

Raymond School Board Meeting
June 30, 2016
Raymond High School Media Center
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Approved October 5, 2016

Call to Order: The meeting was called to order at 6:45 PM. Present: School Board Members Joe Saulnier, John Harmon, Diane Naoum, Jaclyn Serrine, and Andrea Peterson; Superintendent of Schools Ellen Small; Business Administrator Ron Brickett; Raymond High School Principal Steve Woodward; Lamprey River Elementary School Bryan Belanger; Curriculum Coordinator Melissa Lefebvre; 21st Century Program Director Pat Arsenault.

Proof of Posting: It was noted that the meeting was properly posted.

Non-Public Session: MOTION: John Harmon moved, seconded by Andrea Peterson, to enter into non-public session under RSA 91-A:3 II (a) "The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted" and (c) "Matters which, if discussed in public, would likely affect the reputation of any person other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Joe Saulnier, Andrea Peterson, Jaclyn Serrine, John Harmon, and Diane Naoum. The Board entered into non-public session at 6:46 PM and resumed public session at 7:00 PM. Other than the vote to exit this non-public session (which was moved by John Harmon, seconded by Joe Saulnier, and upon the Board members being individually polled, was voted in the affirmative by Joe Saulnier, Andrea Peterson, Jaclyn Serrine, Diane Naoum, and John Harmon), no motions were voted during this non-public session.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Public Input: There was no public input forthcoming.

Principals'/Curriculum Coordinator's Report: Curriculum Coordinator Melissa Lefebvre reviewed her report to the Board, including the following: a review of summer professional development opportunities for district staff; progress of vertical team meetings at LRES and IHGMS; and the reformatting of Title I selection process to begin interventions as close to the start of the school year as possible. During discussion, Ms. Lefebvre described PACE, which is an initiative that some districts are using for performance assessment in lieu of or in addition to Smarter Balanced or other standardized assessments by the State. Some of Raymond School District staff are attending a workshop to learn more about PACE.

Raymond High School Principal Steve Woodward reviewed his report to the Board, including the following: a welcome to new high school Assistant Principal Peter Weaver; there are currently 45 students enrolled in summer school; a review of field trips at the end of the school year; over 70% of seniors were accepted to colleges/universities; 87 students graduated this year; there were 56 in-school suspensions in the 4th quarter and 36 out-of-school suspensions.

Lamprey River Elementary School Principal Bryan Belanger reviewed his report to the Board, including the following: the winners of the LRES Literacy Challenge and the students who received Perfect Attendance recognition; summer reading, kindergarten screening, and ice cream social dates; a review of field trips and other

academic events at the end of the school year including Grade 4 Step Up, Field Day Celebration, and the Kindergarten Promotion Picnic. There was some discussion about the fact that only 50% of parents have accessed PowerSchool to view final grades during the fourth quarter. Mr. Harmon asked that administration look into what other districts are doing to increase parent access into student information systems. Also during discussion, Mr. Belanger reviewed the reading lists and end-of-year packets that each elementary school student received.

2016-17 Budget Review: Mr. Brickett reviewed the 2016-17 budget. Some items affecting his current analysis of the budget include the elimination of the after-school program, lower salary expenditure than anticipated, lower speech salary and out-of-district tuitions, locked in propane and oil prices, and a potential food service loss.

Request for Inclusion on School Board Agenda: Mr. Arsenault reviewed his proposal to continue the after-school program, having not received the 21st Century Grant to fund the program. The proposal includes the removal of summer school and the elimination of some staff members, as well as some tuition income from parents. During discussion:

