

Raymond School Board Meeting
January 18, 2017
Raymond High School Media Center
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Approved February 1, 2017

Call to Order: The meeting was called to order at 6:46 PM. Present: School Board Members Susan Pettigrew, Diane Naoum, Joseph Saulnier, John Harmon, and Jaclyn Serrine; Student Representative to School Board James Coomey; Superintendent of Schools Ellen Small; Business Administrator Ron Brickett; Raymond High School Principal Steve Woodward; Raymond High School Assistant Principal Peter Weaver; Facilities Director Todd Ledoux.

Proof of Posting: It was noted that the meeting was properly posted.

Non-Public Session: MOTION: John Harmon moved, seconded by Diane Naoum, to enter into non-public session under RSA 91-A:3 II (a) "The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted," (b) "The hiring of any person as a public employee," and (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Joseph Saulnier, and Susan Pettigrew. The Board entered into non-public session at 6:47 PM and resumed public session at 7:00 PM. Other than the vote to exit this non-public session (which was moved by John Harmon, seconded by Joseph Saulnier, and upon the Board members being individually polled, was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Joseph Saulnier, and Susan Pettigrew), no motions were voted during this non-public session.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Public Input: There was no public input forthcoming.

Our Students/Our Schools: Mrs. Serrine stated that the RHS Chorus/Band, who were scheduled to come to the Board meeting tonight, was unable to attend and the Board looks forward to having them at a future meeting.

Request for Inclusion on the School Board Agenda: RHS Student Council Advisor Fiona Coomey, along with students Tovah Duffaut, Savannah Coomey, James Coomey, and RHS Principal Steve Woodward, discussed the revisions to policy changes for student athletic and co-curricular participation.

The revisions included the establishment of an after school help program, and the requirement for students who are not passing all classes at progress report time to attend the program for ten consecutive days. Students will be allowed to participate in all activities during this time, but must attend the after school sessions (even if it conflicts with practices). If a student fails to attend these sessions, they would be suspended from activities for the rest of the quarter.

Mrs. Coomey noted that they discussed the changes with administration, SALT, the athletic director, coaches, and students to get feedback.

The after school help program begins at 2:10 PM and runs until 3:00 PM. Currently, four teachers are willing to supervise during that timeframe.

During discussion:

- Mr. Harmon noted that prior to October, a student had to be passing five out of six classes. The revised policy requires the student to be passing all classes. Mrs. Small stated she liked the piece about probation, but asks what happens if a student is not passing all classes at the end of the quarter. Mrs. Coomey stated that NHIAA allows a student to participate if the student has passed four classes at the end of the quarter.
- Mrs. Small asked about students on probation attending the extra help program. If students are on probation, how can they attend practice if it takes place at the same time as the after school help? The presenters stated that when there is conflict, academics would come first, and that can be added to the policy for clarity.
- Mr. Harmon asked for administration's thoughts on the requirement that all classes be passing. NHIAA requires four. Mrs. Small stated that she knows that the coaches believe the requirement to pass all classes is too restrictive. Mr. Harmon stated he is in support of a minimum of five classes passing, but wording should be added for those circumstances such as a student with a reduced schedule who doesn't take five classes. SST would count as two classes.
- Mrs. Serrine stated that the topic of classes/credits required for participation will probably need to be revisited if changes are made to the RHS schedule.
- Mrs. Coomey stated that the reason that the policy calls for all classes to be passing is because many students in school can be putting more effort in.
- Mr. Harmon asked if the staff coverage for the after school help can be facilitated since it's after contracted hours. Mr. Woodward stated that last year a similar program ran three days a week, so he believes that a five-day program can be staffed.
- Mr. Harmon asked about the fact that a student will miss practices to attend the after school help sessions, but can attend the games. Mr. Woodward stated that is where a coach's autonomy would come into play.
- The policy will be reworded to address activities happening over the weekend or during non-school days, not only "Saturday."
- "Consecutive" will be removed to allow for attendance at games, etc., as per the policy.
- Mr. Harmon asked if a student is still not passing at the end of the ten days, does that student still get to participate until the end of the quarter? Mrs. Coomey stated that there is some lapse between when the ten days has completed and when their work has been graded, so by default the students can play until the end of the quarter. Mr. Woodward stated that this is an intervention process.
- #5 and #6 of the policy can be removed, as these expectations are addressed elsewhere.
- Mr. Woodward stated that while the signing of the contract is not needed, it can serve as good reinforcement for parents and students.
- "Study Hall" on the contract will be changed to a different title.
- Wording will be added to clarify that if a student misses a day due to absence or an activity, that day will be added on and made up.
- Mr. Harmon stated that if the policy is approved this evening, he would like to see the policy start for the third quarter, and asked if that was possible. Mr. Woodward stated that it is.
- It was generally agreed that the requirement for end of quarter would be passing five classes, except for situations such as seniors who are only taking four classes, at which point NHIAA standards would be applied.
- Mrs. Serrine expressed concern for being sure that coaches are kept apprised of their team members' need to be at the after school help sessions. Mrs. Small stated that they can work out a procedure.

