

Call to Order: The meeting was called to order at 6:45 PM. Present: School Board Members John Harmon, Jaclyn Serrine, Michelle Couture, Joseph Saulnier, and Janice Arsenault; Student Representative to the School Board Jeffrey Rivard; Superintendent of Schools Ellen Small; Business Administrator Ron Brickett; Raymond High School Principal Steve Woodward; Iber Holmes Gove Middle School Principal Bob Bickford; Facilities Director Todd Ledoux.

Proof of Posting: It was noted that the meeting was properly posted.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by John Harmon, Jaclyn Serrine, Michelle Couture, Joseph Saulnier, and Janice Arsenault. The Board entered into non-public session at 6:46 PM and resumed public session at 7:00 PM. Other than the vote to exit non-public session and seal item A (which was moved by Joseph Saulnier, seconded by Jaclyn Serrine, and upon the Board members being individually polled, was voted in the affirmative by John Harmon, Jaclyn Serrine, Michelle Couture, Joseph Saulnier, and Janice Arsenault), one motion was voted during this non-public session.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Open Public Hearing: MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to open the public hearing. Voted unanimously in the affirmative. The public hearing was opened to consider the following: the expenditure of funds totaling up to \$12,000 from the Food Service Equipment Capital Reserve Fund to replace the walk-in freezer box at Raymond High School; the expenditure of funds totaling up to \$44,000 from the Textbook Capital Reserve Fund to purchase algebra and science textbooks for Iber Holmes Gove Middle School and Raymond High School; and the expenditure of funds totaling up to \$165,000 from the Equipment, Facilities Maintenance and Replacement Capital Reserve Fund to install safety cameras and upgrade two bathrooms at Lamprey River Elementary School, to upgrade air conditioners in three office areas at Raymond High School, and pave and make the kitchen area ADA compliant at Raymond High School.

During the public hearing, Rani Merriman approached the Board to ask for reconsideration of the camera equipment at Lamprey River Elementary School. She stated that she feels that \$65,000 for camera equipment is unnecessary in light of the fact that a building proposal was put forth to voters last year. She asked that some of the expenditures be pulled back until the town decides what to do with expenditures.

MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to close the public hearing. Voted unanimously in the affirmative.

Recognition of Third Quarter RHS Principal's List and IHGMS High Honors: The School Board recognized the following students for achieving all A's during the third quarter:

Raymond High School Principal's List:

Emily Finnegan	Morgan Jerry	Megan McCoole
David Palombo	Hannah Rubin	Grace Woolson
Brigid Auclair	Hannah Costa	Rianna Greenwood
Anna Harmon	Sarah Burgess	Carly Cole
Briannah Costa	Tovah Duffaut	Jenny Ferm
Dominick Galante	Gregory Gibby	Morgan Goding
Aileen Auclair	Jeremiah Audette	Timothy Berard
Emaleigh Boucher	Alianna Braley	Margarat Moore

Iber Holmes Gove Middle School High Honors List:

Chloe Borkush	Acadia Gifford	Jonathan Pastercyzk
Madison Brannan	Elliott King	Kylie Potter
Aiyana Crane	Vicky Ni	Kaylee Richardson
Lydia Cramer	Mary Hodgkins	Jenna St. John
Ella Ray Creed	Spencer Lassard	Delia Wright
Lillian Dutton	Matthew Martin	Madilyn Yockel
Sara Amovic	Amra Faraz	Devansh Khadka
Jaimie Bart	Molly Harmon	Brianna Waldron
Abigail Denise	Hayley Barnett	Anya Cunnighman
Scott Philibert	Kaitlyn Bergeron	Richard Gibby
Emilia Reynolds	Lexis Boles	Brynna Hone
Madilyn Robinson	Brycen Braley	Kathryn LaCasse
Brooke Vaughn	Clare Cole	Emma Marini

Public Input: There was no public input forthcoming.

Our Students/Our Schools: Raymond High School Unified Basketball Team Assistant Coach Carli Hughes, along with students Isaac Whitten and Cassidy Rullo, talked with the Board about their second season on the team. In particular, they discussed the teamwork and cooperation among not only their own team, but with the opposing team, as well. The Unified Basketball Team includes players both with and without physical and intellectual disabilities.

Raymond Police Chief Salois: Raymond Police Chief David Salois spoke with the Board about the recent changes in gun law in New Hampshire. Federal law has not changed. Raymond schools are all within a safe school zone, which means that no firearms are allowed within the safe school zone unless permitted due to certain exceptions, such as for law enforcement personnel. State law used to require that persons wanting to carry a concealed weapon would need a license from their local authority. This license may have allowed a person to fall under one of the exceptions to the safe school zone federal statute. This state law was recently changed so that a local license is no longer required to carry a concealed weapon. However, federal law still applies. Even though a license is no longer required to carry a concealed weapon, a license *is* required to carry a concealed weapon within a safe school zone (unless that person falls under another exception to the federal statute).

During discussion:

- Chief Salois stated that federal law still requires a license from the state to come into a school zone with a firearm. If someone came onto school grounds with a firearm and didn't have a permit, it would be referred to the federal authorities within the state. It's not the local department's authority.
- Mr. Harmon clarified that if a person comes into the school zone, they can do that if they have a license from NH or fall under one of the other exceptions. And if not, the recourse is that they can be reported to a federal agency and an investigation would begin.
- Mr. Harmon asked if Chief Salois could review any impact on the school being in session when voting takes place. Chief Salois stated that if someone not familiar with the law is carrying an open weapon on school grounds, an officer could investigate whether that person falls under an exception and if not, then it would be reported to a federal agency. It would be up to that federal agency whether to prosecute.
- Mrs. Serrine stated that she feels the biggest issue is perception and not understanding that a permit is still required to enter a school zone.

Performance Contracting: Mike Davey from Energy Efficient Investments talked with the Board about performance contracting, which is a means of raising money for investments in energy efficiency that is based on future savings. The first step, he explained, would be to conduct an energy audit throughout the district to determine where possible investments and savings could be. This audit would be conducted at no cost to the district, would take about 4-6 weeks to complete, and if the Board chose to complete some projects suggested in the audit, they can select certain projects; they would not be required to approve all, or any, of the recommendations. The Board agreed to move forward with an energy audit.

LRES 2017-18 Student Handbook: Mr. Belanger and Mrs. Yacek reviewed the proposed changes to the LRES 2017-18 Student Handbook. During discussion:

- Cover letter, second paragraph, correct "student(s)" to "students."
- There was some discussion about the dismissal time being changed to 3:10. The Board discussed a time instead of 3:15 PM.
- Four buses are queued up at 3:10 PM. All buses can be loaded in about nine minutes. Dismissal starts with preschoolers, and then dismissal is phased. Mr. Harmon asked why not wait until all buses are there and allow for more educational time? Mr. Belanger stated that some factors play into it, such as weather, and that this has been the most consistent system. Mrs. Small suggesting a pilot dismissal program for a few weeks.
- Administration can reduce the number of news stations notified of cancellations and delays.
- An addition will be made to the handbook to encourage students to wash their hands and/or use sanitizer before eating lunch.
- The attendance and dismissal policies should match at each school across the district. The last sentence regarding dismissal time should be changed to two sentences or otherwise clarify that parents are not to call during dismissal time.
- Add on that a signature is required for early dismissal.
- Volunteer policy will be in all handbooks.
- Forms mentioned as being available on the website will also be added to the student handbooks.

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve the 2017-18 LRES Student Handbook as amended, with the one open item of the dismissal time and loading students onto buses. Voted unanimously in the affirmative.

Expenditure of Capital Reserve Funds: Mr. Brickett reviewed the expenditures from capital reserve funds for Board approval. He noted that there were less companies bidding on the projects and some of the prices came in higher than anticipated. These projects were included in the presentations to voters for capital reserve funds in March.

