

Raymond School Board Meeting
June 5, 2019
Raymond High School Media Center
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Approved July 24, 2019

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Joseph Saulnier, Janice Arsenault, Beth Paris (Until 7:50 PM) and Michelle Couture; Student Representative Jaeda Bastien; Superintendent of Schools Tina McCoy; Business Administrator Marjorie Whitmore; Curriculum Coordinator Michael Whaland; Director of Safety and Facilities Todd Ledoux; Technology Director Kevin Federico; Lamprey River Elementary School Principal Laura Yacek; Lamprey River Elementary School Assistant Principal Dorothy Franchini; Special Education Director Scott Riddell.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Recognition:

The following employees were invited to the School Board meeting so the Board could congratulate them and wish them well in their retirement: Charlie Bolduc, IHGMS Secretary (32 Years); Liz Downes, RHS English Teacher (26 Years); Richard Gordon, RHS Para-educator (14 Years); Betty-Ann Leclerc, LRES Grade 2 Teacher (43 Years); Veronica McNallen-Formon, LRES School Counselor (19 Years); Karen Paulsen, LRES Grade 4 Teacher (32 Years); Georgine Williams, RHS Social Studies Teacher (19 Years); Deb Wood, LRES Title I Teacher (37 Years); and Linda Zimmer, LRES Grade 1 Teacher (22 Years).

The following employees were recognized for having been nominated by their peers for the "You Make the Difference" award throughout the year: Abigail Aldous, Charlie Bolduc, Kim Capen, Michelle Dowling, Amy-Leigh Dumas, Kim Giroux, Mary-Jo Holmes, Ann Ingalls, Krystal Kebler, Allyson Lewko, Kaleigh Liupakka, Ashley Meyer, Joanne Morrison, Kaitlyn Nadeau, Amie Payette, Joann Plender, Abigail Samsel, Elaine Verne and Chris Witham.

Our Students/Our Schools:

RHS Financial Literacy Team Students Cam Taber, Jackson Dyer, Jeff Rivard (unable to attend), William Guan, Tim Berard, Nick Brazeau; along with Financial Literacy Team Advisors Tom Koch and Mike Brazeau, spoke with the Board about their recent experience taking first place in the NH Financial Capability Challenge.

Non-Public Session:

MOTION: Michelle Couture moved to enter into non-public session under RSA 91-A:3 II (b)(c), seconded by Janice Arsenault. Upon being individually polled, Beth Paris, Michelle Couture, Janice Arsenault and Joe Saulnier all voted in the affirmative.

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MOTION: Janice Arsenault moved to exit non-public session and seal items A and B, seconded by Michelle Couture. Upon being individually polled, Joe Saulnier, Michelle Couture and Janice Arsenault voted in the affirmative.

Public Hearing:

To consider the following expenditures of funds:

Up to a total of \$224,078 from the Equipment, Facilities Maintenance and Replacement Capital Reserve Fund to upgrade the Fire Alarm Panel at RHS, Upgrade AC in Guidance, Nurse and Admin at RHS, upgrade two bathrooms at LRES and to make the bleachers ADA compliant at IHGMS and RHS;

Up to \$75,000 from the Technology Capital Reserve Fund to Update computer labs for Instruction & Testing at RHS and to update the Wireless Environments at IHGMS and RHS;

Up to a total of \$22,711 from the Food Service Capital Equipment Fund for a new dishwasher at RHS.

No public discussion, public hearing closed.

Public Input:

There was a letter from resident Anthony Dickerson read by Joe Saulnier which can be found attached to these minutes. Joe Saulnier read his response to the email, also attached.

Food Service Update:

Judy DiNatale came to present her food service update to the Board. Judy DiNatale reported that customer interactions and satisfaction have remained constant, if not grown as students begin to recognize theme days on the menus in all 3 schools. The new templates used for menus this year and their web friendly format have also increased visibility.

