

Call to Order: The meeting was called to order at 7:00 PM. Present: School Board Members John Harmon, Jaclyn Serrine, Michelle Couture, Joseph Saulnier, and Janice Arsenault; Student Representative to the School Board Jeffrey Rivard; Superintendent of Schools Tina McCoy; Business Administrator Ron Brickett; Raymond High School Principal Steve Woodward; Iber Holmes Gove Middle School Principal Bob Bickford; Lamprey River Elementary School Principal Bryan Belanger; Curriculum Coordinator Michael Whaland.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Recognition: The members of the Raymond High School Girls Varsity Soccer Team introduced themselves. They recently won the State Championship against Fall Mountain. The School Board congratulated the team on their championship. Team members are:

Sophie Chaisson	Hanna Costa	Anna Harmon
Nicolle Hartford	Kayli Lord	Jaida Mitchell
Abby Stoehrer	Aliyah Valentin	Sarah Burgess
Megan Dumont	Emaleigh Boucher	Brianna Rand
Hannah Reardon	Erin Roderick	Abigail Brown
Madison Brown	E.B.	Clare Cole
Anya Cunningham	Mhrissa Emery	Brynna Hone
Emily Hubbard	Kathryn LaCasse	Emma Marini
Elizabeth Pitts	Madilyn Robinson	

Public Input: There was no public input forthcoming.

Our Students/Our Schools: Iber Holmes Gove Middle School Science Teacher Mary Colburn and students Delia Wright, Lydia Cramer, and Jenna St. John discussed with the Board their recent unit on the Lamprey River Ecosystem. This is a unit they do each year during which students put on waders and go into the river to explore the animal and plant life. They showed a short video and then each student discussed a river animal that they had brought to the meeting.

Principals'/Curriculum Coordinator Reports: Mr. Woodward reported on the first quarter at Raymond High School, including: 48 students filled out applications at a job fair hosted at the school in October; the National Honor Society inducted 17 new members; congratulations to the Girls Soccer Team, Starfish Award Winner RHS Teacher Shelli Gallagher, and RHS Teachers Kim Moyer and Jay Long as Chairs of the NEASC Steering Committee; the schedule is going well; French students will be traveling to LRES to teach basic French to kindergarten students; additional cafeteria seating has been purchased and can now be provided during lunches; staff are being trained to implement the Star assessment tool; an SAT prep class will be implemented for the second semester.

Honors information not included in the report provided to the Board: 32 freshmen made Honor Roll, and 2 made Principal's List. 21 sophomores made Honor Roll, and 6 made Principal's List. 28 juniors made Honor Roll, and 5 made Principal's List. 24 seniors made Honor Roll, and 8 made Principal's List.

A comparison of proficiency (C- or better) a year ago versus current year with the new schedule:

	<u>First Quarter 2016</u>	<u>First Quarter 2017</u>
Freshmen	74%	82%
Sophomores	85%	87%
Juniors	78%	86%
Seniors	89%	91%

During discussion:

- The high school does advertise out the SAT prep classes to parents and students;
- Mr. Harmon asked if discipline on certain days of the week is different than others with the new schedule. Mr. Woodward stated that they haven't analyzed that as of yet.
- Mr. Woodward will check with the Guidance Office regarding follow-ups to applications completed at the job fair.

Mr. Bickford reported on the first quarter at Iber Holmes Gove Middle School, including: areas of study at each grade level; Friendship Award winners; Open House was a very well-attended event; teachers have developed a purpose statement to help them focus their Professional Learning Communities work; all homerooms did a number of lessons on Building Responsible Learners; finding qualified staff to hire for vacancies continues to be a challenge.

During discussion:

- A "minor defiance" referral is when a student is non-cooperative in the classroom, which could be any number of things. Teachers go through a number of steps with the student before writing a referral.
- The number of referrals in the Principal's Report refers to numbers of referrals, not numbers of students. Mr. Bickford will provide that information for future reports.
- There is no report available within PowerSchool to pull missing assignments. They are continuing to look for ways to find a customized report.

Mr. Belanger reported on the first quarter at Lamprey River Elementary School, including: thanks to the LRES PTO for organizing events and actively helping the school community; Girls on the Run continues its ninth season; kindergarten teachers have begun piloting the Foundations Phonics intervention; LRES and IHGMS have teamed up to offer a UNH graduate course on Reading; students have completed DIBELS in reading and math.

Mr. Whaland provided an update on curriculum, including: expressing thanks to students, staff and administrators for making him feel welcome; meetings have been scheduled for the District Competency Education Committee, District Literacy Committee, and District Professional Development Committee, with representation from each building; curriculum, instruction, and assessment are currently challenged by a need for professional learning time for teachers; a full report and presentation of cohort and disaggregated data on district and state assessments will be delivered to the Board in December.

During discussion:

- Mr. Harmon suggested that, regarding vertical alignment, we look at even the kindergarten level for what a 12th grade student needs; vertical across the entire grade span.
- The Competency Based Education Committee is meeting to review the process for the PACE application.

ADA Compliance at IHGMS Polling Site: Mr. Ledoux reviewed that at the last meeting, the Board was presented with two options for work at IHGMS to meet ADA compliance for a polling site. Mr. Ledoux has since obtained estimates for construction drawings for both options. It's Mr. Ledoux's recommendation to move forward with the speed ramp option, not the speed table. Mr. Harmon expressed his concern that, without knowing the ultimate cost for both, that a lower cost drawing may result in a higher total cost. It was the consensus of the Board to purchase engineering drawings for both options. The District will then use those drawings to go out to bid for the work. MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to authorize Underwood to prepare the two different options for the scope of work for ADA compliance at Iber Holmes Gove Middle School. Voted unanimously in the affirmative.

Public Infrastructure Fund Application: Mr. Brickett presented two security grant applications that the District would like to apply for. The State has opened up a new Improving Security grant for life safety projects. A match will be required, but that percentage hasn't yet been determined. They may use the building aid percentage which is 45%. The first project would be to reconfigure the Iber Holmes Gove Middle School lobby area to provide a secure waiting area, which is estimated at about \$35,000. The second project would be construction to segregate the Iber Holmes Gove Middle School gym area from the rest of the building. The estimate for that work is approximately \$20,000.

MOTION: Michelle Couture moved, seconded by Joseph Saulnier, to recommend the authorization to submit the two improving security grant applications with required matching funds to be taken from the Capital Reserve Fund for maintenance, contingent on grant approval. Voted unanimously in the affirmative.

Monthly Financial Update: Mr. Brickett reviewed the financial update for months ending October 31, 2017. Items of largest variance include: salaries, health insurance, professional services for students, student tuitions, and transfers - food service.

Donation Acceptance: Dr. McCoy explained that the District has received an anonymous donation for the Raymond High School Girls Soccer Team. She will follow up with how it will specifically be used. MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to accept the donation of \$3,000 toward the Raymond High School Girls Soccer Team, with thanks. Voted unanimously in the affirmative.

Motion to Amend Agenda: Mr. Saulnier inquired about amending the agenda to discuss a letter similar to the one emailed to the School Board from the Dover School Board. Upon Mr. Harmon's suggestion, he agreed to discuss this item under "Other."

Committee Reports: Mr. Harmon stated that he and Jaclyn Serrine attended the CIP Committee meeting and that they had recommendations for the Town CIP. The Town does things a little differently in that the School District has a plan put forth, whereas for the Town, each department presents to the CIP Committee and then the CIP Committee makes recommendations to the Selectmen. The CIP Committee grades projects on a scale of 1-6, with 1 as urgent. He noted that there are many items designated as urgent on the Town side.

Mr. Harmon stated that the Survey Committee met. He and Janice Arsenault met with Jonathan Wood and Jack Barnes, along with two representatives for the UNH Survey Center, Town Manager Craig Wheeler, and Community Development Director Ernie Creveling. They discussed preliminary questions for the survey. The survey would come out in mid-March, shortly after elections, so that there is no confusion about the election. Results would be targeted for the end of May, which leaves plenty of time to make decisions based on information from that survey for the March 2019 election.

Mrs. Arsenault stated that she went to the Raymond Coalition for Youth meeting. She and Mr. Saulnier briefly discussed the breakfast summit at which speakers presented on the implications of passing marijuana usage in each state, including financial impacts. Mrs. Arsenault stated that the results of the Youth Risk Behavior Survey will be brought to the Board at a future meeting, and that all three schools participated in Red Ribbon Week. RCFY will hold a Narcan training at their next meeting.

Mr. Saulnier stated that the Shared Resources Committee has not met. He stated that there were questions he has been researching regarding the camera system at LRES: the camera itself doesn't move, but it digitally zooms. It was noted that the high school was the first to move from analog to digital and that it's a much clearer picture.

Superintendent's Report: Dr. McCoy announced the upcoming high school play *Bats in the Belfry* on December 1st and 2nd. She also announced/reiterated an important event for students in 8th and 9th grade - the Early College presentation. There are certain courses that a student can be dual enrolled in and it's important for parents and students to know their options.

Dr. McCoy welcomed Curriculum Coordinator Michael Whaland to the District.

Dr. McCoy stated that NH Interscholastic Athletic Association divisions can be realigned if necessary and that they are based on total school enrollment. Each sport within the association makes those decisions. For next year, the football committee has chosen to go with four divisions and Raymond will be division 4. Soccer will remain division 3.

Dr. McCoy stated that next week the NH Department of Education will be visiting the District for a program approval site visit for Special Education. Also, Public School Approval visits for LRES and RHS are scheduled for December 1. These are not special education related. They are relative to facilities.

Correspondence/Other: Mr. Brickett reviewed some updated information regarding the 2018-19 budget preparation. Due to some information recently received, it was noted that there was a decrease in estimated state revenues for FY19 of \$63,260, and an increase in estimated tax effect per thousand for FY19 of \$0.81. Mr. Harmon asked if any Board member wanted to have discussions at this point about the budget or if they were comfortable with where they are at. There was no discussion requested.

Mr. Brickett stated that the wage pool merit increase originally presented to the School Board was off due to the inclusion of three special education coordinators. It has been revised to reflect two coordinators instead of three. The new budget, with this wage pool merit increase amount decreased by \$1,766, would be \$23,444,399.

MOTION: Michelle Couture moved, seconded by Jaclyn Serrine, to update the budget to \$23,444,399 with the fiscal year 19 merit increase as presented this evening. Voted unanimously in the affirmative.

Mrs. Couture stated that Dover School Board had sent a letter to the House Education Committee. Their concern is that, as advocates for public school, this HB 193 channels public education dollars into private schools. She stated that a district could lose quite a bit of money if students were to take advantage of this. Mr. Saulnier, Ms. Serrine, and Mrs. Arsenault stated that they don't believe the public school funds should be going to fund private tuitions or home school. Mr. Harmon stated that he doesn't believe the School Board should be sending letters. In the past, they've invited in representatives to hear their concerns. After some discussion, it was the general consensus of the Board to invite representatives to the December Board meetings with the hope that at least two will be able to attend. If they are not able to attend, the Board will send a letter.

Mr. Saulnier stated that he toured all the schools this week and it was nice to see all the improvements they're trying to make. He was dismayed when he learned that the youngest computer in the high school computer room was 11 years old. He hopes that the District will look at rotating technology resources.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$151,191.56. Payroll total \$431,946.68.

Approval of Minutes: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve the November 1, 2017 minutes with the following amendment: correct spelling of Kelsi Morasse's name. Voted unanimously in the affirmative.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Janice Arsenault, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by John Harmon, Jaclyn Serrine, Michelle Couture, Janice Arsenault, and Joseph Saulnier. The Board entered into non-public session at 9:09 PM and resumed public session at 10:20 PM. Other than the vote to exit non-public session (which was moved by Joseph Saulnier, seconded by Michelle Couture, and upon the Board members being individually polled, was voted in the affirmative by John Harmon, Jaclyn Serrine, Michelle Couture, Janice Arsenault, and Joseph Saulnier), one motion was voted during this non-public session.

Adjournment: MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 10:21 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Meeting
Wednesday, November 15, 2017
Raymond High School Media Center
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Approved December 20, 2017

Raymond School Board Non-Public Session
November 15, 2017
Minutes - Draft

Not voted to be kept confidential

Present: School Board Members John Harmon, Jaclyn Serrine, Michelle Couture, Janice Arsenault, and Joseph Saulnier.

The School Board followed-up on the Superintendent's evaluation.

MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to extend the meeting beyond 10:00 PM.
Voted unanimously in the affirmative.

Respectfully submitted,

Janice Arsenault,
Raymond School Board Secretary