

School Board Meeting
August 2, 2017
Raymond High School Media Center
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Approved September 6, 2017

Call to Order: The meeting was called to order at 7:00 PM. Present: School Board Members John Harmon, Michelle Couture, Joseph Saulnier, and Janice Arseneault; Superintendent of Schools Tina McCoy; Business Administrator Ron Brickett; Technology Director Kevin Federico; Facilities Director Todd Ledoux.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Authorization for Superintendent to Enter into Contract(s) with the State: Dr. McCoy reviewed a grant that is being awarded to the District of \$99,965 over two years to go towards the hiring of a counselor for drug and alcohol screenings and education. The District has a 25% donation in time and resources. For this purpose, the School Board must approve the Superintendent to enter in such a contract with the State.

MOTION: Michelle Couture moved, seconded by Joseph Saulnier, to authorize the Chair to sign the Certificate of Vote for the Superintendent to enter into the contract. Voted unanimously in the affirmative.

Capital Improvements Plan (CIP) Work Session:

Mr. Brickett reviewed the capital improvement needs, expenditures, appropriations and planned expenditures.

Request to have Energy Efficient Investments submit their estimate and report in early September, rather than later in September, to give the Board a chance to prepare a CIP warrant article.

Mr. Saulnier questioned if Mr. Ledoux changed controls at LRES. Mr. Ledoux responded that he has not, but some rooftop unit controls have been updated.

Mr. Harmon questioned the expenditures estimates and if it was felt that they would increase when the project is done. Mr. Brickett explained that we always have done the estimates in current dollars.
Mr. Saulnier: Will the bathrooms survive two to three years? Mr. Ledoux: Some are not ADA compliant.

The Board asked Mr. Brickett and Dr. McCoy to add 5% to future estimates and to use \$92,000 as the highest bid for bathrooms in the 2018-19 year for the estimated expenditures.

Can fences be all replaced in one year to lower costs? Mr. Ledoux felt that could be done. Also, Mr. Harmon questioned the tennis court fences. Whose responsibility, school or town? Mr. Brickett will get estimate for tennis court. Push second baseball (softball backstop) out further.

Recoating the elementary school roof would extend the warranty for another 10 years. Project includes doing the portions of the roof that were not done previously. The warranty expired in 2014 so the roof is beyond the life of the roof. Some of the roof has been worked on. The warranty covers water tightness.
Mr. Saulnier: How much does it cost to fix a couple of small leaks? Mr. Ledoux: The warranty would

cover a catastrophic failure. The roof was a new install in 2004 and insulation was added then. LRES would not be as expensive as the high school roof.

Mr. Harmon: IHGMS roof expires in 2026. Should it be on the schedule now? Asked Mr. Brickett and Mr. Ledoux to get an estimate for a new or repaired middle school roof.

Mr. Brickett: Should the middle school replacement roof go into the bond section because it would be over \$1,000,000? Yes, include in bond area in 2026. Mr. Saulnier questioned if this should still be a CIP item. Mr. Harmon: Feels that it should be a bond. Something over a million dollars is too much for a CIP. Mr. Saulnier: Feels that it should be CIP. You can save for money toward a project even if the whole amount is not saved through CIP. Mr. Harmon: For bond purposes, it should be a bond. We could put a line in CIP stating it is for payment toward the cost.

Solution: Put some in CIP each year saving to offset the cost of the roof, then bond the rest.

Soccer field: Practice field across the way on high school grass area property. Leveling, seeding, grading. (to the left of the new emergency drive) Would also be used for PE.

Servers: Capital Improvement Plan and Budget. If we are replacing a server every year, should it be in the budget rather than CIP. If it is in the budget as a yearly expenditure it would be in the default budget (except in the first year) but the bottom line could fund the server. In an emergency it would have to be replaced. Mr. Saulnier: What are we doing with the four servers that we are downsizing from? Mr. Federico: Two need to be retired. One is being used as a replacement.

Solution: Move the item to the operating budget for the 18-19 school year.

In appropriations: Student information systems life 10 years. Should we have something in the expenditures? We pay an additional fee (\$4,000) for PowerSchool to house information on their server. Do we think PowerSchool will be with us long term? Kevin: Yes, they are not going anywhere.

Solution: Take it off the appropriations.

Textbooks: Put the science kits into the operating budget for next year. Questions on workbooks in CIP (should be a supply item) How often do we need to purchase books? Dr. McCoy wants a curriculum review, then align the purchase of new books accordingly. She would even out the purchases to align the budget so there would not be fluctuation.

Solution: Find how the text book CIP came about. Motive and reasoning.

How do we want to manage this going forward.

The projections are reflective of the priorities. There is a lot of process going into

What books to purchase and when. Joe: If we go on a rotation, we will have a better

Idea of when we need the books.

Textbooks are used as tools now rather than relying entirely on the textbook.

Mr. Saulnier: take the textbooks out of the CIP.

Solution: Add 5% to current prices to continue estimate through the course of the CIP

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Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$555,876.90.
Payroll total \$251.63.

Adjournment: MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to adjourn the meeting.
Voted unanimously in the affirmative. Meeting adjourned at 9:25 PM.

Respectfully submitted,

Janice Arsenault,
School Board Secretary