

To: Raymond School Board
From: Todd Ledoux, Safety and Facilities Director
Re: September 2019 Department Update

The Facilities Department had a very busy summer completing contracted projects, in-house projects and deep cleaning all of the buildings. At the high school, through the capital reserve fund, we were able to complete two major projects. The fire alarm system was upgraded to an addressable system which included all of the devices. We were able to complete some HVAC work which affected the nurse's room, main offices, and guidance office. The original design for the air control in those rooms was not efficient and lacked control for regulation of those spaces. The new setup is working well and is much more efficient. At Lamprey River Elementary School we completed a new secure entrance to the building. This entrance was designed using input from Homeland Security and after the entrance at the middle school we completed the year prior. A set of student bathrooms was also upgraded to be ADA compliant including new fixtures, stalls, paint, and epoxy flooring. This is the third set we have completed at that building and we hope to complete the rest next year. At both the high school and middle school the bleachers received accessible cutouts for wheelchair seating as well as steps and handrails for a safer path to seats.

We completed many in-house projects as well. We updated faculty bathrooms at the LRES, repainted the LRES cafeteria, constructed a sandbox on the preschool playground, added a window to the RHS sports trainers room and many other projects that kept the maintenance team working hard.

As always, we deep-cleaned all three buildings to ensure they were fresh and ready for the start of the 19-20 school year. This is a very labor intensive process that includes washing walls, lights, every piece of furniture, and refinishing or extracting floors. The custodial staff works diligently to get this done in the short time we have over the summer.

In the next few months we will be adding a sun shade to the kindergarten playground using materials donated by the LRES PTO. We will also be continuing to work on the day to day maintenance issues and the preventive maintenance of our equipment throughout the district.

We have continued this year with our safety and emergency response actions including ALICE. All staff have or will be completing the year-two online module. All students will also receive the training again at grade level or class meetings. We will drill these techniques as well as the other response actions during the year. Our district level as well as school level safety/emergency management teams have already met and will continue to meet during the year to improve the safety of our district.