2019-2020 School Meal Price:

Marjorie Whitmore reported that using the Paid Lunch Equity (PLE) tool, it indicated that Raymond School District should increase lunch prices by \$0.05. Joe Saulnier stated that he would like to increase LRES by \$0.10, IHGMS and RHS by \$0.05. Judy DiNatale stated that she would like to let the middle school continue to recover, while increasing the elementary school by \$0.10. Marjorie Whitmore and Judy DiNatale's recommendation would be to increase LRES prices by \$0.10 and leave IHGMS prices alone.

MOTION: Beth Paris moved to increase school lunches at the Elementary School by \$0.10, seconded by Michelle Couture.

Discussion: Joe Saulnier asked if breakfast was “grab and go” at the middle school as it is at the Elementary School. Judy DiNatale reported that it is not currently like that, as there is an issue with students eating in the classrooms.

Beth Paris, Michelle Couture and Janice Arsenault voted in the affirmative, Joe Saulnier opposed (3-1).

Superintendent Evaluation - Form/Process:

The Board reported that they do not like the current Superintendent Evaluation Form, and would like to see other options that are out there. Tina McCoy stated that they can gather examples from other districts that use and like their current evaluation process. Once brought to the Board for feedback, it would be up to the Policy Committee to review changes.

STEM K-12 Program Update:

Mike Whaland presented on the STEM options that the district has looked into including Studio Code, Code Red, K12 Virtual, and Project Lead the Way. Due to current review of the program, they are currently not able to present prices to the district.

Michelle Couture reported that Manchester Schools and SNHU are partnering to offer Coding courses in the summer for teachers.

Janice Arsenault stated that without the prices, there is nothing to compare. Tina McCoy stated that they are continuing to try to work on the answers and actions to move the district forward.

Facilities Update:

Todd Ledoux presented the Board with an update including the improvements to the LRES pickup process; the bid process for the CIP projects have been completed; The Elementary School front entry redesign project is on schedule to start as soon as the students are out of the building; the schools are continuing the lockdown training using the ALICE protocols; and they will be working over the summer to update emergency operations plan for the next school year. Joe Saulnier and Michelle Couture stated that the maintenance staff do such a great job keeping the buildings clean. Michelle Couture reported that she witnessed maintenance staff going above and beyond for events going on after school hours, and they should be recognized.

Approval of CIP Expenditures:

To upgrade the Fire Alarm Panel at Raymond High School, three bids were received. It is advised that the bid from Impact Fire Solutions is used, which is \$9,695 over budget.

To upgrade the AC in the Nurse, Guidance and Main offices; one bid was received from Alliance Mechanical which is \$14,038.18 over budget.

To upgrade 2 LRES Bathrooms, two bids were received. It is advised that JBC Construction is used which is \$18,224 under budget.

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To produce a RHS ADA Compliant Bleacher, one bid was received from Hussey which is \$2,695 under budget.

To produce an IHGMS ADA Compliant Bleacher, one bid was received from Hussey which is \$4,101 under budget.

There were no bids received for the RHS Engineering Costs for the Safety Wall.

MOTION: Michelle Couture moved to accept the bid from Impact Fire Services for \$44,695.00 to upgrade the RHS Fire Alarm Panel, Seconded by Janice Arsenault. Voted unanimously in the affirmative.

MOTION: Michelle Couture moved to accept the bid from Alliance Mechanical to upgrade the AC in nurse, Guidance and Main Office for \$67,738.18, seconded by Joe Saulnier. Voted Unanimously in the affirmative.

MOTION: Michelle Couture moved to accept the bid from JBC Construction for LRES bathroom upgrades for \$60,576.00, seconded by Joe Saulnier. Voted unanimously in the affirmative.

MOTION: Michelle Couture moved to accept bid from Hussey for the RHS ADA Compliant Bleacher for \$23,185.00, seconded by Joe Saulnier. Voted unanimously in the affirmative.

MOTION: Michelle Couture moved to accept bid from Hussey for IHGMS ADA Compliant Bleacher in the amount of \$17,884.00, seconded Joe Saulnier. Voted unanimously in the affirmative.

