

Call to Order: The meeting was called to order at 7:00 PM. Present: School Board Members Jaclyn Serrine, Joseph Saulnier, Susan Pettigrew, Diane Naoum, and John Harmon; Administrator in Charge of Superintendent Services Peter Weaver; Business Administrator Ron Brickett; Curriculum Coordinator Melissa Lefebvre; Food Service Director Judy DiNatale; Lamprey River Elementary School Principal Bryan Belanger.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Public Input: There was no public input forthcoming.

Our Students/Our Schools: LRES staff members Linda Chretien, Emily Pattison, Betty Ann LeClerc, Ashley O'Neill, Brie-Ann Mensinger, and Ms. King, along with students Tyler Brooks, Sawyer King, Mae Babineau, Desiree Duffaut, Kyle Leombruno, and Jacob Mensinger, talked with the School Board about their Native American unit of study in second grade. Each class focused on a different tribe, setting up a museum in their classroom and giving tours and teaching the material to the other classes. They talked with the Board about learning to make talking sticks, longhouses, rainsticks, and pottery. Mr. Belanger reviewed how the second grade students shared their learning with the rest of the school through songs at assemblies.

Technology Integration in the Classroom: Curriculum Coordinator Melissa Lefebvre spoke with the Board about integrating technology in the classroom throughout the district. Some of the ways that teachers have integrated technology into their classroom:

- Creation of classroom websites;
- Use of Google Classroom for discussion and submission of assignments;
- Use of Google Forms for before/after self esteem surveys;
- Creation of virtual notecards;
- Creation of how-to videos for art projects;
- Use of digital corkboards for vocabulary words and for collaborative work on free verse poetry;
- Use of Google My Maps to map a novel character's journey.

During discussion, Mr. Harmon asked if administration could report to the Board as to how much of the Technology Director's time is able to be dedicated to technology integration.

- Mrs. Lefebvre stated that she will be looking into the interest in the flipped classroom with upcoming surveys.
- The School Board indicated interest in getting information to parents about Khan Academy.
- Mrs. Lefebvre stated that her rough estimate is that about 60% of teachers throughout the district are proficient in the technology applications available to them.
- Mr. Saulnier noted that many other towns have help desks and technology integrators as part of their staff.

RESS Collective Bargaining Agreement Ratification: Mr. Harmon reviewed the negotiated language changes for the RESS Collective Bargaining Agreement. Changes include:

- Attendance at an orientation day at the beginning of the school year.
- Personal leave not extending a holiday.
- Revisions to Appendix A Grievance Form.
- Health Insurance to SchoolCare Consumer Driven Health Plan (Yellow with Choice Fund).
- Holidays, paid absences, and rest periods not included for computing overtime.
- Initial probationary period of 60 calendar days of employment.
- Paid leaves to be taken concurrently with unpaid leaves.
- Addition of a paid leave of absence to complete student teaching assignment for those eligible.
- Establishment of a Medical Flexible Spending Account.
- Increase of certification stipend amounts.
- Severance pay for eligible employees based on accrued sick days at time of separation with required notification.
- Cost of living salary increase of 3.25% for 2017-18 and for 2018-19. Minimum and maximum salaries set for new hires.
- Addition of "Night Lead Custodian" as a job classification.
- Increase of longevity stipend amounts.
- Term of contract for two years.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to ratify the collective bargaining agreement with the Raymond Education Support Staff for the years of 2017-2019. Voted unanimously in the affirmative.

Special Education Transportation Bids: Mr. Brickett reviewed that the current contract for special education transportation ends in June, 2017. He stated that Durham School Services has bought the two local transportation companies the district has used currently and in the past, and they were the only bidder on the request for proposals. He reviewed the costs proposed by Durham School Services for years 2017-2022.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve the five year contract with Durham School Services (doing business as Safeway). Voted unanimously in the affirmative.

Food Service Bids: Mr. Brickett reviewed the process for submitting a request for proposals for food service, the current status of food services employees in the district, and the difficulty of making a recommendation to outsource. The recommendation of administration is to outsource food service to Fresh Picks, which is the education division of Cafe Services, with their reduced staffing proposal, which has a net guaranteed subsidy of \$8,795 in year one. He reviewed the terms of the current RESS collective bargaining agreement, which dictates the severance payments to any employees that are laid off as a result of outsourcing. During discussion:

- The District retains control of school meal prices, and those prices can change at any point.
- The proposal is based on current meal prices.
- The administrative and management costs are included in the net amount at the end of the year.
- Their projected increase in revenues is based on their experience in other schools.
- Total staff numbers are down, but the shift hours are increased.
- If the high school schedule changes with lunches being affected, Fresh Picks' bid structure would not be affected.
- 15 staff now to be reduced to 12.
- F&R applications could be done by the part-time grant position.

- Whether the vending machines are kept would be part of the contract negotiations; if they are not budgeted for in any year, we can terminate the vending machine lease.
- Capital improvements is still the responsibility of the district.
- MySchoolBucks accounts stay the same.
- Mr. Harmon expressed concern for the expense of the \$19,000 in severance pay as per the RESS contract, and the \$8,000 projected loss next year, and whether that money can be recouped within a year.
- Mrs. Serrine expressed concern about the difficulties of going back to in-house food service oversight after outsourcing.
- Mr. Harmon stated that the issue should be on the ballot to see what voters want to do, and requested attorney involvement in writing the warrant article to indicate the amount of severance in this year and the outsourcing loss in next year.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to approve to go forward with Fresh Picks outsourced food service program with the understanding that we would have a warrant article on the March 2017 ballot. Mr. Brickett stated for clarification, and the Board was in agreement, that if the warrant article doesn't pass, that would mean the district wouldn't outsource. Voted unanimously in the affirmative.

