

Raymond School Board Meeting
July 27, 2016
Raymond High School Media Center
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Approved October 5, 2016

Call to Order: The meeting was called to order at 6:30 PM. Present: School Board Members Joe Saulnier, John Harmon, Andrea Peterson, and Jaclyn Serrine; Student representative James Coomey; Superintendent of Schools Ellen Small; Business Administrator Ron Brickett

Proof of Posting: It was noted that the meeting was properly posted.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by John Harmon, to enter Non Public session under RSA 91-A: 3 II (A) "The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted," (C) " (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting," and (D) "Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community." Upon the Board members being individually polled, the motion was voted on in the affirmative by Joe Saulnier, Andrea Peterson, Jaclyn Serrine, and John Harmon. Other than the vote to exit this non-public session and seal item B (which was moved by John Harmon, seconded by Andrea Peterson, and upon the Board members being individually polled, was voted in the affirmative by Joe Saulnier, Andrea Peterson, Jaclyn Serrine, and John Harmon), no motions were voted during this non-public session.

Public Input: There was no public at the meeting.

Nominations/Resignations:

MOTION: John Harmon moved, seconded by Andrea Peterson, to approve the nomination of Jessica Wentworth as a teacher for 2016-17. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Andrea Peterson, to approve the nomination of Megan Cargill as a teacher for 2016-17. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Andrea Peterson, to approve the nomination of Courtney Simonds as a teacher for 2016-17. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Andrea Peterson, to approve the nomination of Kristen Nivison as a teacher for 2016-17. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Andrea Peterson, to approve the resignation of Sharon Norman. Voted unanimously in the affirmative.

Discussion on the Process to Fill Board member Vacancy: Andrea Peterson read her letter of resignation. John Harmon stated that he believes that the Board should fill the position as soon as possible. The Board agreed.

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MOTION: John Harmon moved, seconded by Andrea Peterson, to have it made public that letters of interest be submitted to the SAU office by noon on August 18, 2016, so interviews may be held during the meeting on August 24, 2016. Voted unanimously in the affirmative.

Discussion on CIP Plan: Ron Brickett reviewed the Capital Improvements Plan and stated that if the District started to appropriate the funds the way they should be funded, it would be an additional \$788,418.00.

John Harmon asked Ellen about Eckman designing the high school emergency access road across the athletic field. Ellen and Ron stated there has been no feedback from Eckman on that. John wants to make sure that it will not encroach on other parts of the field.

Ron discussed the completion of the LRES cafeteria floor project and repairs to roof seams project at LRES.

John Harmon asked for explanation on the redoing of the cafeteria floor. Ron stated they had problems with the glue so they're finishing the project this year.

Ron: New item on CIP Plan for a feasibility study to consider RHS being hooked up to town water. When asked before, the developer stated that the line would be passing through the parking lot between the SAU And high school and going to the left down the driveway, not going across the field.

Joe Saulnier asked if this study involves hook up and inner workings of upgrading the system. Ellen stated that she thinks an expert could provide better answers on what will be needed to hook up to the water supply.

Ron Brickett stated that they are looking at \$20,000 to upgrade the air conditioning in the RHS main office, nurse's office, and guidance office, and \$45,500 to put air conditioning in the media center. John Harmon would like a description on the condition of the air conditioning. Ron stated that it is to decouple the systems. John asked if during the next meeting the Board could get a description of the condition of the A/C unit.

Ron Brickett stated that the \$75,000 is for a similar LRES safety upgrade camera project that is being done at the middle school this summer, going to digital cameras for the existing 24 and adding an extra 16 to make the total 40. John Harmon wanted to know if Todd's plan would be to marry both systems if the new addition to the elementary school passes. Ron stated that it was in the RFP to connect the system.

Flooring upgrades for @16,500 in 16-17 to epoxying the bathrooms at the high school: John asked what bathrooms they are for. Ellen stated it was for the upstairs bathroom. John asked if he could get clarification if those were the only ones needed to be done until 24-25 year.

Moving on to the middle school, John asked about the 18-19 year \$25,000. Ron stated that the first 25,000 is for middle school student bathrooms. Ellen stated that the tiles are not staying and that they need to be re-epoxied. John asked if that was all bathrooms or not. Ron stated that he thought it was all bathrooms, but he was not sure. John asked if we could get clarification on that. Ellen thought it may be only the ones by the gym. Ron stated that the gym floor \$12,000 in 19-20 needs to be redone. John asked what the condition is to the middle school floors.

John wanted to know how old the floor is and if we should be looking at replacing the floor. Ellen said she will talk to Todd about it and get back to the Board.

John had a question on if the District should be replacing the LRES attached portable windows earlier than stated in the report. Ellen stated that they should have been replaced earlier. This project will be moved up to 17-18.

John asked if the pavement projected at LRES should be put on the possible LRES elementary school bond or not. The Board agreed that it should be put on the bond because it would be more cost effective.

John Harmon asked if some of the jobs at LRES should be separated or put into the larger district heading. Joe Saulnier states that he likes keeping them in the LRES heading so people understand what needs to get done. Jaclyn stated that if it is part of the project, keep it grouped, but if not it should be put in as other projects if there is a category.

Ron moving to the feasibility study: that will cost an estimated \$10,000 and \$200,000 estimated cost for completion to hook up to the town. John wanted to see if Todd and Ron could get the cost that it takes to maintain the water supply and if the underground tanks need replacing and how much would that cost. John would like to know before spending \$10,000 on a study. The Board agreed.

Bond Discussion in the CIP:

John Harmon believes that the bonds should not be on the CIP and there should be a clear, but separate document. Jaclyn stated that they should be in the CIP to state the facts that these issues need to be taken care of. Joe Saulnier asked if we could spread out the \$800,000 estimated cost for elementary school roof replacement and fund it so we may pay off certain items without the need to bond these issues. John believes that leaving it on confuses the voters that these are capital projects not bond projects. Jaclyn's thought process is that this is a need and we need to show that we are not appropriating the money properly. Joe Saulnier would like to see a separate tab for Non-Appropriated Potential Bond Projects. Jaclyn believes that the expense needs to be listed to show the need. Joe Saulnier believes we should move all bond line items somewhere else so it reflects what we need in the future. Jaclyn states that this is a needs assessment and that it needs to show that we are not funding properly projects that may be needed. John believes that this Board should decide if we are going to put it on a CIP and show the appropriations, or if this Board needs to set the goal that the roof, building, and athletic fields should be a bond. Jaclyn says she believes that we need to show the expense. Andrea believes that the expenses should be on the CIP. The \$2,000,000 for new fields bond is discussed. Joe Saulnier stated that he is all for athletic fields and sports, but thinks this is a lot of money for two fields and that we should be money in funding fields for upkeep and every year. It is stated that the town does the upkeep on most of the fields now. The Board agrees that the plans for the fields need to be looked at before anything is determined.

The Board then discusses how the bonds should be put into the CIP. Jaclyn Serrine expressed that we need to put things down under the expense and appropriations. Joe Saulnier believes that the addition should not be on the CIP this year because it is too late to look at a project that late on the CIP. Jaclyn would like to see something like a bond maintenance schedule on the CIP. Jaclyn would like to see the line item below the expenditure line, but under a different line, showing the year the bond is needed and will be expensed. Andrea wants to know it's listed

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as a bond does that eliminate the opportunity to save up. John states it would not affect if you wanted to save for it in the future.

Joe Saulnier says that we should have a title heading for Non-Funded Potential Bond Projects and then we could have a listing underneath. Jaclyn thinks it needs to be put in to show the voters our need. John would like to know when we need to bond the athletic fields if they should stay on this CIP or not. Jaclyn believes we should leave it in the 26-27 year, but look at the proposed plan. Joe Saulnier was wondering what field it was and it was stated that it is the field across from the gym. The bonds will stay on the CIP, but in a different line.

School book proposal: Ellen Small states that the contracts are running out for the middle school 5th and 6th grade and will be running out soon for 7th and 8th grade as well. The high school will also need updating in 19-20. John states that we are buying textbooks every year. Should this be in the CIP or in the operating budget? Ellen said that the budget always seemed to be cut when she was the principal of the middle school and that is when they decided to put it in the CIP. Joe Saulnier agrees with John Harmon about how this should be in the operating budget. Joe also has a question on whether or not we should be looking at digital textbooks. Ellen stated that it would cost the same or more to keep the upgrades on. A discussion happens on whether or not we need to go to the voters to see if we should still put this on the CIP or on the Operating Budget. Joe Saulnier would like to see the question go back to the voters. Andrea sees the risk of the teachers not having books on hand. The Board does not agree, no move made at this time.

It is noticed that the appropriated amount for the Water Line and Soccer field need to be reversed.

John Harmon states that he does not feel that we should be increasing the appropriated amount on our CRF. John would like to look at keeping the CIP warrant article at \$214,000 and possibly having a separate warrant article to raise additional amount out of the unreserved fund balance. Joe Saulnier states that he believes that we should leave the CRF alone and that it is not a large increase. John stated that failed years ago and then we would get nothing. Jaclyn states that she would like to keep it the same so we have some money being appropriated. Joe Saulnier says he understands, but sees that in this town that they are spending too much money on interest on projects that are not funded. We need to start saving more money for projects that may come up. We should not need to have a bond for 150,000 because we have no money saved up.

CIP Committee had an email from Colleen West-Coats stating that they would like a presentation to the CIP committee on August 16th. John Harmon asked if CIP committee; would be touring the schools this year? Jaclyn Serrine stated that as far as she knows they have not and will not this year. John would like to see the CIP visit the schools. Joe Saulnier asked if they could explain why they are not going to tour the school. Ellen stated that the CIP committee has tapes from last year they can look at.

John Harmon suggests that Jaclyn tell the CIP committee that we cannot meet on the 16th and that they should set up a day for Q&A. It is determined that the earliest that the board could meet with the CIP Committee is after 24th of August and to see if that works for them.

Motion to Adjourn:

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John Harmon makes a motion to Adjourn, Andrea Peterson seconds and the motion passes unanimously at 9:06 pm.

Respectfully submitted,

Joe Saulnier,
School Board Secretary

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Not voted to be kept confidential.

Present: Superintendent Ellen Small; School Board Members John Harmon, Joseph Saulnier, Andrea Peterson, and Jaclyn Serrine.

A. Mrs. Small reviewed this evening's nominations/resignations.

Respectfully submitted,

Joe Saulnier,
School Board Secretary