



Ron Brickett <r.brickett@sau33.com>

Public School Infrastructure fund

1 message

Clark, Amy C <Amy.C.Clark@doe.nh.gov>

Thu, Oct 5, 2017 at 2:17 PM

Good afternoon Superintendents, Directors, and Business Administrators:

I want to give you an update on the Public School Infrastructure (PSI) Fund. As a reminder this new fund was legislatively created last session and is established in RSA 198:15-y. The funding is from surplus 2017 dollars and will be available for public schools, including charter schools for the following types of projects: 1) **E-rate State match** projects (bringing fiber connections to schools); 2) projects that address **life and safety deficiencies** as schools, and 3) projects that **improve security** in schools.

Unlike Building Aid, this program is not under the Department of Education, rather is a program run by the PSI Commission. The Commission is made up of 4 legislators: Rep. Ladd, Rep. Umberger, Sen. Feltes, and Sen. Daniels, as well as, Director Plummer of Homeland Security; Commissioner Edelblut; NH School Building Authority chair, Jane Bergeron; and State Board chair, Drew Cline

They meet monthly and had their second meeting yesterday. They are working hard to put together applications, guidance, and a process in which schools can apply and use these funds. From yesterday's meeting, just a couple of key points that I want to bring to your attention:

- The Office of Legislative Budget Assistant estimated this PSI fund will have about **\$19 million** in it. This is an unaudited number and likely will change but it looks promising. Earlier estimates were \$8.5 million.
- Since final budget numbers won't be finalized until the end of the year, funds are not expected to be released until early 2018.
- Applications should be posted on the DOE website in the coming weeks. I will let you know as soon as they are ready.
- This fund is NOT tied to school building aid. Therefore the building aid rules are not applicable.
- The purpose of the Commission is to make recommendations to the Governor on which projects to approve. The Governor selects the projects, in consultation with the PSI Commission, then the project needs fiscal committee and executive council approval. This is not a quick process but the Commission is working hard to streamline it as much as possible.
- The Commission meets again in early November.

As you can see this is still in the early stages before money is actually released. However, once the applications are up, the Commission *may* decide to make preliminary approvals. There are lots the Commission still needs to decide on, such as amount of aid to be granted, what qualifies as a life and safety repairs, etc. After each meeting I will do my best to update you in a timely manner. For now, I just wanted you to know what we know.

Regards,
~Amy

PS: If you would like to look at the legislative language it is located on page 44, section 156:67: http://www.gencourt.state.nh.us/bill_status/billText.aspx?sy=2017&id=744&txtFormat=pdf&v=current
If this link doesn't work, it can be found at <http://www.gencourt.state.nh.us/>, type in "hb517" in the " Find a 2017 Bill" box under the State Legislation Dash Board.

Amy C. Clark, PE

Civil Engineer

Administrator, School Safety & Facility Manag



Ron Brickett <r.brickett@sau33.com>

RE: Public School Infrastructure fund

1 message

Clark, Amy C <Amy.C.Clark@doe.nh.gov>

Fri, Nov 3, 2017 at 12:55 PM

Good afternoon Superintendents, School Directors, *Business Administrators*, and Facility Managers,

I wanted to give you an update on the Public School Infrastructure (PSI) Commission meeting yesterday and here are the highlights:

- They did not vote on any applications, except one E-rate 10% State Match request from New Boston School District. They need more time to review the 50+ applications received.
- They have asked DOE and HSEM to provide a cursory review for completeness and eligibility (DOE will review the E-rate and Life-Safety applications and HSEM will review the Improving Security applications).
- This information will be posted online one week prior to each Commission meeting.
- The Commission will then have a week to review the applications that passed the respective agency's cursory review.
- To be considered, applications should be submitted at least 2 weeks prior to the Commission's next meeting. This allows the Department one week to review the applications prior to posting a list online.
- The Commission will likely be looking at the building aid rate for grant amounts.
- When applying for multiple Life-Safety projects, complete a separate application for each project. This allows the Commission to consider each project separately, rather than denying the entire application because one project does not meet "imminent danger" or "substantial risk".
- The Commission does not feel that repair or replacement of roofs, HVACs, boilers, etc. fit into the intent of this fund. They acknowledged the need for building aid for projects like this but that is not the intent of *this* fund.
- The Commission recognizes the need to meet more often and will meet again on **November 16th** .

Although it has been stated that this is a "first come, first serve" process, please note that this is only to imply that once the money is spent, it is spent. So get your applications in. However, an application received last Monday is not given preference over an application received last Tuesday. It will be a rolling approval process.

The website will be updated with this information in the next week.

Regards,

~Amy

New Hampshire Department of Education
 Division of Program Support
 Bureau of School Safety and Facility Management
 101 Pleasant Street, Concord, NH 03301-3852
 Telephone: (603) 271-2037

Building Aid Award Rate for FY 18 projects

Last revised December 15, 2016

Municipality	Building Aid Award Rate	Municipality	Building Aid Award Rate	Municipality	Building Aid Award Rate
Lebanon	30%	Newington	30%	Stark	45%
Lee	30%	Newmarket	30%	Stewartstown	60%
Lempster	30%	Newport	60%	Stoddard	30%
Lincoln	40%	Newton	40%	Strafford	30%
Lisbon	60%	North Hampton	30%	Stratford	60%
Litchfield	30%	Northfield	60%	Stratham	30%
Littleton	55%	Northumberland	60%	Sullivan	55%
Londonderry	30%	Northwood	40%	Sunapee	30%
Loudon	40%	Nottingham	30%	Sutton	30%
Lyme	30%	Ossipee	40%	Swanzy	60%
Lyndeborough	30%	Pelham	30%	Tamworth	40%
Madbury	30%	Pembroke	40%	Temple	40%
Madison	40%	Peterborough	30%	Thornton	30%
Manchester	55%	Piermont	30%	Tilton	40%
Marlboro	55%	Pittsburg	40%	Troy	60%
Marlow	40%	Pittsfield	60%	Tuftonboro	30%
Mason	30%	Plainfield	30%	Unity	45%
Meredith	30%	Plastow	40%	Wakefield	40%
Merrimack	30%	Plymouth	40%	Walpole	40%
Milan	45%	Portsmouth	30%	Warner	30%
Milford	45%	Raymond	45%	Warren	60%
Milton	55%	Rindge	40%	Washington	30%
Monroe	30%	Rochester	60%	Waterville Valley	30%
Mont Vernon	40%	Rollinsford	40%	Weare	40%
Moultonborough	30%	Rumney	45%	Webster	30%
Nashua	30%	Rye	30%	Wentworth	40%
Nelson	30%	Salem	30%	Westmoreland	30%
New Boston	30%	Salisbury	45%	Whitefield	60%
New Castle	30%	Sanbornton	30%	Wilton	30%
New Durham	30%	Sandown	40%	Winchester	60%
New Hampton	30%	Sandwich	30%	Windham	30%
New Ipswich	45%	Seabrook	30%	Wolfeboro	30%
New London	30%	Somersworth	60%		
Newfields	30%	South Hampton	30%		

This building aid rates above are subject to change at the time of application.

Public School Infrastructure Fund Improving Security Application 2017



If possible, submit the application online through the HSEM resource center at
https://apps.nh.gov/blogs/hsem/?page_id=3418

Distribution of grant funds by the Department of Education is done through the Grants Management System (GMS). The recipient, if approved, agrees to submit this application on-line through GMS within 10 days of grant approval. Items covered by insurance payments, judgements that may be award to the district, donations, etc. are not eligible of reimbursement.

Project Title

Iber Holmes Gove Middle School Secure Entry Reconfigure

School District Name

Raymond School District

SAU #

33

Signature of Authorizing Agent

Date

11/16/2017

Print Name of Authorizing Agent

Ronald Brickett

Agent's Address Line 1

43 Harriman Hill Rd

Agent's E-mail address

r.brickett@sau33.com

Agent's Address Line 2

Raymond, NH 03077

Agent's Phone Number

(603) 895-4299

All requests for funding will be reviewed by the Public School Infrastructure Commission. Those that are approved for recommendation will be forwarded to the Governor. The Governor may authorize fund expenditures with approval of the fiscal committee of the general court and the executive council. Districts may be requested to submit more information upon request.

For Commission's Use Only:

_____ Date application received by tHSEM. Date EOP submitted to NHDOE: _____

_____ Date submitted to the Public School Infrastructure Commissioner

_____ Project recommended by the Commission for a total funding amount of \$ _____

_____ Returned to applicant for additional information

_____ Application rejected. Reason stated: _____

Improving Security Application

Prior to the Commission considering this request, all items must be completely filled out and all attachments must be present. If an item is not applicable, please state why it is not applicable.

