

Raymond School Board Meeting  
Wednesday, August 24, 2022  
Raymond High School Media Center  
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Approved September 7, 2022

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members John Harmon, Joseph Saulnier, Cindy Bennett, and Tony Clements; Student Representative to the School Board Alyson Miller; Superintendent of Schools Terry Leatherman; Business Administrator Marjorie Whitmore.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Public Input: There was no public input forthcoming.

School Board Vacancy Candidates: Four individuals had submitted letters of interest in serving as a School Board member until March 2023: Steve Scarfo (remote), Craig Carson, Tina Thomas, and Dawn Leamer. Each candidate provided a brief introduction about themselves and answered questions from the School Board.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to enter into non-public session under RSA 91-A:3 II (b) "The hiring of any person as a public employee;" and (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, and Tony Clements. The Board entered into non-public session at 6:35 PM and resumed public session at 6:42 PM. Other than the vote to exit this non-public session (which was moved by Joseph Saulnier, seconded by Tony Clements, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, Cindy Bennett, John Harmon, and Tony Clements), no motions were voted during this non-public session.

Student Representative to School Board Report: Ms. Miller noted that there was no report this evening,

Appointment of School Board Member: The School Board voted to appoint a member to the School Board to fill a vacant seat on the Board until the March 2023 election.

MOTION: Joseph Saulnier moved, seconded by John Harmon, to nominate Steve Scarfo. Motion failed with Joseph Saulnier and John Harmon voting in the affirmative and Cindy Bennett and Tony Clements voting in opposition.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to nominate Dawn Leamer. Motion passed with John Harmon, Tony Clements, and Joseph Saulnier voting in the affirmative and Cindy Bennett voting in opposition.

Retention of Surplus Funds: Mrs. Whitmore reviewed with the School Board that the Board could choose to increase surplus funds retention by \$9,992 to meet the allowed 2.5%. Mr. Harmon asked if between the unanticipated revenue and the amount not expended from the 21-22 budget, how much total do we have before doing anything. Mrs. Whitmore responded during the motion below that there is currently \$2,088,003.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to add \$9,992 to the unassigned fund balance to bring it up to 2.5%. Mr. Harmon stated that he would not support the motion, as he is comfortable with the \$448,000 in the fund already. Motion passed with Joseph Saulnier, Cindy Bennett, and Tony Clements voting in the affirmative and John Harmon voting in opposition.

MOTION: Joseph Saulnier moved, seconded by John Harmon, to put \$400,000 from surplus into the maintenance capital reserve fund. Mr. Saulnier stated he feels this is important for the future so the District doesn't have to take out loans for needs in the future. Mr. Clements asked if this fund could be used to fix hot rooms in the district. Mr. Harmon stated he thinks it's important, that we're underfunded where we should be at, and that the voters overwhelmingly supported this warrant article. Motion passed with John Harmon, Joseph Saulnier, and Cindy Bennett voting in the affirmative and Tony Clements voting in opposition.

Signing of MS-25 and DOE-25: Mrs. Whitmore reviewed the MS-25 and the DOE-25 for the 2021-22 school year with the Board, and noted the items in the reports relative to the votes above regarding surplus funds.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the MS-25. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the DOE-25. Voted unanimously in the affirmative.

Blueberry Hill Development Bus Stops: Mr. Harmon stated that he had asked to have this come to the Board originally to look at the fact that this is the only development in town for which the bus goes into the development and back out in the same manner. He stated that after further review, it wouldn't be a safe situation to have to stop at Blueberry Hill and Route 102. He suggested, if there's no objection from the Board, to bring the number of stops within the development down to one, and for the Transportation Committee to work with Dail Transportation to determine that stop location. Mr. Saulnier stated that currently there are three stops and he would be willing to listen to the recommendation of the Transportation Committee. There were no objections from the Board.

2022-23 Bus Routes: Mr. Harmon asked that this agenda item be delayed to allow time for the Transportation Committee to review the routes. They will then come back to the Board to approve as presented or with changes. The Board was in agreement to delay this item to a later date.

