week taking place at each school to help spread the anti-drug message. He congratulated students who competed on the Granite State College Team, and discussed the JAG Installation Ceremony. Those students were able to donate over \$500 to the American Cancer Society through fundraising efforts. He reported on the LRES Halloween Parade, and the food drive being sponsored by National Honor Society.

Correspondence/Other: Mrs. Serrine read two pieces of correspondence from Tina Thomas: one regarding the cost of the superintendent search and one regarding the status of the RHS emergency access road. Both emails are attached to these minutes. Mrs. Serrine stated the funds for the superintendent search were not budgeted, but there is a positive variance in salaries and benefits line and that is where they'll be taking the funds. Regarding the access road, Mr. Brickett reported that a request for proposals went out last week and bids are due in by the end of the month.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable: \$657,811.42. Payroll: \$447,436.54.

Approval of Minutes: MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the minutes of the October 5, 2016 Site Visits. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the public minutes of October 5, 2016 (Regular Board Meeting). Voted unanimously in the affirmative.

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MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve as amended the non-public minutes of October 5, 2016 with the name redacted and to unseal them. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the public minutes of October 19, 2016. Voted unanimously in the affirmative with Joseph Saulnier abstaining.

Non-Public Session: MOTION: John Harmon moved, seconded by Diane Naoum, to enter into non-public session under RSA 91-a:3 II (d) "Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community." Upon the Board members being individually polled, the motion was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Susan Pettigrew, and Joseph Saulnier. The Board entered into non-public session at 8:17 PM and resumed public session at 8:41 PM. Other than the vote to exit this non-public session and seal the minutes (which was moved by John Harmon, seconded by Diane Naoum, and upon the Board members being individually polled was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Susan Pettigrew, and Joseph Saulnier), no motions were voted during this non-public session.

Adjournment: MOTION: John Harmon moved, seconded by Joseph Saulnier, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:42 PM.

Respectfully submitted,

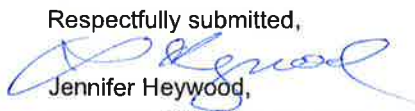
  
Jennifer Heywood,  
Raymond School Board Clerk

Raymond School Board Non-Public Session  
November 2, 2016

Not voted to be kept sealed.

Present: School Board Members Jaclyn Serrine, John Harmon, Joseph Saulnier, Susan Pettigrew, and Diane Naoum.

- A. The School Board reviewed the letters of interest received to serve on the Superintendent Search Committee.

Respectfully submitted,  
  
Jennifer Heywood,  
Raymond School Board Clerk



Jennifer Heywood <j.heywood@sau33.com>

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## Superintendent Search: Cost of NHSBA

1 message

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**Tina M. Thomas** <thethomasfamilynh@comcast.net>  
To: schoolboard@sau33.com

Wed, Oct 19, 2016 at 8:20 PM

I understand from this evening's meeting that you will be moving forward with NHSBA's assistance with the search. What is the total cost of this service being provided by NHSBA?

Was there money set aside in the 2016-2017 budget? If not, what line in the budget are these funds coming from?

Please include this email in your next correspondence agenda item.

Thank you,

Tina M. Thomas  
Raymond, NH





Jennifer Heywood <j.heywood@sau33.com>

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## Emergency Access Road at RHS

1 message

**Tina M. Thomas** <thomasfamilynh@comcast.net>  
To: schoolboard <schoolboard@sau33.com>

Tue, Nov 1, 2016 at 11:28 AM

After reviewing the minutes on the District website, I see the last time the emergency access road at RHS was mentioned was at the 8/17/2016 meeting. It was a comment at the end of the meeting by Mr. Harmon.

What is the status of this access road? When is it being completed? What is the bottleneck?

I would appreciate this email being read during the correspondence portion of your meeting, as well as a response to my email, please.

Thank you,

Tina M. Thomas

