

Raymond School Board Meeting
December 4, 2019
Raymond High School Media Center
Minutes Page 1
Approved January 8, 2020

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Joseph Saulnier, Beth Paris, Melissa Sytek, Michelle Couture and Janice Arsenault; Superintendent of Schools Tina McCoy; Business Administrator Marjorie Whitmore; Curriculum Coordinator Mike Whaland; Raymond High School Principal Steve Woodward.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Non-Public Session:

MOTION: Janice Arsenault moved to enter into non-public session under RSA 91-A:3 II (a)(c), seconded by Michelle Couture. Upon being individually polled Melissa Sytek, Michelle Couture, Janice Arsenault, Beth Paris and Joe Saulnier all voted in the affirmative.

MOTION: Janice Arsenault moved to exit non-public session and seal minutes for both A and B, seconded by Michelle Couture. Upon being individually polled, Joe Saulnier, Beth Paris, Melissa Sytek, Michelle Couture and Janice Arsenault voted in the affirmative.

Public Input: No public input forthcoming.

Our Students/ Our Schools:

RHS Football Coach McCarthy and players came to speak with the Board about their season. This is the first time our RHS Football Team has made the playoffs. Students identified themselves as: Derek Howanski, CornerBack; Kevin Bostaph, Wide Receiver; Ryan Loader, Defensive end and Offensive Tackle; Kymanii Clarke, Running Back and Wide Receiver; Richard Gibby, QuarterBack; John Courtemanche, Left Guard and Defensive tackle; Gavin Gregoire, Middle Linebacker.

Demonstration of Halo Device:

Steve Woodward provided a demonstration of the HALO device - a sensor to detect vaping, used in school bathrooms and locker rooms. Over time, they intend to expand the use of such devices. Michelle Couture would like to see more purchased to outfit the bathrooms as necessary in the high school and the 8th grade at IHGMS. The School Board and the Superintendent agreed that would be a good idea.

Curriculum Coordinator's Report:

Michael Whaland presented his Curriculum Coordinator's Report, as found in the meeting agenda, to the Board. Beth Paris and Mike Whaland discussed what accountability for teachers will look like once the curriculum documents teams are working on are in place, as well as the

Raymond School Board Meeting
December 4, 2019
Raymond High School Media Center
Minutes Page 2

Approved January 8, 2020

use of common rubrics and common syllabuses. They have already put forth a common syllabus to be used in the high school. Teams are also working on common rubrics and common summatives. Joe Saulnier asked if we currently use iReady. Mike Whaland reported that we currently use STAR for benchmark testing in Raymond. Mr. Whaland stated that they are looking into other options as the contract with STAR is coming to an end. Melissa Sytek asked if AIMSweb is used at the higher levels. Mike Whaland reported that they are not using AIMSweb, but are using Spring Math in 5th grade. Joe Saulnier asked if there were plans to incorporate typing skills into students day. Tina McCoy stated that the issue has not been discussed recently, but this would be a great time to look into it due to the middle school currently reworking their master schedule.

State Achievement Test Results:

Mr. Whaland reviewed the State Achievement Test Results with the School Board, as found in the meeting agenda. Joe Saulnier stated that there appears to be a consistent drop with student test scores over the years when they are in the 6th grade. Tina McCoy stated that they are aware and working on some changes for the following year. Joe Saulnier asked if there could be work for students to do over the summer or classes that could be offered by the district. Michelle Couture mentioned programs like reading to animals could be an option.

Special Education Coordinator Job Description:

The Board reviewed the proposed revised job description for the Special Education Coordinator. MOTION: Beth Paris moved to accept the Special Education Coordinator Job Description as revised, seconded by Janice Arsenault. Voted in the affirmative (4-0), Michelle Couture was not present for the vote.

Project Aware Administrator Job Description:

The Board reviewed the proposed revised job description for the Project Aware Administrator. This is a new grant funded position with the grant allowing the job title to be adjusted by the district. Dr. McCoy suggested a title of Director of Behavioral Health. MOTION: Janice Arsenault moved to accept the job description for the project aware administrator as revised with the change in job title, seconded by Melissa Sytek. Voted unanimously in the affirmative (5-0).

Warrant Articles- Updates:

Dr. McCoy presented the warrant articles, recently updated, as found in the meeting agenda. Dr. McCoy very recently received some correspondence from the Town, indicating that wish to contribute a total of \$55,997.11 during FY 21 (\$33,997.11 in the fall and \$22,000 in the spring), so she asked the Board to consider that change to the article.

Raymond School Board Meeting
December 4, 2019
Raymond High School Media Center
Minutes Page 3

Approved January 8, 2020

MOTION: Michelle Couture moved to amend the Equipment/Facilities Capital Reserve Fund from the Water Wells Fund to \$55,997.11, seconded by Janice Arsenault. Voted unanimously in the affirmative.

The Board discussed ways to put aside more funds to help pay off EEI early with surplus funds. Marjorie Whitmore suggested adding another warrant article. The Board agreed to making this article with the amount of \$150,000.

MOTION: Joe Saulnier moved to have up to \$150,000 that could go into the Maintenance Facilities Capital Reserve Fund for the purpose of paying the EEI program, seconded by Janice Arsenault. Voted unanimously in the affirmative (5-0).

Deliberative Session Public Information Timeline:

The Board reviewed the timeline for information to the public, as found in the meeting agenda. Janice Arsenault and Joe Saulnier believe that they may be able to attend all 3 principal coffee hours. Melissa Sytek, Janice Arsenault and Beth Paris believe they can be at the evening forum on Wednesday January 29th. Joe Saulnier would like to move the evening session to 7PM instead of 6PM.

Michelle Couture suggested that Tina McCoy could write the article with quotes from the School Board. Joe Saulnier believes that some people would like to see the School Board complete articles as well.

The RCTV videos will be completed by:

Budget: Joe Saulnier

CIP: Janice Arsenault

EEI and EEI Capital Reserve Fund: Michelle Couture

Water Pipe: Beth Paris

Undesignated Fund Balance: Melissa Sytek

Appropriations of One Time Funds: Janice Arsenault

New/Revised Policies - First Reading:

The Board Reviewed Policy GBJB Workers' Compensation/Accrued Leave Policy as revised. No changes suggested by the Board at this time.

The Board Reviewed Policy JIHD Student Interviews and Interrogations as revised. No changes suggested by the Board at this time.

Committee Reports:

Janice Arsenault reported that the CPI committee met this week. Janice Arsenault proposed the changes made for the CIP Plan to raise it from \$245,000 to \$333,000 so that it could be funded at the same level it was at last year. This was voted on and unanimously accepted. They would like to see a 3% increase each year to the CIP funds.

Raymond School Board Meeting
December 4, 2019
Raymond High School Media Center
Minutes Page 4

Approved January 8, 2020

Joe Saulnier reported that the budget committee met yesterday. The EEI program was a concern. Mr. Saulnier explained that these are items that need to be replaced regardless of the savings in energy efficiency. The other concern for the budget committee was the YEES worker. They also brought up increasing class sizes.

Student Representative's Report: Jaeda Bastien was not present.

Superintendent's Report:

Dr. McCoy reported that the LEAP program received feedback that scored them in the exceptional range. Today at 4 PM was the LRES needs assessment pre-bid meeting. There is also a pre-bid meeting for the preschool renovations on December 18th at RHS. Parent teacher conferences have been changed to December 11th for IHGMS due to the recent snow days. Tomorrow at RHS is the empty bowls project followed by the holiday concert. Reach High Scholars if having an induction ceremony December 10th.

Correspondence/Other: none.

Manifest Signing:

A quorum of the Board signed the manifest. Payroll total \$438,033.44. Accounts Payable total \$387,609.81.

Approval of Minutes:

MOTION: Michelle Couture moved to approve the meeting minutes from October 24, 2019, seconded by Beth Paris. Voted unanimously in the affirmative (5-0).

MOTION: Beth Paris moved to approve the meeting minutes from November 6, 2019, and keep the non-public minutes sealed, seconded by Melissa Sytek. Voted in the affirmative, (4-0-1), Beth Paris abstained.

Adjournment:

MOTION: Michelle Couture moved to adjourn the meeting at 8:12 PM, seconded by Joe Saulnier. Voted unanimously in the affirmative (5-0).

Respectfully Submitted,

Brittany LHeureux
School Board Clerk