Regarding the cameras at LRES, Mr. Ledoux stated that if need be, the server and the cameras can be re-installed in a new or different building; only wiring will be lost.

Mr. Brickett stated that the bids received on the LRES bathrooms project were too high and they are going to work with the lowest bidder to bring the price down. He also stated that they received no bids for the air conditioning.

MOTION: Michelle Couture moved, seconded by Jaclyn Serrine, to accept the RHS Paving bid from All Phase as presented, to be taken from the maintenance capital reserve fund in the amount of \$13,365.00. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to approve the replacement of 24 analog cameras with digital and add 17 digital cameras at LRES from Setronics for \$65,583.00 to come out of the maintenance capital reserve fund. Voted unanimously in the affirmative.

MOTION: Michelle Couture moved, seconded by Jaclyn Serrine, to accept the algebra textbook proposal from McGraw Hill for \$13,736.30 to be taken from the textbook capital reserve fund. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to take \$29,293.55 from the textbook capital reserve fund for science textbooks for grades 5 and 6. Voted unanimously in the affirmative.

MOTION: Michelle Couture moved, seconded by Joseph Saulnier, to expend up to \$10,913 from the Food Service Capital Reserve Fund for the RHS Outside Walk-In Freezer Box. Voted unanimously in the affirmative.

Auditor Letter of Engagement Signing: MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to approve the 2016-17 audit to be performed by Plodzik & Sanderson and to authorize the Board Chair to sign the engagement letter. Voted unanimously in the affirmative.

Strategic Planning Committee Membership: MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to appoint Dana Zulager, Kate Brooks, and Art Wolinsky to the Strategic Planning Committee. Voted unanimously in the affirmative.

Nominations/Resignations: MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve the nomination of Kate Grieve as the district-wide psychologist. Voted unanimously in the affirmative.

MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to approve the nomination of Kristen Nivison as a teacher for the 2017-18 school year. Voted unanimously in the affirmative with Michelle Couture abstaining.

New/Revised Policies - Second Reading: MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to approve policy IMDA - Patriotic Exercises as presented. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve policy JCA - Change of School or Assignment as presented. Voted unanimously in the affirmative.

New/Revised Policies - First Reading: The Board read, in their entirety, proposed revised policies GCEC - Administrators' Vacations and IHBG-R - Home Education/Dual Enrollment. There was some discussion about the revisions to policy GCEC and the fact that the proposed changes would eliminate the ability for an administrator to take their yearly allotted vacation time during the July and August following their contract year. It was the consensus of the Board to not make any changes to the policy and that the revised policy not be brought forward for a second reading.

Monthly Financial Update: Mr. Brickett reviewed the financial update for months ending April 30, 2017. Areas of largest variance include salaries, health insurance, professional services for students, maintenance services, student tuitions, propane, electricity, & oil, and transfers - food service.

Committee Reports: Mr. Saulnier reported on the Shared Resources Committee. He stated that Doug Vogel and Neva Cole were chosen as co-facilitators, and he, Mr. Saulnier, was chosen to be secretary. The committee is working on a survey to be given to the community.

Mr. Harmon stated that the Budget Committee had sent a letter to the School Board asking if the budget could be presented to them in July. Mr. Brickett had replied back to Mr. Mann to explain why July would be a difficult time to present, but he hasn't heard back. Mr. Harmon asked that Mr. Saulnier confirm with the Budget Committee that they understand that the year-end presentation could not be provided until August, and that if they were interested in reviewing the numbers as of the end of May, that could be provided to them.

Mr. Harmon also stated that, in the letter, Mr. Mann asked for warrant articles by November 22, and asked why that date instead of December or January, as has been in the past. Mr. Saulnier clarified that if any warrant articles weren't ready by that date, that would be okay; that they are only requesting any warrant articles that are already done by that date.

Mrs. Couture stated that the Wellness Committee's pamphlet was sent out in draft form to committee members, but she was unable to open the link.

Superintendent's Report: Mrs. Small stated that the Red Cross Blood Drive took place this week and she thanked the RHS Student Council for setting it up.

Mrs. Small stated DARE Graduation was held on Monday for 5<sup>th</sup> grade students, and that this program is about teaching students to make good choices. The ceremony was well done and Officer Frotton also had Alton K-9 unit here to give a demonstration on how these dogs work in the field.

Mrs. Small congratulated the students who are completing the NH Scholars degree. To be a NH Scholar a student must take a rigorous course of classes that includes 4 years of English and Math, 3 of science, 3.5 of social studies and 2 years of foreign language. There's also a Stem NH Scholars with an additional year of science and an Arts with 2 years of art related classes.

The RHS Empty Bowl Project will be held on May 25 at 5:00. Participants can purchase a bowl of soup and bread for \$12 and the money goes to the Raymond Food Bank. They also get to keep the bowl as a reminder of those who don't have enough to eat. Mrs. Small thanked Kathy Mutch for setting this up and organizing it and all the staff and students who made bowls and soup for this project.

The Celebration of Excellence will be on May 25 beginning at 6:30. This is a celebration of all the excellent work done by RHS undergraduates. Several awards will be given out and there will be a display of outstanding student work.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Account Payable total \$235,560.51. Payroll total \$492,697.54.

Approval of Minutes: MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve the minutes of October 24, 2016. Voted unanimously in the affirmative with Michelle Couture and Janice Arsenault abstaining.

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve the minutes of October 25, 2016 relative to budget. Voted unanimously in the affirmative with Michelle Couture and Janice Arsenault abstaining.

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve the minutes of October 25, 2016 relative to the superintendent search. Voted unanimously in the affirmative with Michelle Couture and Janice Arsenault abstaining.

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve the public minutes of April 19, 2017 with the following amendment: correct the spelling of Mrs. Serrine's name in the non-public motion. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to approve and unseal the non-public minutes of April 19, 2017. Voted unanimously in the affirmative with Janice Arsenault and Michelle Couture abstaining.

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to accept the public minutes of May 3, 2017. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to accept the non-public minutes of May 3, 2017 and to unseal item C. Voted unanimously in the affirmative.

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MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to accept the minutes of May 8, 2017 with the following amendment: reflect that Mr. Saulnier arrived at 7:15 PM. Voted unanimously in the affirmative.

Adjournment: MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 9:40 PM.

Respectfully submitted,

Jennifer Heywood  
School Board Clerk

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DRAFT

Not voted to be kept confidential.

B. Present: School Board Members John Harmon, Jaclyn Serrine, Joseph Saulnier, Janice Arsenault, and Michelle Couture.

MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to approve the non-public minutes of April 5, 2017 and to keep item A sealed. Motion passed with Joseph Saulnier, Jaclyn Serrine, and John Harmon voting in the affirmative and Michelle Couture and Janice Arsenault abstaining.

C. Present: School Board Members John Harmon, Jaclyn Serrine, Joseph Saulnier, Janice Arsenault, and Michelle Couture.

Mrs. Small reviewed a nomination with the School Board.

D. Present: School Board Members John Harmon, Jaclyn Serrine, Joseph Saulnier, and Janice Arsenault.

Mrs. Small reviewed a nomination with the School Board.

Respectfully submitted,

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Janice Arsenault,  
School Board Secretary

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Approved and voted to be unsealed on June 7, 2017.

Present: School Board Members John Harmon, Joseph Saulnier, Janice Arsenault, Michelle Couture, and Jaclyn Serrine; Superintendent of Schools Ellen Small.

A. The School Board reviewed the letters of interest to serve on the Strategic Planning Committee.

Respectfully submitted,

Janice Arsenault,  
Raymond School Board Secretary