Monthly Financial Update: Mr. Brickett reviewed the financial update for months ending November 30, 2016. Items of greatest variance include: salaries, health insurance, professional services for students, student tuitions, propane, electricity, and oil, and transfers - food service.

Review of Auditors Report: Mr. Brickett reviewed the auditor's report for the 2015-16 fiscal year.

NHSBA Delegate Assembly Resolutions: The School Board reviewed the proposed new and continuing New Hampshire School Boards Association Delegate Assembly Resolutions for 2017. The Delegate Assembly takes place on January 21, 2017. School Board Chair Jaclyn Serrine will serve as the representative voting on the resolutions on behalf of the School Board.

It was generally agreed to address continuing resolution #6 and new resolution #9 on January 4th, to allow more time for review.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to support continuing resolutions #1-5. Voted unanimously in the affirmative.

Regarding resolution #7, relative to criminal background checks: MOTION: John Harmon moved, seconded by Joseph Saulnier, to support resolution #7. Voted unanimously in the affirmative.

Regarding resolution #8, relative to open carry gun law: MOTION: Diane Naoum moved, seconded by Susan Pettigrew, to follow NHSBA's advice to not recommend resolution #8. Motion passed with Susan Pettigrew, Diane Naoum, and Jaclyn Serrine voting in the affirmative and John Harmon and Joseph Saulnier voting in opposition.

Regarding resolution #10, relative to opt-in policies: MOTION: John Harmon moved, seconded by Joseph Saulnier, to support the resolution. Voted unanimously in the affirmative.

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Regarding resolution #11, relative to school building aid: MOTION: John Harmon moved, seconded by Diane Naoum, to support the resolution. Voted unanimously in the affirmative. Mr. Harmon stated that he hopes that legislators from Raymond and the Senator hear their resolution.

Regarding resolution #12, relative to publication of assessment results: MOTION: John Harmon moved, seconded by Diane Naoum, to support the resolution. Voted unanimously in the affirmative.

Regarding resolution #13, relative to state funding for full day kindergarten: MOTION: John Harmon moved, seconded by Diane Naoum, to support the resolution. Voted unanimously in the affirmative.

Regarding resolution #14, relative to requiring full day kindergarten: MOTION: John Harmon moved, seconded by Diane Naoum, to support NHSBA's recommendation to *not* recommend the resolution. Voted unanimously in the affirmative.

Regarding resolution #15, relative to adequacy aid and full day kindergarten: MOTION: John Harmon moved, seconded by Diane Naoum, to support NHSBA's recommendation to *not* recommend the resolution. Voted unanimously in the affirmative.

Regarding resolution #16, relative to state funding correlating with spending by school districts: MOTION: John Harmon moved, seconded by Diane Naoum, to support NHSBA's recommendation to *not* recommend the resolution. Voted unanimously in the affirmative.

Regarding resolution #17, relative to a class action suit for IDEA fundings: MOTION: Joseph Saulnier moved, seconded by Diane Naoum, to support NHSBA's recommendation to *not* recommend the resolution. Voted unanimously in the affirmative.

January School Board Meeting Dates: The School Board scheduled a potential meeting on January 23 at 7:00 PM to address finalization and signing of the warrant.

It was the general consensus of the School Board to delay the rest of the public items on the agenda to another meeting and to enter into non-public session.

Motion to go beyond 10:00 PM: MOTION: John Harmon moved, seconded by Joseph Saulnier, to extend the meeting beyond 10:00 PM. Voted unanimously in the affirmative.

Motion to amend the agenda: MOTION: John Harmon moved, seconded by Joseph Saulnier, to include item "D" under the non-public session agenda item. Voted unanimously in the affirmative.

Manifest Signing: A quorum of the Board signed the manifest. Accounts payable total \$567,001.64. Payroll total \$417,827.29.

Non-Public Session: MOTION: John Harmon moved, seconded by Joseph Saulnier, to enter into non-public session under RSA 91-A:3 II (a) "The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right

to a meeting and (2) requests that the meeting be open, in which case the request shall be granted”, (c) “Matter which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting,” and (d) “Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.” Upon the Board members being individually polled, the motion was voted in the affirmative by Jaclyn Serrine, John Harmon, Diane Naoum, Susan Pettigrew, and Joseph Saulnier. The Board entered into non-public session at 10:00 PM and resumed public session at 7:00 PM. Other than the vote to exit this non-public session and seal item B (which was moved by Diane Naoum, seconded by Joseph Saulnier, and upon the Board members being individually polled, was voted in the affirmative by Jaclyn Serrine, John Harmon, Diane Naoum, Susan Pettigrew, and Joseph Saulnier) one motion was voted during this non-public session.

Adjournment: MOTION: John Harmon moved, seconded by Joseph Saulnier, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 11:01 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

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Not voted to be kept confidential.

Present: School Board Members John Harmon, Jaclyn Serrine, Joseph Saulnier, Diane Naoum, and Susan Pettigrew; Administrator in Charge of Superintendent Services Peter Weaver.

Mr. Weaver reviewed a personnel request from a staff member. MOTION: John Harmon moved, seconded by Diane Naoum, to approve the request of a change in workday, with the understanding that this doesn't set precedent. Voted unanimously in the affirmative.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk