

Raymond School Board Meeting
June 1, 2016
Raymond High School Media Center
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Approved June 15, 2016

Call to Order: The meeting was called to order at 6:47 PM. Present: School Board Members John Harmon, Joe Saulnier, Andrea Peterson, Jaclyn Sirriner, and Diane Naoum; Student Representative to the School Board James Coomey; Superintendent of Schools Ellen Small; Business Administrator Ron Brickett; Facilities Director Todd Ledoux; Food Service Director Judy DiNatale.

Proof of Posting: It was noted that the meeting was properly posted.

Non-Public Session: **MOTION:** Andrea Peterson moved, seconded by John Harmon, to enter into non-public session under RSA 91-A:3 II (a) "The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted" and (c) "Matters which, if discussed in public, would likely affect the reputation of any person other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Joe Saulnier, Andrea Peterson, Jaclyn Sirriner, Diane Naoum and John Harmon. The Board entered into non-public session at 6:48 PM and resumed public session at 6:58 PM. Other than the vote to exit this non-public session and seal item A (which was moved by John Harmon, seconded by Joe Saulnier, and upon the Board members being individually polled, was voted in the affirmative by Joe Saulnier, Andrea Peterson, Jaclyn Sirriner, Diane Naoum, and John Harmon), one motion was voted during this non-public session.

Recognition: The School Board recognized those who are retiring at the end of this school year and thanked them for their years of service: Mary Durant, Marilyn Gibson, Bryan Lister, Phyllis Harding, Kathleen Morin, Kathy Bailey, and Geneva Dodeman.

Public Input: There was no public input forthcoming.

Request for Inclusion on the School Board Agenda: Selectmen Greg Bemis and Jonathan Wood requested the re-opening of the Carroll Lake Beach for a public canoe/kayak launch. Mr. Bemis stated that it would be open when school is closed: evenings, weekends, summer, and possibly mornings. There would not be swimming there.

Mr. Ledoux discussed an option to install gates to prevent cars from accessing the leach field area. An additional chained driveway would not be locked, but it would be a deterrent and to serve as a reminder to not travel past that area (except when used for deliveries, etc).

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Mrs. Small stated that there had been discussion about usage of the beach during non-school hours, including working around the hours that children are in the school during summer hours. She stated that beach usage after 5 PM during the school year, and in the summer, noon and later would be acceptable. Mr. Bemis requested morning hours as well, if possible. Mr. Harmon stated he feels that being open as discussed is accommodating to many in the community.

Mr. Harmon asked about increased police patrols. Mr. Bemis stated that there will be no problem having more police presence there.

Brian Campbell approached the Board and stated that he had come to the Board in April to provide information about the Carroll Lake Beach. He stated that he had also sent an email to the Board, which Mr. Campbell read during this non-public session. The email was in regard to the grant providing public access in perpetuity as land funded through the Land Water Conservation Fund. Mr. Campbell asked the Board if they feel they understand the obligations as per the grant application. He stated that the land was purchased exclusively for public recreation access. Mr. Campbell suggested that the land be surveyed, that he believes the school district has already encroached on the LWCF (Land Water Conservation Fund) property, and that the fence installed around the playground is on LWCF property. He stated that his next step will be to contact the State Representatives and the parks program. He stated that the school district cannot construct anything on the property, as that would be a conversion. He requested that the beach be open for public use.

Mr. Bemis restated his request that the beach be opened during non-school hours for kayaking or boat launch. Mrs. Small stated that morning hours are a concern for her. Mr. Bemis suggested stating closing hours rather than open hours on signage. Mr. Wood stated that the increased police presence will be a deterrent, as well.

Mr. Saulnier asked if there is a guideline for reasonable access. Mrs. Small stated that there is not, and that the School Board has complete authority over district property use. Mr. Saulnier expressed concern for correct usage of the property.

MOTION: John Harmon moved, seconded by Diane Naoum, to authorize that the Carroll Lake Beach be open for canoeing, kayaking, and fishing during school days from 5 PM until 8 AM, on weekends from Friday night at 5 PM to 8 AM on the following school day, and during the summer season this year, to be open through August 4th from noon to 8 AM the following

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morning. Mrs. Serrine stated that she is concerned that the motion specifies a date. Mr. Harmon replied that the date can be revisited each year. Voted unanimously in the affirmative.

Mr. Ledoux stated that the price for the gates and chain is \$3,650. MOTION: Mr. Harmon moved, seconded by Diane Naoum, to install two gates that lock and one chained gate that does not lock. During discussion, Mr. Ledoux clarified that the gates would allow a person to carry a kayak through. Voted unanimously in the affirmative.

Our Students/Our Schools: 8th Grade Class Advisor Tracey Norris and students Janessa Pilotte, Hannah Reardon, and Kalena Shanahan discussed their visit to museums, the Lincoln Memorial, the Washington Monument and the Reflection Pool, and a cruise on which they were able to interact with other schools during a dinner/dance. They visited more sites this year than they have in the past, including a walk past the White House, and the students were well-behaved throughout. They also visited the Bronx Zoo on their way home.

Request for Inclusion on the School Board Agenda: Town of Raymond Community Development Director Ernie Creveling, and Abigail Gronberg, from Piscataqua Region Estuaries Partnership reviewed with the Board their proposal to partner with a number of organizations to enhance the existing trails at LRES and to create an educational eco-center. They proposed signs which would be installed in August or September, and possibly the construction of a kiosk. The project is being funded through grants from the Lamprey River Advisory Committee (\$5,000), the Raymond Conservation Commission (\$5,000), and Walmart Community Grant (\$1,500). Volunteer work would be part of the project as well. Ms. Gronberg discussed having the teachers involved with a field site visit to see how they use the trail and how to locate the signs in the appropriate areas so the signs can be supplemental to what teachers already do.

Mrs. Peterson asked if these trails would be open for public use. Mr. Creveling stated no; they might be asking once a year to hold an open house, but they would not be generally open as it is on school property. Mr. Harmon stated that the trails can be used just like any other school property is used outside of school hours.

Mr. Saulnier asked if other schools would be allowed to use the area. Mrs. Small stated that would be with permission of the SAU or the Recreation Department.

Mrs. Peterson asked if this property overlaps with Carroll Lake Beach area. Mr. Creveling stated that there are some trail pieces on the conservation fund land which possibly could be moved to fully district-owned land for consistency.

Mr. Harmon stated that hours will be posted for Carroll Lake Beach because of the vehicles going down that area. He doesn't feel that the same potential problems exist for the trails.

MOTION: Mr. Harmon moved, seconded by Andrea Peterson, to approve the request from Mr. Creveling for the LRES Eco-Center. Mr. Saulnier asked if the signs will be confusing as to whether school property versus non-school property is open for use. Mrs. Peterson asked why we need signs for the beach if we already have signs to say not open during school hours. Mrs. Serrine stated that there is a need to specifically address the beach, as it is a separate issue. Mr. Harmon clarified that the money was for the gates, not the signs, for the Carroll Lake Beach area. Voted unanimously in the affirmative.

Food Service Meal Prices: Mr. Brickett reviewed proposed meal prices increases for 2016-17, current food prices in area districts, and a survey of potential price increases in area districts. The proposal is for a \$.25 increase in LRES breakfasts and a \$.05 increase in all school lunches. He stated that the increase in the LRES breakfast is to keep the prices consistent with other school districts. Mrs. DiNatale added that the slower increase in LRES breakfast prices is catch-up from when breakfast used to be offered for free.

Mr. Harmon asked what impact the full-day kindergarten will have on food service. Mrs. DiNatale agreed with administration that it will not negatively impact food service. There was some discussion about the food price increase being no more than 10 cents, as any higher may result in diminishing return.

MOTION: John Harmon moved, seconded by Joe Saulnier, to increase lunch by 10 cents at the three schools and to increase LRES breakfast by 25 cents and to increase adult breakfast by 25 cents, as recommended by the SAU. Voted unanimously in the affirmative.

RFP to Outsource Food Service Beginning 2017-18: Mr. Harmon stated the RESS Collective Bargaining Agreement allows the District to contract out for food service. He stated that in the past there was a petition warrant article to not allow food service to be contracted out, which was voted in the affirmative. This warrant article was advisory only. He suggested if the district feels it's advantageous to pursue contracting out for food service, it should go on the warrant. He also stated that doing so would be advisory only.

During discussion, Mrs. Small and Mr. Brickett stated that outsourcing could affect about 15 people, and that they might have the opportunity to work for the food service company, but there

would be no guarantee. Mrs. Small stated that she believes it's worth looking at and then have the Board decide after that. MOTION: John Harmon moved, seconded by Joe Saulnier, to request the SAU to do an RFP to outsource food service beginning in the year 2017-18. Mr. Harmon stated that this is being looked at, as in the last ten years taxpayer have funded overages for food service ranging from \$100,000 to \$0. Voted unanimously in the affirmative.

