

Raymond School Board Meeting
Wednesday, August 24, 2016
Raymond High School Media Center
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Approved September 7, 2016

Call to Order: The meeting was called to order at 7:00 PM. Present: School Board Members John Harmon, Diane Naoum, Jaclyn Serrine, Joseph Saulnier; Superintendent of Schools Ellen Small; Business Administrator Ron Brickett; Facilities Director Todd Ledoux.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

School Board Vacancy Candidates: Mrs. Serrine invited the School Board candidates to introduce themselves and discuss their interest in the vacancy on the School Board.

Mrs. Susan Pettigrew and Ms. Tina Thomas discussed their interest in and their qualifications for the position.

Non-Public Session: MOTION: John Harmon moved, seconded by Joe Saulnier, to enter non-public session under RSA 91-A: 3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted on in the affirmative by Joe Saulnier, Diane Naoum, Jaclyn Serrine, and John Harmon. The Board entered into non-public session at 7:08 PM and resumed public session at 7:30 PM. Other than the vote to exit this non-public session (which was moved by John Harmon, seconded by Joseph Saulnier, and upon the Board members being individually polled, was voted in the affirmative by Joe Saulnier, Diane Naoum, Jaclyn Serrine, and John Harmon), one motion was voted during this non-public session.

Appointment of School Board Member: MOTION: John Harmon moved, seconded by Joseph Saulnier, to appoint Susan Pettigrew to the School Board position starting August 27, 2017 through the March, 2017 election. Voted unanimously in the affirmative.

Request for Inclusion on School Board Agenda: Ellen Small presented the request by Mr. Bemis to use the grounds and facilities for the 2016 Om-a-can-can-oe Triathlon Event. She stated that in the past there have been no issues with their use of the ground and the building restrooms. Mrs. Small suggested that in the future the request for the use of grounds and facilities (restrooms) for the Triathlon event be submitted through the Recreation department using the same procedure as for other events.

MOTION: John Harmon moved, seconded by Joe Saulnier, to approve the Triathlon 2016 for September 10th and under the outline provided for this group. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to authorize this group to go through normal channels of the Recreation Department to schedule this event in the future. Voted unanimously in the affirmative.

CIP Work Session: Mr. Brickett reviewed the responses to questions from the July 27 Work Session. During discussion:

- The current thermostat setup among the high school main, guidance, and nurse's offices is very inefficient.

- Though there are some cracks in the high school bathroom floor, Mr. Ledoux does not consider them to be safety issues at this time.
- Mr. Harmon clarified that when he was inquiring about paving at the middle school, he was asking about the opening just past the tree line past the cemetery, not the back lot driveway as addressed in the responses provided to the questions from July 27th. He asked if Mr. Ledoux could look at this over the next year.
- Mr. Ledoux stated that there is not definite life expectancy for the high school water tanks, though in general, at 30 years we should start looking at replacement costs.
- Mr. Brickett stated that he would like to include the water line feasibility study in the CIP with an amount of \$10,000 to include it in discussion with the CIP Committee.
- Mr. Ledoux reviewed the report by Underwood Engineering regarding the proposed well at Raymond High School. Underwood Engineering has proposed to supply the District with costs and feasibility of hooking the high school and SAU up to the proposed well. Mr. Ledoux stated that even if the district hooked into town water, the district would still need to have a pump for the amount of water flow that is required. Underwood Engineering can provide more detailed information as to how to set this up correctly. Mr. Harmon stated he suggests that the District have Underwood Engineering begin their investigation and report soon so the information is available for the vote in March, and the question is whether the money is available. Mr. Brickett agreed that the report should be completed possibly with budget funds.
- Mr. Ledoux stated that Tri-State already has the information on the existing fire suppression system that will not be included in the Underwood work. He will double check with Underwood that there is no additional expense for evaluation of the fire suppression system.
- Mr. Harmon asked if there will be an additional cost for fire suppression system evaluation and suggested waiting until the September 7th meeting to decide whether to take it from the budget for the Underwood Engineering.
- Mr. Brickett recommended two changes to the CIP Plan - to move the 16-17 LRES caf floor for \$9,600 to the flooring section, and the roof seams to the roofing section, so the only items in the LRES section would be building project items.

The Board reviewed the Proposed Capital Reserve Fund Expenditures for 2017-18. The proposed expenditures total \$256,268. It was the general consensus of the Board to bring that total down to \$214,000 to keep it level with previous years. Some revisions to the proposed plan were suggested in order to decrease the total by \$42,268. Mr. Ledoux stated that the upgrade to Raymond High School bathroom floors, for \$16,500, could wait another year, as could the carpets at LRES for \$11,000. The remainder could be taken from the planned savings for future projects. Mr. Ledoux stated that the immediate safety concerns at the LRES portables have been addressed.

MOTION: John Harmon moved, seconded by Diane Naoum, to amend the agenda to include action for agenda item IX, CIP Work Session. Voted unanimously in the affirmative.

MOTION: John Harmon moved, seconded by Diane Naoum, to approve the CIP needs assessment as presented with the planned expenditures as amended for 2017-18. Voted unanimously in the affirmative.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$17,877.28. Payroll total \$359,839.10.

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Adjournment: MOTION: John Harmon moved, seconded by Diane Naoum, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:19 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
August 24, 2016

Not voted to be kept confidential.

Present: School Board Members Jaclyn Serrine, John Harmon, Diane Naoum, Joseph Saulnier; Superintendent Ellen Small.

A. Review of School Board Candidates

The School Board reviewed the candidates for the vacancy on the School Board until March, 2017.

It was noted that the candidate who will be appointed as the School Board member will not be able to take office until August 27th, after the resignation is effective.

B. Leave of Absence Request

Mrs. Small reviewed a staff member leave of absence. Mrs. Small noted that the district has a qualified substitute to take the place of the teacher. She recommended approval of the absence, as the leave requested will be without cost to the district and a qualified substitute is available.

MOTION: John Harmon moved, seconded by Joseph Saulnier, to accept the teacher's leave of absence request through the end of the first semester of the 2016-17 school year, without setting precedent. Voted unanimously in the affirmative.

Respectfully submitted,

Jennifer Heywood
Raymond School Board Clerk