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MOTION: John Harmon moved, seconded by Diane Naoum, to approve the Site Council's December 15th policy with the changes made this evening to become effective the start of the third quarter this school year. Mrs. Small requested that after the revisions are made, she meet with the presenters to review the policy. Voted unanimously in the affirmative.

Deliberative Session Speaking Schedule: The Board determined which members would address the warrant articles at the Deliberative Session:

LRES Bond and Operating Budget - John Harmon
Collective Bargaining Agreement and Special Meeting - Diane Naoum
Capital Reserve Funds and Undesignated Fund Balance - Joseph Saulnier
Easement - Susan Pettigrew
Food Service Outsourcing - Jaclyn Serrine

Superintendent Evaluation Timeline: Policy states that the evaluation must be completed by the end of February. A meeting was scheduled for February 13th at 6:30 PM. Evaluations should be submitted by February 10th electronically.

Monthly Financial Update: Mr. Brickett reviewed the financial update for months ending December 31, 2016. Areas of largest variance include: salaries, health insurance, professional services for students, student tuitions, and propane, electricity, and oil.

Disband Carroll Lake Beach Committee: Mr. Harmon stated that there is no longer a foreseen need for the Carroll Lake Beach Committee. MOTION: John Harmon moved, seconded by Joseph Saulnier, to disband the Carroll Lake Beach Committee. Voted unanimously in the affirmative.

Committee Reports: Diane Naoum reported the the Superintendent Search Committee has been meeting and that finalist interviews will take place with the whole Board. The School Board scheduled a meeting for Monday the 23rd or Tuesday the 24th for representatives from New Hampshire School Boards Association to meet with them to discuss community forums and tours around the schools and community.

John Harmon stated that the Building Committee is hosting their public forum on Wednesday, January 25th at 7:00 PM.

Joseph Saulnier reviewed the recommendations of the Budget Committee on the School District warrant articles for the bond and the operating budget. He stated that they are meeting again the following evening to address the remainder of the warrant articles. He thanked Mrs. Small and Mr. Brickett for answering questions and being a help to him.

Superintendent's Report: Mrs. Small notified the Board that Raymond has been chosen again for the NAEP testing of 4th and 8th grade students. This year they will be trying tablets for half the testing and paper and pencil for the other half.

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The Raymond High School Penguin Plunge team (known as the Ramguins) has 55 members registered so far and has raised over \$6000 for the Special Olympics. On February 4th the team will take the plunge at Hampton Beach.

The second grade will be working on a Maple syrup project this year- collecting the sap, boiling it down and learning about the process. Mrs. Small thanked Town Manager Craig Wheeler, as he has agreed to help the students this year with this project.

RHS JAG students are being mentored by associates at Walmart. Mrs. Small thanked Walmart for their involvement.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Accounts payable total \$146,245.65. Payroll total \$378,177.86.

Approval of Minutes: MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the December 7, 2016 minutes as printed. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the December 21, 2016 public minutes as presented. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the December 21, 2016 non-public minutes as presented and keep them sealed. Voted unanimously in the affirmative.

Non-Public Session RSA 91-A:3 II: MOTION: John Harmon moved, seconded by Joseph Saulnier, to enter into non-public session under RSA 91-A:3 II (a) "The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted," (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting," and (d) "Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community." Upon the Board members being individually polled, the motion was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Joseph Saulnier, and Susan Pettigrew. The Board entered into non-public session at 8:48 PM and resumed public session at 9:35 PM. Other than the vote to exit this non-public session and seal the minutes (which was moved by John Harmon, seconded by Susan Pettigrew, and upon the Board members being individually polled, was voted in the affirmative by John Harmon, Jaclyn Serrine, Diane Naoum, Joseph Saulnier, and Susan Pettigrew), no motions were voted during this non-public session.

Adjournment: MOTION: John Harmon moved, seconded by Diane Naoum, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 9:36 PM.

Respectfully submitted,

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Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
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Not voted to be kept confidential.

Present: School Board Members Susan Pettigrew, Diane Naoum, Joseph Saulnier, John Harmon, and Jaclyn Serrine; Superintendent of Schools Ellen Small.

- A. Mrs. Small stated that the search for a Technology Director is being reopened and the Search Committee will reconvene.
- B. Mrs. Small updated the School Board on two personnel issues.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk