

Raymond School District

SAU 33, 43 Harriman Hill Road, Raymond, New Hampshire 03077

Tel. 603-895-4299 Fax. 603-895-0147 www.sau33.com

Terry Leatherman, Superintendent of Schools
Jodi Gutterman, Exec. Director of Student Support Services
Samantha Horrigan, Director of Health and Wellness
Brittany L'Heureux, Technology Director
Tasha Ball, Director of School Nutrition Services



Marjorie Whitmore, Business Administrator
Karen Stuart, Director of Human Resources
Todd Ledoux, Safety and Facilities Director
Patrick Arseneault, Director of Youth Services

Date

Name

Address

Student Name District ID: *Student Number*

Dear Parent/Guardian,

Our records indicate that as of today, your student *Student Name* has a negative balance on his/her Raymond School Nutrition Service account in the amount of \$_____.

Payment in full is requested at this time. Please contact me (t.leatherman@sau33.com 603-895-4299) to arrange a payment plan. If after 30 days there is no plan the district will move forward with small claims court.

Thank you for your attention to this matter. Please feel free to contact me if you have any questions regarding your student's account.

Sincerely,

Terry Leatherman
Superintendent