MOTION: Michelle Couture moved to add \$10,000 for unexpected expenses bringing the total to \$224,078.18, seconded by Janice Arsenault. Voted unanimously in the affirmative.

Technology projects:

To upgrade computer labs for instruction and testing, one quote from CDW-G for \$24,875.00 which is \$125 under budget.

To upgrade wireless environment at RHS & LRES, one quote from CDW-G for \$96,325.00 which is \$46,200.00 over budget. Half of this Wireless environment upgrade will be reimbursed by Erate funding.

Joe Saulnier asked for clarification that out of the \$96,325.00 quote, half of it would be reimbursed by Erate funding, which Marjorie Whitmore confirmed.

MOTION: Janice Arsenault moved to upgrade the computer labs at the high school for \$24,875.00 and upgrading wireless environment at RHS and LRES; part of this will be refunded from Erate. Seconded by Joe Saulnier, voted unanimously in the affirmative.

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Food Service Equipment:

RHS Dishwasher upgrade received two quotes. It is advised to go with Alternative Sales for \$20,450.00 plus an estimated \$2,261.00 for installation for a total of \$22,711.00.

MOTION: Janice Arsenault moved to accept the bid from Alternative Sales for the RHS dishwasher \$20,450.00 and installation charges of \$2,261.00 for a total of \$22,711.00, seconded by Michelle Couture. Voted unanimously in the affirmative.

Potential Partnerships with Neighboring High School(s):

Tina McCoy would like to begin communications with other High Schools in the area in regards to expanding opportunities for our students while being cost effective. Janice Arsenault, Michelle Couture, and Joe Saulnier stated that they believe this is a great idea.

New/Revised Policies - Second Reading:

The Board reviewed *DAF Administration of Federal Grant Funds*.

MOTION: Michelle Couture moved to accept Policy *DAF Administration of Federal Grant Funds* as presented, Janice Arsenault seconded. Voted unanimously in the affirmative.

New/Revised Policies- First Reading:

The Board reviewed the Policy: AC Non Discrimination/Equal Opportunity. The Board saw no problems with the policy at this time.

The Board reviewed the Policy JLCG Wellness Policy. The Board saw no problems with this policy at this time.

Nominations/Resignations:

Tina McCoy presented the Board with the resignation of Kevin Burke, Case Manager at IHGMS.

MOTION: Janice Arsenault moved to accept the resignation of Kevin Burke, effective June 30,2019, seconded by Joe Saulnier. Voted unanimously in the affirmative, Michelle Couture abstained, 2-0-1.

Tina McCoy presented the resignation of Noel Cox, Speech and Language Pathologist at LRES.

MOTION: Janice Arsenault moved to accept nomination of Noel Cox effective June 30, 2019, seconded by Joe Saulnier. Voted unanimously in the affirmative, Michelle Couture abstained, 2-0-1.

Tina McCoy presented the nomination of Jessica Webster-Jones for the position of 2nd grade teacher at LRES as a Masters Step 4 with an annual salary of \$40,672.

MOTION: Janice Arsenault moved to accept the nomination for Jessica Webster-Jones, second grade teacher at LRES for the 2019-2020 school year, seconded by Joe Saulnier. Voted unanimously in the affirmative, Michelle Couture abstained, 2-0-1.

Tina McCoy presented the nomination of Casey Matthews for the position of 1st grade teacher at LRES as a Bachelors Step 1 with an annual salary of \$34,506.

MOTION: Janice Arsenault moved to accept the nomination of Casey Matthews, first grade teacher at LRES for the 2019-2020 school year, seconded by Joe Saulnier. Voted unanimously in the affirmative, Michelle Couture abstained, 2-0-1.

Tina McCoy presented the nomination of Felicia Formisano for the position of 8th grade teacher in mathematics at IHGMS as a Bachelors Step 2 with an annual salary of \$35,722.

MOTION: Janice Arsenault moved to accept nomination of Felicia Formisano, 8th grade teachers at IHGMS for the 2019-202 school year, seconded by Joe Saulnier. Voted unanimously in the affirmative, Michelle Couture abstained, 2-0-1.

Tina McCoy presented the nomination of Kathryn Johnson for the position of 5th grade teacher at IHGMS as a Bachelors Step 4 with an annual salary of \$38,714.

MOTION: Janice Arsenault moved to accept the nomination of Kathryn Johnson, 5th grade teacher at IHGMS for the 2019-2020 school year, seconded by Joe Saulnier. Voted Unanimously in the affirmative, Michelle Couture abstained, 2-0-1.

Committee Reports:

Michelle Couture went to the wellness committee meeting. There are a few goals coming up and they are working on their annual evaluation. They are hoping to update the website and make sure that the wellness and food sections of the website were two separate sections.

Janice Arsenault served on the search committee to find an assistant principal for the high school, and two candidates selected by the committee will be sent along to Dr. McCoy.

Janice Arsenault also attended the CIP committee meeting. The Committee is trying to get some meetings for July but due to everyone's schedules, it looks like they will actually be August.

Superintendent's Report:

The last day for students is coming quickly on June 17th. The annual review of the Raymond School District Strategic Plan will be conducted by the Strategic Planning Committee on Tuesday the 18th of June from 1:00 to 3:00 PM. The meeting will take place in the media center at Iber Holmes Gove Middle School, and any interested stakeholder (parent, community member, employee or official) is welcome to attend. Quality Performance Assessment institute

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was set up by Mike Whaland for teachers on June 25th and 26th. The District has received a grant to be used for math instruction. There are still openings in the LEAP summer enrichment program.

LRES held an art show and book fair tonight. The LRES building committee is still looking for members. On June 7th, the 4th grade will be walking up to the middle school. The kindergarten celebration is on June 13th, preschool picnic on June 14th, 4th grade BBQ and clap put on June 17th.

Students at the middle school made a film about the dangers of vaping which premiered at the Granite State Film Festival. Tonight was parent information night at IHGMS for the upcoming 5th graders. June 14th at 10am is the 8th grade promotion ceremony.

The RHS band marched in Memorial Day parade. Last wednesday was the celebration of excellence for RHS. Green to Green walk is on the June 13th. Graduation is June 14th. Reach High Scholars will be saying goodbye to Elizabeth Holcomb this summer. Her replacement is already in transition, her name is Ashley Close. The District says goodbye to Elizabeth and welcome to Ashley.

Correspondence/Other:

Joe Saulnier reported that he was able to go on a field trip with 3rd grade to walk up Mount "A", which the students enjoyed.

Jaeda Bastien reported that there was a miscommunication about the senior exam schedule. There was also concern because the students in AM SST are missing class because of the schedule, and the Spanish teacher was not able to be in all of her classes due to the split schedule with the middle school and the current exam schedule.

Manifest Signing: A quorum of the Board signed the manifest. Payroll total \$538,002.55
Accounts Payable total \$1,018,987.93.

Approval of Minutes:

MOTION: Michelle Couture moved to approve the meeting minutes from May 1, 2019, seconded by Janice Arsenault. Michelle abstained, 2-0-1.

Adjournment:

MOTION: Janice Arsenault moved to adjourn the meeting, seconded by Michelle Couture. Voted unanimously in the affirmative. Meeting adjourned at 8:55 PM.

Respectfully submitted,

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Brittany L'Heureux,
Raymond School Board Clerk

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School Board Non Public
Meeting Minutes

Non-Public Session RSA 91-A:3 II (b)(c)

Non-Public Session Item C

Present: School Board Members Joe Saulnier, Michelle Couture, Janice Arsenault, Beth Paris;
Superintendent of Schools Tina McCoy.

Tina McCoy presented two staff resignations to the Board.

Tina McCoy presented four staff nominations to the Board.

Respectfully submitted,

Brittany L'Heureux,
Raymond School Board Clerk