School District: Raymond School District		Date submitted: 11/16/17
Name of School:	Iber Holmes Gove Middle School	
Contact's Name:	Todd Ledoux	
Contact's E-mail Address:	t.ledoux@sau33.com	
Project Information		
1.	Estimated cost of items described in this request:	\$ \$ 35,000.00
2.	Anticipated legislative body (district/council) approval date:	11/15/2017
3.	Anticipated commencement date:	07/01/2018
4.	Anticipated completion date:	08/15/2018
5.	Anticipated town vote (if not applicable, explain):	Capital Reserve Fund
6.	State how your proposal meets RSA 198:15-y, III, (a), (b) or (d): (A copy of RSA 198:15-y is located on the last page of this application) This project meets the requirements of option B, to improve security in public schools.	
7.	Description of the deficiency to be corrected: The front entrance to Iber Holmes Gove Middle School should be more secure. Currently this entrance has a single locking door that the receptionist uses to control access to building. Once anyone passes through this door, he/she has access to the entire building.	
8.	Description of the work to be done using these funds and how it will correct the deficiency: This project will include installing an additional locking door as well as constructing walls to create a secure waiting room.	
9.	State the possible cause(s) of the problem: Less security was required when the building was designed and constructed in 2006.	

10.	Description of the long term use of the item(s) corrected: The anticipated life of the new doors and secure waiting room is at least 40 years.	
11.	Description of maintenance practices that could have prevented deficiency: N/A	
12.	Description of the part of your district wide maintenance plan that will ensure this deficient item will be properly maintained: The Iber Holmes Gove Middle School's custodial staff consisting of 5 employees maintains the entire building on a daily basis.	
13.	Alternatives and their associated costs considered: This is the least costly solution that we have been able to determine would provide secure access to the building.	
14.	Timeline of project, include milestones and that it can be completed timely: This project could start and be completed in the summer of 2018.	
15.	Emergency Operations Plan (EOP) last updated:	08/31/2017
Attach		
<ul style="list-style-type: none"> • Latest fire inspection report • Latest health inspection report • Minutes of any meetings where there was an authorization to expend funds for this project. • Your District Wide Maintenance Plan – <i>only the part of the plan that addresses the item(s) related to this request</i> 		

Please return completed application to: via email: hsem.schoolreadiness@dos.nh.gov
or
via mail: HSEM School Readiness Program
33 Hazen Drive
Concord, New Hampshire 03301

If there are any questions, please contact: the HSEM School Readiness Program at
hsem.schoolreadiness@dos.nh.gov or (603) 271-2231

RSA 198:15-y Public School Infrastructure Fund.

I. The general court recognizes that there is a need to provide funding for infrastructure projects for public elementary and secondary schools. Therefore, it is the intent of this chapter to designate certain surplus funds in the 2016-2017 biennial budget to provide grants to fund select school infrastructure projects in accordance with this chapter.

II. There is hereby established in the office of the state treasurer the public school infrastructure fund which shall be kept distinct and separate from all other funds and which shall be administered by the department of education. After transferring sufficient funds to the revenue stabilization reserve account to bring the balance of that account to \$100,000,000, the state treasurer shall transfer the remainder of the general fund surplus for fiscal year 2017, as determined by the official audit performed pursuant to RSA 21-I:8, II(a), to the fund. Any earnings on fund moneys shall be added to the fund. All moneys in the fund shall be continually appropriated for the biennium ending June 30, 2019 and any unexpended or unencumbered balance as of June 30, 2019 shall be transferred to the general fund.

III. The governor, in consultation with the public school infrastructure commission, may authorize fund expenditures with approval of the fiscal committee of the general court and the executive council. Funds may be expended for the following purposes:

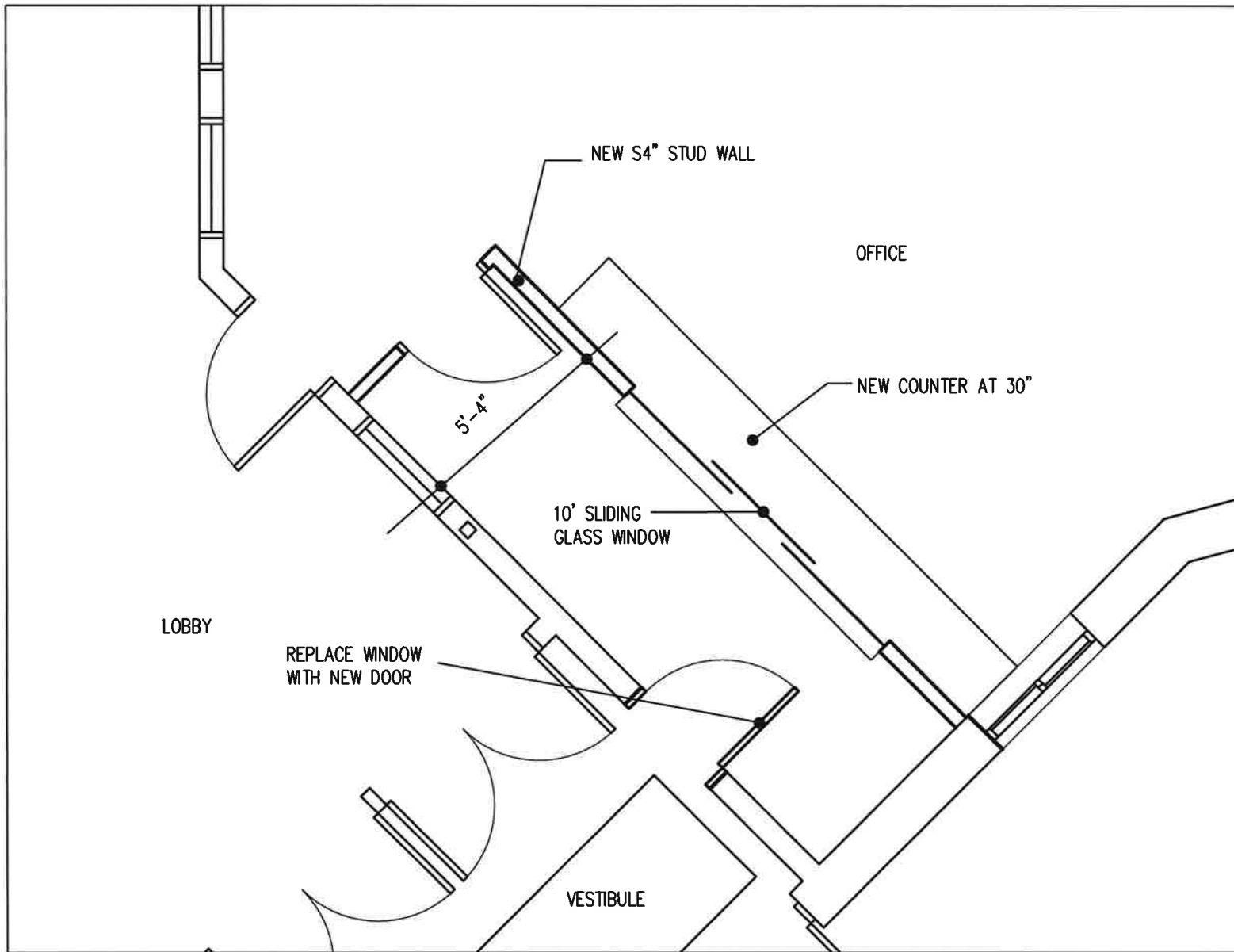
(a) A school building or infrastructure proposal in which the condition of such school building or portion thereof constitutes a clear and imminent danger to the life or safety of occupants or other persons and requires remediation as soon as practicable.

(b) A school building or infrastructure proposal in which a structural deficiency in the function or operation of a school building or portion thereof presents a substantial risk to the life or safety of the occupants or other persons and is more than a technical violation of the fire code, and requires remediation as soon as practicable.

(c) Support of fiber optic connections for schools to enhance and improve reliance on Internet technology tools, provided matching funds are available.

(d) Funding for the department of safety, division of homeland security and emergency management's school emergency readiness program to improve security in public schools, after the completion of a security assessment, and in consultation with municipal officials.

(e) Other school building or infrastructure needs the governor, in consultation with the public school infrastructure commission, may identify, except for school building aid projects that are otherwise prohibited by law.



IBER HOLMES GOVE MIDDLE SCHOOL
PROPOSED MAIN OFFICE SECURE ENTRANCE CHANGE
1/4"=1'-0" 10/13/2017

WARRENSTREET ARCHITECTS
27 Warren St. Concord, NH 03301
P: (603)225-0640 ext. 1111



Public School Infrastructure Fund Improving Security Application 2017

If possible, submit the application online through the HSEM resource center at
https://apps.nh.gov/blogs/hsem/?page_id=3418

Distribution of grant funds by the Department of Education is done through the Grants Management System (GMS). The recipient, if approved, agrees to submit this application on-line through GMS within 10 days of grant approval. Items covered by insurance payments, judgements that may be award to the district, donations, etc. are not eligible of reimbursement.

