

Raymond School Board Meeting
March 20, 2019
Raymond High School Media Center
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Approved April 17, 2019

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Joseph Saulnier, Beth Paris, Moe Titcomb, Janice Arsenault and Michelle Couture (6:05PM); Superintendent of Schools Tina McCoy; Business Administrator Marjorie Whitmore; Raymond High School Principal Steve Woodward.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Election of Officers:

MOTION: Beth Paris moved to nominate Joe Saulnier to remain as the Chair of the School Board, seconded by Janice Arsenault. Voted unanimously in the affirmative (4-0).

MOTION: Beth Paris moved to nominate Janice Arsenault to continue as Vice-Chair of the School Board, seconded by Joe Saulnier. Voted unanimously in the affirmative (4-0).

MOTION: Janice Arsenault moved to nominate Beth Paris to continue as the Secretary of the School Board, seconded by Joe Saulnier, voted unanimously in the affirmative (4-0).

Non-Public Session: MOTION: Janice Arsenault moved, seconded by Beth Paris, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Joseph Saulnier, Beth Paris, and Moe Titcomb. The Board entered into non-public session at 6:03 PM and resumed public session at 6:05 PM. Other than the vote to exit non-public session (which was moved by Janice Arsenault, seconded by Beth Paris, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Beth Paris, Joe Saulnier, and Moe Titcomb), no motions were voted during this non-public session.

Open Public Hearing: To consider the acceptance and expenditure of the following unanticipated funds from state, federal, and/or private sources under 198:20-b: \$440,926.48 Title I, Title IIA, Title IVA, Title IVB, IDEA, NH Department of Health and Human Services, and NH Public School Infrastructure Fund; and \$72,428 Impact Fees.

Public Input: There was no public input forthcoming.

Our Students/Our Schools: JAG students Alex Hovatter and Patrick Comeau spoke to the Board about the JAG program at Raymond High School. Recently students have been working on

their resumes as well as a community service project: couponing for a cause. They have gone on field trips to leadership conferences, various companies and job fairs. Alex stated that she enjoys the practical work that she gets from the JAG program like working with their resumes and how to interview for jobs. Students have also practiced public speaking and mock interviews. A career development conference is coming up for seniors to receive scholarships. Alex clarified for the Board that it is an elective course students complete as well as other academic classes. Patrick said that the program helped him understand what he really wants to do after high school. Alex reported that the program has also helped her develop leadership skills. It was clarified for the Board that the classes are mixed grade levels- not a JAG course for each grade.

RHS Graduation Date: Tina McCoy would like to propose the date of June 14th for our Raymond High School Graduation. In accord with Ed 306.18 (2), the school year for high school seniors may be reduced by no more than 5 days or 30 hours of instruction, whichever is less, from the number of days or hours of instruction for other high school students. As of this date (3/20/19) there have been three snow days during the school year. That puts the last day of school for all students at June 17th (unless there are additional snow days or other types of school cancellations). While updates to the regulations pertaining to graduation dates are 'in the works' in Concord (there is a proposal to adjust the language 5 days or 30 hours less than the original school calendar for seniors) those changes will not be known in time to assist with our planning this year.

Beth Paris brought forward concerns that parents saw graduation date on the calendar for June 7th on the website calendar and parents had already had plans for graduation. Beth read a statement from Jeff Rivard: He does not think changing the date is a good idea unless it is a legality. He does not think that much learning will happen past the 7th anyways that students will be checked out. Mrs. Paris states that it had been on a calendar somewhere. Janice Arsenault stated that if the first legal date is the 12th, then the logistical date is the 14th in order to keep with the tradition of doing it on a Friday. Joe Saulnier stated that the Board has always set the graduation date around this time every year. Tina McCoy expressed that she had not seen or hear that the date was published as June 7th and will look into it.

MOTION: Janice Arsenault made a motion to set the graduation date for Raymond High School as June 14th, seconded by Michelle Couture. Voted 4-1, Opposed by Beth Paris.

School Board Committee Assignments: Michelle Couture and Beth Paris would like to stay on the policy committee. Joe Saulnier will be on the technology committee. Janice Arsenault would like to stay on the strategic planning committee, with Beth Paris staying as an alternate, as well

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as Michelle Couture. Michelle Couture will be staying on the CBE Committee. Beth Paris will stay on the RES sick leave bank committee. Janice Arsenault will stay on the SST committee with Beth Paris as alternate and Michelle Couture as a second. Transportation committee will be Moe Titcomb, with alternate Beth Paris. Michelle Couture and Beth Paris would like to stay on the Wellness Committee. Budget Committee will continue to be Joe Saulnier, Janice Arsenault will be the alternate. Cable Committee will be Beth Paris. CIP Committee will be Janice Arsenault, as well as Beth Paris. Conservation Commission will continue to be Michelle Couture. Janice Arsenault will continue to be on RCFY, Michelle Couture would like to be an alternate. Mentor for student representative will continue to be Janice Arsenault. NH School Boards Association will be Beth Paris, Janice Arsenault will be an alternate representative.

Board Member Input- Possible Future Agenda Items: Beth Paris would like to talk about CPR Training for health class. Mrs. Paris would also like to discuss class ranking. Michelle Couture would like to talk about the ELO opportunities, she would like to have a discussion about student and staff physical altercations and the protocols that we have in place in general. Michelle Couture would also like to talk about racial justice/racial equity. Janice Arsenault would like to continue to look into efficient use of time and resources in all three schools. Janice Arsenault would like to form a process where teachers are trained to use the technology that is available to them. Janice Arsenault would like to see Mike Whaland form a curriculum committee led by teachers to overlook when new classes are developed. Joe Saulnier would like to look into further training the paraeducators. Joe Saulnier would like to form some kind of committee to look at the elementary school moving forward. Also, Mr. Saulnier would like to look into the water fountains; upgrading the water fountains to make more efficient and environmentally friendly.

Summer Board Meeting Schedule:

MOTION: Janice Arsenault motioned to accept the following summer School Board Meeting Schedule: Wednesday, July 24, 6:00 PM, Regular School Board Meeting; Wednesday, July 31, 6:00 PM, CIP Work Session; Wednesday, August 14, 6:00 PM, Regular School Board Meeting; Wednesday, August 28, 6:00 PM, Budget Work Session; seconded by Michelle Couture. Opposed by Moe Titcomb, with remaining Board members voting in the affirmative: (4-1)

RHS Course Offerings/Needs for 2019-2020: Steve Woodward and Sue Puchacz came to review the course offerings and needs for the 2019-2020 school year. Janice Arsenault asked if sculpture and pottery could run together. Sue Puchacz will check with Kathy Mutch, the art teacher to clarify. In Art, Open Studio Workshop I & II (8/2 students requested) and Sculpture (5 Students requested) will not be running.

Beth Paris would like personal finance to become a requirement for graduation in the future. Steve Woodward reported that this was part of the high schools plan for changes in graduation requirements. In Business, Accounting III & IV will not be running (0 students requested). In Computers, Computer Program II will not be running (6 students requested). In English, Honors American Literature only has 9 student requests. Janice stated that Honors American Literature should not be run due to numbers consistently dropping historically. Janice Arsenault asked for clarification about a language teachers teaching foods, Steve Woodward reported that it would be accounted for by the language teacher that she referenced. Sue Puchacz clarified for the Board that JAG is listed as JAG 9, JAG 10, etc. so that students don't see the same JAG credit for 4 years in a row, since the content is different each year. Since JAG is a contracted service, the price will not be changed based on the sections offered.

Math Courses that are below the minimum would be Honors Pre-Calculus (11 requests), Probability & Stats (semester course- 10 requests) and Trigonometry (semester course- 3 requests). Janice Arsenault thought that Honors Pre-Calculus as well as Probability & Statistics should run. Beth Paris agrees. Janice Arsenault asked if the students could take trigonometry as a VLACS course. Beth Paris confirmed that VLACS has a Trigonometry course. Joe Saulnier asked about Algebra II Concepts: Why can't these students take Algebra II with the appropriate supports? Mr. Saulnier's suggestion is to get rid of Algebra II Concepts and put those kids in Algebra II. Beth Paris would like to see the Algebra II concepts students in the Algebra II course as well. In summary, Algebra II Concepts will not be running, trigonometry will not be running, Probability & statistics will be running, and honors pre-calculus will be running.

Music courses that were being considered to not run include music theory (3 requests), performance lab (3 requests), RHS drumline (8 requests) and topics in contemporary music (3 requests). Beth Paris asked if music courses could be combined to make a new course out of two of these smaller courses. Michelle Couture would like to see some other opportunity in music that could combine and draw in the numbers. Joe Saulnier would not mind keeping music theory because that is a course that is needed by some colleges. Michelle Couture wants to see more than singers, band and guitar. Sue Puchacz stated that we don't have time to create a new course and get student requests by Monday when the schedule is supposed to be run, though it can be looked into for the future. Steve Woodward was interested in finding out if there are students in the other courses not running that would like to move to drumline. Joe Saulnier would like to keep music theory and drumline. Beth Paris agreed. Janice Arsenault and Michelle Couture were ok with that. The intention would be to not offer topics in contemporary music and performance lab and steer them into one of the other courses.

Science courses: AP Biology will not run as there are only 2 students who requested it. Steve Woodward would like to encourage them to take another AP course. Honors physical science (4

requests) and honors physics (5 requests) will not run due to numbers. Earth science has 8 students signed up for, though Steve believes will have no problem getting to 12. Janice Arsenault does not share the optimism about earth science. Tina McCoy asked how we don't have a basic physics class, but yet we have honors and AP and conceptual physics. Steve Woodward agreed that there is a gap between honors physics and conceptual physics that is not being met. Michelle Couture asked if there was a large gap between AP and Honors, Steve Woodward said yes, there is. Joe Saulnier would like to keep honors physics. Janice Arsenault would not be in favor of running it. Michelle Couture and Beth Paris agreed. Michelle Couture would like to focus on running physics as the course in the future. Janice Arsenault asked for confirmation that physics would be run next year.

Social Studies: World Geography (4 requests) and In the News (2 requests) did not have numbers to support running. Janice Arsenault asked what *practical* world history is. It is the equivalent of *concepts* in math: remedial. There is talk about getting rid of these just like there is a conversation about getting the math concepts. Tina McCoy asked to clarify that we would NOT be delivering two curriculums at once when putting these students into regular courses; Steve Woodward reiterated that it was just a matter of differentiating.

Technology Education: Fine Woodworking (5 requests) and Wood & Construction (22 requests) will not be running, as there is not a full time faculty member in that department next year. World Languages: French III/IV only has 2 students that want to take it. Joe Saulnier would like to keep it. Michelle Couture would like to keep it. Janice Arsenault would like to look at it with the same eyes as an AP class. French III/IV will run.

Beth Paris said that teachers at the high school are looking for jobs because they are being told that they are losing jobs. She wished to clarify that that was not and is not ever the plan. Steve Woodward mentioned that in 5 years this is the lowest moral has ever been due to all the discussions going on: proposed cuts and uncertainty about the courses being run. Steve Woodward reported a record number of requests for letters of recommendation this year. Tina McCoy can understand how people may feel uncertain, but reiterated that the goal has never been to eliminate teaching positions. There should not be major changes as a result of this. Joe Saulnier believes that the board has always supported the teachers, and that they are just looking at efficiencies for the schools to follow. Janice Arsenault thanked the guidance department for making this all come together and happen so soon.

Monthly Financial Update: Marjorie Whitmore presented the financial update for months ending February 28, 2019. The schools are trying to get their Medicaid billing in so that we are not behind on those numbers. Michelle Couture asked if it is typical that Medicaid billing run so far behind. Marjorie Whitmore stated that in many cases, new staff members were unaware, so

there was training provided to those staff members to make this easier and reports that they should be catching up soon. Even contractors were made aware that they can bill; everyone is working together to get where we need to be. Joe Saulnier mentioned that it may help to have a designated set of Chromebooks to get it done with. Michelle Couture agreed that we need to make it easier for them- so if we need Chromebooks, or to build that time into the day. Tina McCoy is working to make the billing a part of special education's routine, and Marjorie Whitmore mentioned making it part of new staff training. When asked, Marjorie Whitmore reported that she did approve computers for the high school course that is not able to run with what they have.

MS-22 2019-2020 Signing: A quorum of the board signed the MS-22 2019-2020.

Acceptance and Expenditure of Funds: Marjorie Whitmore presented on the excess of grant funding. There are unanticipated funds from federal, state, and private sources totaling \$440,926.48.

MOTION: Michelle Couture motioned to accept unanticipated funds from federal, state, and private sources totaling \$440,926.48, seconded by Beth Paris. Voted unanimously in the affirmative.

MOTION: Michelle Couture motioned to accept impact fees totaling \$72,428 to be used to offset the principal and bond interest, seconded by Beth Paris. Voted unanimously in the affirmative.

Nominations/Resignations: Tina McCoy presented one resignation; Jillian Hoffman, 7th grade English and Social Studies teacher of IHGMS to the board.

MOTION: Janice Arsenault motioned to accept the resignation of Jillian Hoffman 7th grade teacher of Iber Holmes Gove Middle School, effective school year 2019-2020 seconded by Beth Paris, Michelle Couture abstained (4-0-1).

Committee Reports: None.

Superintendent's Report: Tina McCoy appreciated the support from the community during voting day. On the 12th, during voting day, there was a professional development day for staff, many who have been working with Shannon Harkin to develop our Rtl program. Monster concerts were great and are all up on RCTV to be viewed anytime. Lamprey River Elementary students recently went to the McAuliffe Center. The new pick up process at LRES is going well so far. 4th grade is currently learning about state government and preparing to visit the State House. LRES is looking for volunteers in the library, if anyone is interested in helping out. Family night

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is coming up on March 27th in the LRES library. IHGMS has been working really hard to improve their intervention blocks. Teaching is not being micromanaged, but common assessments and rubrics are in place, as well as continuing to refine their scope and sequence documents. Teachers reported that they would like to see an improvement between the data collection and what is being taught; they are looking at options to do that. They see a need to incorporate social emotional learning, as well as math in all areas. Rafflemania is coming soon on March 29th. The student council at Raymond High School was hosting their talent show tonight. Spring sports are also starting up here at the high school. Several students named as scholar athletes by the New Hampshire Interscholastic Athletic Association including Nicholas Brazeau, Sarah Burgess, James Cheever, Tovah Duffaut, Carley Cole, Jackson Dyer, Morgan Goding, Jeff Rivard, Cam Taber, Martyna Marini and Jenny Ferm. Final preparations for NEASC have been in the works. That visit is coming up at the end of this month into the beginning of April. Seacoast School of Technology has sent a draft agreement in to the department of education. This will be brought to the board for final consideration.

Correspondence/Other: The Raymond Coalition for Youth gala was last weekend: 250 people and raised \$13,000 for RCFY.

Manifest Signing: A quorum of the Board signed the manifest. Payroll total \$441,468.75
Accounts Payable total \$222,055.79.

Approval of Minutes:

MOTION: Beth Paris motioned to approve the January 9, 2019 meeting minutes, Michelle Couture seconded. Moe Titcomb and Michelle Couture abstained, (3-0-2).

MOTION: Janice Arsenault motioned to approve the January 10, 2019 meeting minutes, Michelle Couture seconded. Michelle Couture and Moe Titcomb abstained, (3-0-2).

MOTION: Beth Paris motioned to approve the February 20, 2019 meeting minutes, seconded by Michelle Couture. Voted unanimously in the affirmative, Moe Titcomb abstained, (4-0-1)

Adjournment:

MOTION: Michelle Couture moved to adjourn the meeting, seconded by Janice Arsenault. Voted unanimously in the affirmative. Meeting adjourned at 8:34 PM.

Respectfully submitted,

Brittany L'Heureux,
Raymond School Board Clerk

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School Board Non Public
Meeting Minutes
Not voted to be kept confidential

Present: School Board Members Beth Paris, Janice Arsenault, Moe Titcomb and Joe Saulnier;
Superintendent of Schools Tina McCoy

Tina McCoy presented a letter from a staff member regarding retirement.

Respectfully submitted,

Brittany L'Heureux,
Raymond School Board Clerk