New/Revised Policies: The Board read in their entirety proposed new policies ECAC - Vandalism and JQ - Student Fees, Fines, and Charges. They also reviewed currently policy JT - Student Use of School Facilities and Materials for redaction.

Board Duties and Responsibilities: The School Board reviewed the policies and procedures regarding School Board communication, specifically that each Board member makes up 20% of the Board and cannot make decisions without the full Board. Additionally, the Board Chair will respond to emails directed to the School Board and will copy the full Board on any response. There was also discussion of the need to be aware of whether an email is being sent to a quorum of the Board, as that may constitute a meeting.

Strategic Plan Committee Community Member: It was noted that there are no additional community members to be added.

Nominations/Resignations: MOTION: John Harmon moved, seconded by Diane Naoum, to approve the nomination of Tiffany Nye as a teacher for the 2016-17 school year. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the nomination of Scott Turcotte as a teacher for the 2016-17 school year. Voted unanimously in the affirmative.
Strategic Plan - no additional members.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the nomination of Tanya Martin as a teacher for the 2016-17 school year. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the nomination of Isabella MacDonald as a teacher for the 2016-17 school year. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the nomination of Sharon Norman as a teacher for the 2016-17 school year. Voted unanimously in the affirmative.

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MOTION: John Harmon moved, seconded by Diane Naoum, to approve the nomination of Peter Weaver as the Raymond High School Assistant Principal for the 2016-17 school year. Voted unanimously in the affirmative.

Committee Reports: Mr. Harmon stated that the Policy Committee met to review several policies, some of which require more investigation by the SAU and some which will come forward to the Board.

Mr. Harmon stated that the LRES Building Committee met to review the charge. They also discussed some concerns which they'll continue reviewing at the next meeting, including the student pickup and drop-off lane and whether it can be elongated. The committee will meet again in a couple of weeks and set the meeting schedule going forward at that time.

Mr. Saulnier stated that the Technology Committee is meeting Tuesday afternoon and the Budget Committee is meeting that evening. Mr. Harmon asked if the deadline had been set for the letters of interest to join the Budget Committee. He asked if Mr. Saulnier could inquire how the Budget Committee can appoint a without setting a deadline.

Mr. Saulnier state that the Cable Committee met, though he couldn't attend the meeting, and he mentioned that there is a green light on the microphones on the tables and if the light is red, that means it may have gone into mute.

Superintendent's Report: Mrs. Small stated that Girls on the Run are holding a food drive for End 68 Hours of Hunger as their community service project. Each season the girls are in charge of planning and creating a project that will better their community and they do this on their own, without the coaches help.

The LRES Memorial Day event was very well done. Each grade sang songs and the older students played their recorders. Mrs. Small thanked Alison LaCasse for organizing the event.

Mrs. Small congratulated those students who are taking part in and were accepted into summer enrichment programs. Mrs. Small also congratulated the baseball and softball teams for their victories in the first round of the Division III State Tournament. She also congratulated student Katie McCool on being the Division III Girls Javelin State Champion.

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Correspondence/Other: Mr. Saulnier apologized to those watching the meeting that the Board is still getting used to new technology.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$671,150.35. Payroll total \$446,412.54.

Approval of Minutes: MOTION: John Harmon moved, seconded by Diane Naoum, to approve the public minutes of May 18, 2016 and to approve and unseal the non-public minutes item C. Voted unanimously in the affirmative.

Adjournment: MOTION: John Harmon moved, seconded by Diane Naoum, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 9:03 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
June 1, 2016

Approved and unsealed June 15, 2016

Present: School Board Members John Harmon, Joe Saulnier, Andrea Peterson, Jaclyn Serrine, and Diane Naoum; Superintendent of Schools Ellen Small.

A. Leave of Absence Request

Mrs. Small reviewed a teacher's request for a leave of absence. MOTION: John Harmon moved, seconded by Andrea Peterson, to approve the leave of absence at the teacher's request from May 3 through June 30, 2016. Voted unanimously in the affirmative.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

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Not voted to be kept confidential.

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Present: School Board Members John Harmon, Joe Saulnier, Andrea Peterson, Jaclyn Serrine,
and Diane Naoum; Superintendent of Schools Ellen Small.

B. Nominations

Mrs. Small reviewed this evening's nominations.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk