

Call to Order: The meeting was called to order at 6:45 PM. Present: School Board Members John Harmon, Jaclyn Serrine, Michelle Couture, Joseph Saulnier, and Janice Arsenault; Student Representative to the School Board Jeffrey Rivard; Superintendent of Schools Ellen Small; Business Administrator Ron Brickett; Raymond High School Principal Steve Woodward; Iber Holmes Gove Middle School Principal Bob Bickford; Lamprey River Elementary School Principal Bryan Belanger; Curriculum Coordinator Melissa Lefebvre.

Proof of Posting: It was noted that the meeting was properly posted.

Non-Public Session: MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to enter into non-public session under RSA 91-a:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and John Harmon. The Board entered into non-public session at 6:46 PM and resumed public session at 7:00 PM. Other than the vote to exit non-public session (which was moved by Janice Arsenault, seconded by Jaclyn Serrine, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and John Harmon), no motions were voted during this non-public session.

Public Input: Current Miss Raymond Emily Finnegan and current Junior Miss Raymond Kathryn Doucette, along with Christina Vogel, approached the Board to request permission to post flyers of the scholarship program in the schools. They noted that the flyers were approved to be sent out via email to parents and they appreciated that, but that they would like to more easily reach the students by posting the flyer within the school, a request that had been denied at the SAU. Mrs. Vogel stated that perhaps it was not understood that the scholarship program is under the Raymond Recreation umbrella and so is civic in nature, has educational benefit, and is non-profit. Mr. Harmon stated that at this time the Board would not be able to make a decision on the matter, but that the request would be taken under advisement.

Our Students/Our Schools: Iber Holmes Gove Middle School Teacher Kristin Wallace and students Olivia Foglietta, Jillian Foglietta, Robert Faust, Angelo Pappalardo, Nathan Wallace, and Madison Ambrose spoke with the Board about their visit to Nature's Classroom in April. This was a week-long trip to Freedom, NH during which students worked with other students within field groups and participated in classes, mealtime activities, hikes, a Science Fair, a Back to Basics workshop, transition times, a dissection activity, and other activities. About 90 students attended the program this year. Mr. Harmon extended thanks to all the staff who handled the trip above and beyond while dealing with the illnesses that occurred as a result of a stomach bug.

Motion to Amend Agenda: MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to amend the agenda to include consideration of the request to post the Miss Raymond Scholarship flyers in the schools. Motion passed with Janice Arsenault, Joseph Saulnier, Michelle Couture, and Jaclyn Serrine voting in the affirmative and John Harmon voting in opposition.

Miss Raymond/Junior Miss Raymond Pageant Scholarship Program Flyer: Mrs. Small stated that she was unaware that the Miss Raymond Scholarship Program was under the Raymond Recreation umbrella, and if that can be confirmed, she would think differently about posting the flyers in the schools. MOTION: Joseph Saulnier

moved, seconded by Michelle Couture, to approve the posting of the flyers within the schools contingent on Raymond Recreation confirming that the program is under their umbrella. Voted unanimously in the affirmative.

Raymond High School Class of 1996 Time Capsule: Sarah Jewell Leonard and Sara Mertzic from the Class of 1996 were present to talk with the Board about the time capsule their graduating class had buried. It was agreed that Facilities Director Todd Ledoux would reach out to them to set up a time to dig up the capsule, and that Mr. Woodward would organize some student representatives to be present for that as well.

Principals'/Curriculum Coordinator's Reports: Mr. Woodward reported on Raymond High School events this past quarter, including: students who had received recognition at the Annual Career Development Skills Conference; field trips including the Annual Student Athlete Leadership Conference, the JAG Community Service Day, and the Student Council Spring District Meeting; SAT's took place on April 5th; and a review of upcoming and year-end events.

During discussion, Mr. Woodward stated that all students have signed up for classes, but all schedules have not been distributed yet and changes to the schedule could mean that schedules are mailed out over the summer. Mr. Woodward is meeting with the Technology Director to determine next steps. Mrs. Small said she will look into whether there's any way to have schedules out by the end of the school year and will update the Board by the end of the week.

Also during discussion, Mr. Woodward stated that Personal Finance is being offered as an elective next year.

Mr. Bickford reported on Iber Holmes Gove Middle School events this past quarter, including: recognition of Friendship Winners; Nature's Classroom, Project Safeguard, and Seacoast Repertory Theater field trips; academic and program highlights including NAEP testing, Wildlife Encounters, DARE, Spirit Week, Monster Concerts, and the Fisher Cats Reading Challenge; and upcoming events including the Whale Watch, Smarter Balanced Assessment Testing, and the Science NECAP testing.

Mr. Belanger reported on Lamprey River Elementary School events this past quarter, including: Girls on the Run; maple sugaring class project; Peas to the Table Project; Smarter Balanced testing to be completed in May; Full Day Kindergarten Information Night was a success; and upcoming events including parent conferences, NHSPCA presentation, Memorial Day Celebration, and Kindergarten Promotion Picnic.

Mr. Harmon asked to have a more concerted effort to keep the website district calendar updated with all school events.

Mrs. Lefebvre provided a Curriculum Update to the Board, including the following: working to include Title I summer intervention and professional development activities for Title I staff; the 2017-2022 Professional Development Committee has been submitted to the Department of Education for approval; RHS teachers participated in a book study of "A Framework for Understanding Poverty"; the Competency Based Learning Committee met to continue responding to the PACE readiness questions; and reading proficiency data has been collected in grades K-9 and the District-Wide Reading Committee will be meeting to review this data.

Donation Acceptance: MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to accept the Hannaford donation of \$744 to Raymond High School. Voted unanimously in the affirmative.

New/Revised Policies - Second Reading: MOTION: Joseph Saulnier moved, seconded by Janice Arsenault, to accept policy GBCD - Background Investigation and Criminal Records Check. Voted unanimously in the affirmative.

The Board reviewed attorney advice regarding policy EF - Food Service Management, which was to allow students at all schools to receive a full lunch regardless of whether they have a negative meal account balance, versus the opinion of the NH Department of Education which limits the requirement to only elementary and middle school. MOTION: Janice Arsenault moved, seconded by Michelle Couture, to accept policy EF - Food Service Management as written and presented. During discussion, Mr. Saulnier asked and Mr. Harmon confirmed that even if the State reaffirms its opinion that the law applies to only elementary and middle school students, the Board will still be following the advice of the District's attorney. Voted unanimously in the affirmative.

New/Revised Policies - First Reading: The School Board read, in their entirety, proposed revised policies IMDA - Patriotic Exercises and JCA - Change of School or Assignment Policy for the first of two readings.

Shared Resources Committee Membership: MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to appoint Sandy Ellis to the Shared Resources Committee. Voted unanimously in the affirmative.

Strategic Planning Committee Membership: It was noted that there were no letters of interest received from the community for the Strategic Planning Committee. It was generally agreed to extend the deadline to May 17th at noon and address it at the next Board meeting.

Strategic Planning Input: Mr. Saulnier asked if a goal could be considered to have computers such as Chromebooks for each student in grades 5-12. Mr. Harmon stated that he would not be in support of that due to other funding needs. Mrs. Arsenault inquired if one grade at a time could be addressed until eventually all students in grades 5-12 could have a device. Mrs. Serrine stated that she likes the idea but is concerned about budget resources, and perhaps one grade at a time could be looked into. She noted that perhaps grants are available to help with the cost. Mrs. Small stated that there were many unanswered questions when they had first looked into this possibility, and those questions led to increased potential cost. Mrs. Couture stated that she thinks the district should be aware of the inequities among the students. Mrs. Serrine asked if it's possible to ascertain how many students don't have a device. MOTION: Joseph Saulnier moved, seconded by Janice Arsenault, to add as a strategic goal to investigate whether Chromebooks would fit into 5-12 area of the school district. Motion passed with Janice Arsenault, Joseph Saulnier, Michelle Couture, and Jaclyn Serrine voting in the affirmative and John Harmon voting in opposition.

Mrs. Couture asked why strategic goal #6 is geared toward increasing only parent awareness instead of parent and community awareness. Mr. Harmon stated that the goal was added because some parents weren't active participants in their child's education, and if education was deemed to be important by parents, then that sense of importance could transfer to the student.

School Board Subcommittee Public Backup: There was some discussion to clarify the scope of adding public School Board subcommittee backup to the website. MOTION: Joseph Saulnier moved, seconded by Janice Arsenault, to add all public backup, including minutes, online for School Board subcommittees. Voted unanimously in the affirmative.

Resignation/Retirement Acceptances: MOTION: Janice Arsenault moved, seconded by Joseph Saulnier, to accept the retirement of Paula Chouinard effective June 30, 2017. Voted unanimously in the affirmative, with Michelle Couture abstaining, as she had recused herself due to the fact that she is employed by NEA-NH.

MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to accept the resignation of Michelle Smeltz effective June 30, 2017. Voted unanimously in the affirmative with Michelle Couture abstaining as she had recused herself due to the fact that she is employed by NEA-NH.

MOTION: Janice Arsenault moved, seconded by Jaclyn Serrine, to accept the resignation of Isabelle MacDonald effective June 30, 2017. Voted unanimously in the affirmative with Michelle Couture abstaining as she had recused herself due to the fact that she is employed by NEA-NH.

Committee Reports: Mrs. Couture stated that the Wellness Committee met and reviewed the Healthy Snack Guidelines. They put together a handout for kindergarten registration describing healthy snacks. The Committee is looking at options for assessment tools to evaluate the food program. There is still some concern about the vending machines at the high school and not offering the smart snack options.

Mr. Saulnier stated that the Cable Committee cancelled their meeting. He thanked the principals for providing their year-end events so they could schedule filming.

Mr. Saulnier stated that the Shared Resources Committee will be meeting on May 11th. Mr. Harmon requested that the Shared Resources Committee, as a whole, take tours of the schools during school hours, since they will be making recommendations about the facilities. He feels it's important for them to see the schools while they're in operation. Mrs. Couture and Mrs. Arsenault expressed their agreement. Mrs. Serrine stated that there has not been a vote for Chair, Vice Chair, or facilitators. There was also discussion at the meeting as to who could vote, but no determination was made. Mr. Saulnier stated that the Committee is discussing a possible survey to the community at large regarding what the priorities should be and welcomed suggestions by the Board for questions. It was determined that each member of the committee would bring five questions to be considered for the survey.

Mrs. Arsenault received notification there had been no submissions for the Sick Bank in quarter three.

Superintendent's Report: Mrs. Small reported that the second grade held their second annual grandparent's pancake breakfast featuring the maple syrup they collected. Town Manager Craig Wheeler and his wife Donna boiled it down for them in their sugar shack and even made a video of the process. Students made graphs of the syrup collected, did historical research on it and gave a great presentation at the breakfast.

With the help of the Lions Club, 191 students had their vision screened at the elementary school. 16 students were referred.

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Tomorrow May 4 is the Keeping Our Youth and Community Safe from Drugs event. It will be held at the high school at 6:30 to 8:00. Some of the presentations include Grace Woolson from the Youth Action Group and Sgt. Pomeroy who will talk about the current laws, as well as, what the police are seeing in Raymond.

Mrs. Small suggested that people drive by and see the tulips planted at the elementary school last October for Red Ribbon Week.

Correspondence/Other: Mr. Saulnier thanked the LRES PTO for the banquet they provided today.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$754,220.01. Payroll total \$382,890.31.

Non-Public Session: MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to enter into non-public session under RSA 91-a:3 II (a) "The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and John Harmon. The Board entered into non-public session at 9:19 PM and resumed public session at 9:41 PM. Other than the vote to exit non-public session and seal the minutes (which was moved by Michelle Couture, seconded by Jaclyn Serrine, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and John Harmon), one motion was voted during this non-public session.

Adjournment: MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 9:42 PM.

Respectfully submitted,

Jennifer Heywood,  
Raymond School Board Clerk

Raymond School Board Non-Public Session  
May 3, 2017

Present: School Board Members Janice Arsenault, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and John Harmon; Superintendent of Schools Ellen Small.

A. Mrs. Small reviewed the letter of interest received for the Shared Resources Committee. It was noted that there were no letters of interest received for the Strategic Planning Committee.

Respectfully submitted,

Jennifer Heywood,  
Raymond School Board Clerk

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Raymond School Board Non-Public Session  
May 3, 2017

Present: School Board Members Janice Arsenault, Joseph Saulnier, Jaclyn Serrine, and John Harmon;  
Superintendent of Schools Ellen Small.

B. Mrs. Small reviewed this evening's resignations and retirement for acceptance.

Respectfully submitted,

Jennifer Heywood,  
Raymond School Board Clerk

Raymond School Board Non-Public Session  
May 3, 2017  
Minutes

Approved and voted to be unsealed on May 17, 2017

Present: School Board Members Janice Arsenault, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and John Harmon; Superintendent of Schools Ellen Small.

C. Mrs. Small reviewed her recommendation for wage pool employee salaries for 2017-18. During discussions, some revisions were made to the original proposal in order to allow for an increase that hadn't been included in the calculation. The revisions to various proposed increases resulted in a 2.7% increase for one of the maintenance technician positions

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve the proposed wage pool amended list merit increases for 2017-18. Voted unanimously in the affirmative by John Harmon, Jaclyn Serrine, Joseph Saulnier, Michelle Couture, and Janice Arsenault.

Respectfully submitted,

Jennifer Heywood,  
Raymond School Board Clerk