Project Title

Iber Holmes Gove Middle School Secure Gymnasium Entry

School District Name

Raymond School District

SAU #

33

Signature of Authorizing Agent

Date

11/16/2017

Print Name of Authorizing Agent

Ronald Brickett

Agent's Address Line 1

43 Harriman Hill Rd

Agent's E-mail address

r.brickett@sau33.com

Agent's Address Line 2

Raymond, NH 03077

Agent's Phone Number

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Name of School:	Iber Holmes Gove Middle School	
Contact's Name:	Todd Ledoux	
Contact's E-mail Address:	t.ledoux@sau33.com	
Project Information		
1.	Estimated cost of items described in this request:	\$ \$ 20,000.00
2.	Anticipated legislative body (district/council) approval date:	11/15/2017
3.	Anticipated commencement date:	07/01/2018
4.	Anticipated completion date:	08/15/2018
5.	Anticipated town vote (if not applicable, explain):	Capital Reserve Fund
6.	State how your proposal meets RSA 198:15-y, III, (a), (b) or (d): (A copy of RSA 198:15-y is located on the last page of this application) This project meets the requirements of option B, to improve security in public schools.	
7.	Description of the deficiency to be corrected: The entrance to Iber Holmes Gove Middle School's gymnasium should be more secure. Currently this entrance allows access to the school's entire building.	
8.	Description of the work to be done using these funds and how it will correct the deficiency: This project will include constructing a glass panel wall with two secure doors that can restrict access to the rest of the school building during weekends and/or voting days.	
9.	State the possible cause(s) of the problem: Less security was required when the building was designed and constructed in 2006.	

10.	Description of the long term use of the item(s) corrected: The anticipated life of the new wall and secure doors is at least 40 years.	
11.	Description of maintenance practices that could have prevented deficiency: N/A	
12.	Description of the part of your district wide maintenance plan that will ensure this deficient item will be properly maintained: The Iber Holmes Gove Middle School's custodial staff consisting of 5 employees maintains the entire building on a daily basis.	
13.	Alternatives and their associated costs considered: This is the least costly solution that we have been able to determine would provide secure access to the building from the gymnasium entrance.	
14.	Timeline of project, include milestones and that it can be completed timely: This project could start and be completed in the summer of 2018.	
15.	Emergency Operations Plan (EOP) last updated:	08/31/2017
Attach		
<ul style="list-style-type: none"> • Latest fire inspection report • Latest health inspection report • Minutes of any meetings where there was an authorization to expend funds for this project. • Your District Wide Maintenance Plan – <i>only the part of the plan that addresses the item(s) related to this request</i> 		

Please return completed application to: via email: hsem.schoolreadiness@dos.nh.gov

or

via mail: HSEM School Readiness Program
33 Hazen Drive
Concord, New Hampshire 03301

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III. The governor, in consultation with the public school infrastructure commission, may authorize fund expenditures with approval of the fiscal committee of the general court and the executive council. Funds may be expended for the following purposes:

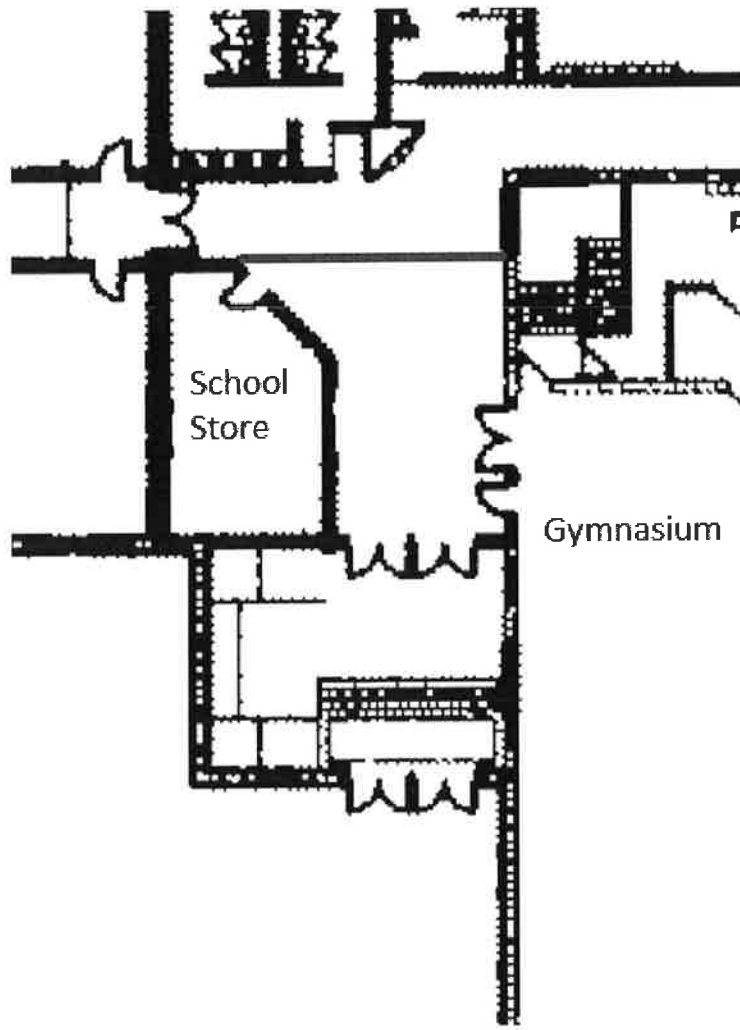
(a) A school building or infrastructure proposal in which the condition of such school building or portion thereof constitutes a clear and imminent danger to the life or safety of occupants or other persons and requires remediation as soon as practicable.

(b) A school building or infrastructure proposal in which a structural deficiency in the function or operation of a school building or portion thereof presents a substantial risk to the life or safety of the occupants or other persons and is more than a technical violation of the fire code, and requires remediation as soon as practicable.

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(d) Funding for the department of safety, division of homeland security and emergency management's school emergency readiness program to improve security in public schools, after the completion of a security assessment, and in consultation with municipal officials.

(e) Other school building or infrastructure needs the governor, in consultation with the public school infrastructure commission, may identify, except for school building aid projects that are otherwise prohibited by law.



Parking Lot

EE

New Hampshire Department of Education
Bureau of School Safety and Facility Management
101 Pleasant Street, Concord, NH 03301-3852
Telephone (603) 271-8049

School Health Inspection Form

Last revised: September 15, 2017

SCHOOL INFORMATION		
School Name: <i>Middle School</i>	Town/City: <i>Roywood NH</i>	SAU #: <i>33</i>
School Contact: <i>Todd Lebour</i>	Title:	
Name of each building used by students:		Enrollment: <i>402</i>
Year each building was built: <i>2005</i>		
Water supply (municipal, well, etc.): <i>Municipal</i>	Wastewater system (municipal, septic, etc.):	
INSPECTION INFORMATION		
Inspector's name: <i>David V Hall</i>	Organization: <i>Town of Roywood</i>	Inspector's phone: <i>895 1080</i>
Inspector's email: <i>dvh@roywood.nh.gov</i>	Were all buildings used by students inspected (Y/N)?	Date of Inspection: <i>8/5/17</i>
INFORMATION/INSTRUCTION		
<p>A Health Inspection is part of the NH Department of Education's school approval review to ensure school facilities are meeting minimum standards, Ed 306.07 and Ed 403.01(c). The form shall be completed the school year in which the school is up for a school approval review; preferably prior to December 15th.</p> <p>The health inspection must be performed by a health official, not a school employee. Visit https://www.dhhs.nh.gov/dphs/holu/documents/officers.pdf for a list of local health officers.</p> <p>Kitchen inspections are not acceptable substitutes for the health inspection.</p> <p>It is helpful to provide the inspector with a map of the school showing room numbers and special areas such as the gym, cafeteria, offices, and library.</p> <p>Attach the following to the health inspection form, if applicable:</p> <ul style="list-style-type: none"> ○ Most recent septic tank pumping service ○ Asbestos inspection reports for buildings built before 1990 ○ Animal vaccination certificates, if applicable ○ Swimming pool testing records, if applicable <p>Please submit the completed form to the NH Department of Education as follows:</p> <ul style="list-style-type: none"> ○ Public schools - email the form to Marjorie Schoonmaker at: marjorie.schoonmaker@doe.nh.gov ○ Charter schools – email the form to Marjorie Schoonmaker at: marjorie.schoonmaker@doe.nh.gov ○ Non-public schools – email the form to Jane Levesque at: jane.levesque@doe.nh.gov 		

SANITARY INVESTIGATION	RESPONSE (circle best answer)			CORRECTIVE ACTION	CORRECTIVE DATE
Is there a presence of garbage, insects, rodents, or other unsanitary conditions? If so, please describe the location.	YES	<input checked="" type="radio"/> NO	Unknown		
Notes:					
RESTROOMS	RESPONSE (circle best answer)			CORRECTIVE ACTION	CORRECTIVE DATE
Are all restrooms clean and in working order? If not, please describe the location.	<input checked="" type="radio"/> YES	NO	Unknown		
Notes:					
Do all restrooms have hot water (85 to 110 degrees F), dispensed soap, toilet paper & dispensed paper towels or heated air dryers?	<input checked="" type="radio"/> YES	NO	Unknown		
Notes:					
Is there at least one toilet fixture for every 50 people? (IPC 2009)	<input checked="" type="radio"/> YES	NO	Unknown		
Notes:					
FOOD PREPARATION, DINING AREAS, SINKS, & WATER FOUNTAINS	RESPONSE (circle best answer)			CORRECTIVE ACTION	CORRECTIVE DATE
If food is prepared on-site, is a current license from the municipality or state licensing authority posted?	<input checked="" type="radio"/> YES	NO	Unknown		
Notes:					
Are toxic materials clearly labeled and properly stored away from food?	<input checked="" type="radio"/> YES	NO	Unknown		
Notes:					
Is hot water (110 to 130 degrees F) available for culinary purposes, cleansing, laundry and building maintenance? (IPC 2009)	<input checked="" type="radio"/> YES	NO	Unknown		
Notes:					
Are water fountains clean with sufficient water pressure? If not, describe the location of problems.	<input checked="" type="radio"/> YES	NO	Unknown		
Notes:					

SEPTIC SYSTEMS & WATER SUPPLY SYSTEMS	RESPONSE (circle best answer)			CORRECTIVE ACTION	CORRECTIVE DATE	
Is there a pump schedule for the septic system?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> Unknown			
Notes:		<i>ok/yr</i>				
Is there a reason to suspect the wastewater system has a system failure (backup, etc.)? If so, please describe the condition.	<input type="radio"/> YES	<input checked="" type="radio"/> NO	<input type="radio"/> Unknown			
Notes:						
If the school's drinking water is supplied from an onsite well and the student and staff population is 25 or more, is the well registered and tested as required by NH Dept. of Environmental Services (DES) administrative rule Env-Dw 700?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> Unknown			
Notes:						
In the past 2 years, has the school performed any voluntary water testing for lead, radon or PFCs? If so, please state the findings.	<input type="radio"/> YES	<input checked="" type="radio"/> NO	<input type="radio"/> Unknown			
Notes:						
ENVIRONMENTAL HAZARDS (mold, asbestos, lead paint, & radon)	RESPONSE (circle best answer)			CORRECTIVE ACTION	CORRECTIVE DATE	
Is there a presence of water leaks in the ceiling, walls, or internal plumbing? If so, please describe the condition and location.	<input type="radio"/> YES	<input checked="" type="radio"/> NO	<input type="radio"/> Unknown			
Notes:						
Is there any mildew or mold present? If so, please describe the condition and location.	<input type="radio"/> YES	<input checked="" type="radio"/> NO	<input type="radio"/> Unknown			
Notes:						
If any building used by students and staff was built before 1990 and this is a nonprofit organization, have school staff provided you with an asbestos inspection report showing its buildings are free of asbestos containing building material (ACBM), or an inspection within the last three years showing that areas with ACBM have been properly maintained? (AHERA, 40 CFR 763, Subpart E and RSA 141-E)	<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> Unknown			
Notes:		<i>yes</i>				

If the building was built before 1978, are you aware of the presence of flaking paint?	YES	<input checked="" type="radio"/> NO	Unknown		
Notes: <i>n/a</i>					
If the building was built before 1978, is there worn or damaged paint on windows, doors, or door jambs?	YES	NO	Unknown		
Notes: <i>n/a</i>					
If the building was built before 1978, has any follow up testing been performed by a licensed lead inspector/risk assessor?	YES	NO	Unknown		
Notes: <i>n/a</i>					
Has the school performed any voluntary air testing for radon?	YES	<input checked="" type="radio"/> NO	Unknown		
Notes:					
<p align="center">SMOKING</p>	<p align="center">RESPONSE (circle best answer)</p>			<p align="center">CORRECTIVE ACTION</p>	<p align="center">CORRECTIVE DATE</p>
RSA 126-K:7 prohibits the use of tobacco products, e-cigarettes, or liquid nicotine on public school grounds. Are signs posted noting the prohibition of smoking on the school's grounds? Signs are available from DOE.	<input checked="" type="radio"/> YES	NO	Unknown		
Notes:					
<p align="center">ANIMALS ON SHOOOL PROPERTY (if applicable)</p>	<p align="center">RESPONSE (circle best answer)</p>			<p align="center">CORRECTIVE ACTION</p>	<p align="center">CORRECTIVE DATE</p>
Are all animals enclosed by appropriate and lockable cages/stalls?	YES	NO	Unknown		
Notes: <i>n/a</i>					
Do all animals have a current certificate of good health from a licensed veterinarian?	YES	NO	Unknown		
Notes: <i>n/a</i>					
Does it appear that animal fecal material is adequately cleaned from the cage/stall?	YES	NO	Unknown		
Notes: <i>n/a</i>					
Is a hand washing station available nearby with hot water and soap for those students or staff handling the animals or cleaning their cages?	YES	NO	Unknown		
Notes: <i>n/a</i>					

ADDITIONAL REMARKS

none

ACKNOWLEDGEMENT

"I acknowledge receipt of this report and understand a complete copy must be forwarded to the Department of Education."

[Signature]
School contact name and signature

10-25-17
Date

"I acknowledge this form has been completed to the best of my knowledge."

[Signature]
Inspector name and signature

25 Oct 17
Date

FACILITY INFORMATION
(Complete one page for each facility)

School Name: Iber Holmes Gove Middle School

Address: 1 Stephen Batchelder Parkway

Phone: 603-895-3394

Grades Included: Grades 5 through 8

Current Total Size (square feet) 105,000

Site Size (acres) 14

Date of Original Construction: 2006

Dates and Description of Additions:

2006: Major Building Project (Prior School torn down and rebuilt except for Gymnasium)

Identification and Distance to Nearest Fire Station (miles): 1.2 miles

Water Supply (municipal or well): Municipal

Sewage Disposal System (municipal or onsite septic system): Onsite Septic

Description of Fire Protection Systems (alarms, sprinklers etc.):

Wet System: Main Building; Dry System: Connecting Hallway

Date of most recent asbestos inspection: N/A

Date of most recent fire safety inspection: October 2017

Date of most recent water test: Town tests quarterly

STRUCTURAL INFORMATION
(Complete one page for each facility)

Facility Name: Iber Holmes Gove Middle School

Roofs

Type (Flat, Pitched etc.)	Surfacing Material	Date Installed	Location
Flat	PTO Membrane	2006	Main Building
Pitched	Asphalt Shingles	2006	Connecting Wing

Structural Frame Types

Block & Steel

Exterior Cladding

Type(Brick, Vinyl Siding etc.)	Date Installed	Location
Brick	2006	Entire Building

Exterior Doors

Type	Date Installed	Location
Steel	2006	Entire Building

Windows

Type	Date Installed	Location
Aluminum Sliders	2006	Entire Building

FLOORING
(Complete one page for each facility)

School: Iber Holmes Gove Middle School

<u>Type</u>	<u>Total Amount(SF)</u>	<u>Date Installed</u>
Carpet	4,200	2006
Vinyl Composition Tile (VCT)	88,900	2006
Hardwood (Gym)	8,000	1976
Quarry Tile	19,000	2006
Exposed Concrete	2,000	1976

EQUIPMENT INVENTORY
(Complete one page for each facility)

School: Iber Holmes Gove Middle School

School Dude software is used to inventory Maintenance equipment and to ensure a consistent and routine preventative maintenance program.

3 - MAINTENANCE STAFFING

District Level Staff

Position Title	Number Authorized	Number FTE
Facilities Director	1	1
Maintenance Technician	1.75	1.75

Total Number of District Facilities: 4

Building Level Staff

(Complete for each facility)

School Name: Iber Holmes Gove Middle School

Position Title	Number Authorized	Number FTE
Head Custodian	1	1
Custodians	4	4

Average daily space cleaned per custodian: 26,250 Square Feet