- Mr. Harmon stated that he feels uncomfortable using the money, approximately \$89,000, that the previous Board has said that if the grant wasn't approved, then the money would be returned to the voters;
- The average daily attendance for the year was 64 at LRES and 40 IHGMS;
- The yearly total expense to parents would be about twice what parents paid this year;
- The expected attendance in the program proposal of 96 was based on regular attendance numbers of the elementary and middle school (students who attended 30 days or more throughout the year);
- Mr. Harmon expressed concern about being successful in reaching 96 participants while charging parents a tuition rate of twice that of this year;
- Mr. Arsenault would need to rebuild the structure of the program, which would require summer work, and additional work days at the end of next school year;
- Mr. Arsenault stated that they would be applying for the grant again next year;
- Mrs. Small stated that she would like to see the program continued this year, as it would be difficult to start up the program again after stopping for a year;
- The cost of the program to the District would be the \$89,000 that was budgeted if the grant was approved, about \$30,000 in revenue, and a \$30,000 net difference;
- Snacks are provided by food service which comply with the District's wellness program;
- Mr. Saulnier asked if parents could be advised of a potential price increase for a program if the grant is denied for 2017-18;
- Mrs. Serrine read the letter to the Board received by Lisa Rush, LEAP Program Site Coordinator, in support of the continuance of the after school program.

MOTION: Joe Saulnier moved, seconded by Diane Naoum, to accept the after school program for \$150,629 to continue the after school program as a stop gap program for this year only, which will include a fee of \$125 per month per student for ten months. During discussion, Mr. Harmon stated that he doesn't want to do something different with the \$89,000 than what the Board originally told the voters would be done with it. Mrs. Serrine stated that she recalled concern by the Board that there was not the opportunity to make a contingency plan and that it

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would be up to the current School Board to resolve it. Mrs. Naoum and Mr. Saulnier expressed their agreement. Motion passed with Joe Saulnier, Andrea Peterson, Diane Naoum, and Jaclyn Serrine voting in the affirmative and John Harmon voting in opposition.

Nominations/Resignations: MOTION: Joe Saulnier moved, seconded by John Harmon, to approve the nomination of Jacqueline Driscoll as a special education teacher for 2016-17. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approved the nomination of Brent Whitney as a math teacher for 2016-17. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approved the nomination of Emilianne Denn as a case manager for 2016-17. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approved the nomination of Holli Jeffers-Roper as a school psychologist for 2016-17. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Andrea Peterson, to accept the resignation of Jennifer Ferreira. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Peterson, to accept the resignation of Amanda Boisvert upon finding suitable replacement. Voted unanimously in the affirmative.

Review of District Investment Policies: The School Board reviewed policies DFA - Investments and DFA-R Investments of School District Funds as their annual review of investment policies required under RSA 197:23-a. MOTION: John Harmon moved, seconded by John Harmon, to approve policies DFA - Investments and DFA-R - Investment of School District Funds. Voted unanimously in the affirmative.

New/Revised Policies - Second Reading: MOTION: John Harmon moved, seconded by Andrea Peterson, to approve policy JLCG - Wellness Policy as amended. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Andrea Peterson, to approve policy KF - Public Use of School Facilities. Voted unanimously in the affirmative.

New/Revised Policies - First Reading: The Board read in their entirety proposed revised policies KD, School District Social Media Websites, and KD-R, School District Social Media Websites - Regulations for the first of two readings.

School Board Auditor Questionnaire: Mr. Brickett reviewed the auditor questionnaire required annually for the District auditors. The Board reviewed the questionnaire and drafted responses. MOTION: Authorize Chair to sign questionnaire for auditors as amended. Voted unanimously in the affirmative. a DN, AP

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Donation Acceptance: Mr. Harmon asked why it was going to student activities. He thinks it should go to general funds. Ron noted it's usually been student activity funds. MOTION: John Harmon moved, seconded by Diane Naoum, to accept the \$1,000 donation from Hannaford Helps Schools to RHS. AIF.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Accounts payable total \$330,464.58. Payroll total \$239,541.60.

Approval of Minutes: MOTION: John Harmon moved, seconded by Joe Saulnier, to approve the minutes of June 15, 2016. Voted unanimously in the affirmative.

Adjournment: MOTION: John Harmon moved, seconded by Diane Naoum, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:54 PM.

Respectfully submitted,

Jennifer Heywood,
School Board Clerk

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Not voted to be kept confidential.

Present: School Board Members Joe Saulnier, John Harmon, Diane Naoum, Jaclyn Serrine, and Andrea Peterson;
Superintendent of Schools Ellen Small.

Mrs. Small reviewed this evening's nominations and resignations.

Respectfully submitted,

Jennifer Heywood
Raymond School Board Clerk