

Raymond School Board Meeting
Iber Holmes Middle School Media Center
November 17, 2016
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Approved December 7, 2016

Call to Order: The meeting was called to order at 7:02 PM. Present: School Board Members John Harmon, Jaclyn Serrine (7:06 PM), Joseph Saulnier, Diane Naoum, and Susan Pettigrew; Bill Lander and Sydney Leggett from NHSBA. Also present: Laura Yacek, Christina Burns, Dana Zulager, Mike Chouinard, Sandra Ellis, and Gretchen Gott for the Superintendent Search Committee.

Proof of Posting: It as noted that the meeting was properly posted.

NHSBA Superintendent Search Services Letter of Agreement: New Hampshire School Boards Association had sent a letter of agreement for their Superintendent Search Services.

Motion: Joe Saulnier moved, seconded by Diane Naoum, to give the the Board Chair authorization to sign the letter of agreement with the NHSBA for the paid services of helping us find a superintendent. Motion passed 4-0.

Superintendent Search Advertisement: The Superintendent Search Committee and the School Board reviewed the proposed advertisement for the Superintendent position. There was some discussion about the requirement for central office experience. MOTION: Susan Pettigrew moved, seconded by Diane Naoum, to approve the advertisement as amended to include the Technology Director position as part of the SAU. Motion passed 5-0. A copy of the approved advertisement is attached to these minutes.

There was some discussion about proposed questions for potential candidates. The School Board was in general agreement that the Superintendent Search Committee should be in charge of the first round of questions. The list of questions is attached to these minutes.

There was some discussion about focus groups. Mr. Lander stated that he will contact the principals to being coordinating focus groups. He noted that they are open to anyone to attend, however he does prefer to separate school staff focus groups from public focus groups.

Adjournment: MOTION: Jaclyn Serrine moved, seconded by John Harmon, to adjourn the meeting. Motion passed 5-0. Meeting adjourned at 8:00 PM.

Respectfully Submitted,



Joseph Saulnier,
School Board Secretary

Raymond Superintendent Ad; SAU 33

The Raymond School Board, serving the town of Raymond, NH, is seeking a new superintendent for their community. Raymond is a single district with a 5-member school board. *“The Mission of the Raymond School District is to ensure high levels of learning for all. Through innovation and collaboration with our community, we will encourage and challenge each student with a rigorous and relevant program.”*

Candidates must possess superintendent certification and central office experience is preferred, including budget creation and execution. The District seeks to hire a dynamic leader with the skills needed to advance our vision and mission.

Three schools make up the Raymond School District, with a total enrollment of 1340 students pre-K-12. In addition, the District has a strong affiliation with the Seacoast School of Technology for CTE for high school students. The Raymond Board takes great pride in their high-quality faculty and staff, who provide an excellent educational experience for students and their families.

The superintendent is supported by a central office staff including a Business Administrator, Director of Student Services, Curriculum Director, Technology Director, Facilities Director, Human Resources Coordinator, Payroll and Accounts Payable Personnel, and an Administrative Assistant.

Applications must be made through SchoolSpring only, and no calls should be made to the SAU 33 office or School Board members.

1. How has your experience as an educator and administrator influenced your success in achieving excellence in education?
2. Who has been biggest influence on you as an educator? Explain why.
3. What is your strategy for encouraging student, faculty, and administrative accountability in fostering a rigorous and relevant academic spirit?
4. What in particular about the Raymond School District has drawn you to apply for this position?