Athletic Transportation: Mr. Leatherman reviewed the athletic transportation waiver form approved by the Board last school year which allowed adults to provide carpooling and students to drive themselves and siblings to athletic and extracurricular events, provided they signed the waiver form. The waiver form was dated for the 21-22 school year. The waiver form presented this evening is the same form updated for the 22-23 school year. During discussion, Mr. Leatherman stated that Dail Transportation should be able to provide transportation on weekends and possibly some evening events, but the presumption is that it will be limited. MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the transportation form for the 22-23 school year. Voted unanimously in the affirmative.

2022-23 Opening Plan: Mr. Harmon stated that he had asked the Superintendent to draft an opening plan relative to COVID protocol. Mr. Leatherman stated that the Centers for Disease Control has updated their

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recommendations, and he has been in touch with the school nurses. The recommended opening plan reflects current CDC guidelines.

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept the 2022-23 Opening Plan for COVID-19 Protocol. During discussion, it was confirmed that this plan replaces the 2021-22 Reopening Plan. Voted unanimously in the affirmative.

Nominations/Resignations: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept Bob Bickford's retirement, reluctantly, effective June 30, 2023. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the nomination of Samantha Dean, Physical Science at Raymond High School. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the nomination of James Costello, Social Studies Teacher at Raymond High School. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the nomination of Jeffrey Miller, Humanities at Raymond High School. Voted unanimously in the affirmative.

New/Revised Policies - First Reading: The Board read the following revised policies for the first of two readings: EEAE School Bus Safety Program; EEAEA Mandatory Drug and Alcohol Testing; EEAEA-R Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers. There were no revisions suggested at this time.

New/Revised Policies - Second Reading: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept BBBA-R Oath of Office. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept BIE Board Member Indemnification. Voted unanimously in the affirmative.

MOTION: Tony Clements moved, seconded by Joseph Saulnier, to accept policy GCEB Staff Recruiting. Voted unanimously in the affirmative.

School Board Representative to the NHSBA Delegate Assembly: Ms. Bennett is unable to attend the New Hampshire School Boards Association's Delegate Assembly in October. Mr. Saulnier volunteered to represent Raymond School Board at the Delegate Assembly.

Committee Reports: Mr. Harmon stated that the Policy Committee met this week and reviewed a number of policies including the policy relative to changes to public input requirements.

Mr. Clements stated that he attended an SST Governing Board meeting and there was discussion about districts looking at policy regarding the ability to exercise constitutional rights on school grounds.

Mr. Saulnier stated that the Budget Committee met and discussed some upcoming dates. The School District's year-end report to the Budget Committee will be on September 6th.

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Ms. Bennett stated that the Strategic Planning Committee meeting she attended was a demonstration of collaboration between Board members, staff, and parents.

Superintendent's Report: Mr. Leatherman stated that the new teacher orientation went well with a lot of information broken out for specific groups, and today was the first day back for all staff. Today there was time set aside for training sessions in ALICE, PowerSchool, and ParentSquare, among others. He has been working with the attorney to finalize a transportation contract with Durham School Services for additional buses this school year.

Correspondence/Other: Mr. Clements stated that the IHGMS Parent Core Group is working to establish a new parent support group for the high school. There is a meeting September 8th. Email [ihgms\\_pcg@sau33.com](mailto:ihgms_pcg@sau33.com) for information.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$440,780.78 Payroll total \$160,911.89.

Approval of Minutes: MOTION: Joseph Sauolnier moved, seconded by Tony Clements, to accept the minutes of July 27, 2022. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to approve the public minutes of August 3, 2022 with the following amendment: record Alyson Miller as present. Voted unanimously in the affirmative with Cindy Bennett abstaining.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept and unseal the August 3, 2022 non-public minutes. Voted unanimously in the affirmative with Cindy Bennet abstaining.

Adjournment: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 7:39 PM.

Respectfully submitted,  
Jennifer Heywood,  
Raymond School Board Clerk

Raymond School Board Non-Public Session  
August 24, 2022  
Not voted to be kept confidential.

Present: Present: School Board Members John Harmon, Joseph Saulnier, Cindy Bennett, and Tony Clements; Superintendent of Schools Terry Leatherman.

Mr. Leatherman reviewed this evening's nominations with the Board.

Respectfully submitted,  
Jennifer Heywood,  
Raymond School Board Clerk