

**Raymond School District  
Proposed Strategic Planning Process Timeline  
5/4/2022**

**Administrative Leadership Work:**

Summer 2022 - Leadership Retreat with the Superintendent, Building Administrators and members of the school board.

Note: This can be an all-day meeting or divided into separate 4 or 6 hour meetings.

1. Conduct assessment of the District's response to the 2020 pandemic and what lessons learned can be gathered from that experience.
2. Trend Mapping - A discussion of relevant trends influencing the School District and Student Learning. What trends should we pay attention to?
3. Perform a S.O.A.R. (Strengths, Opportunities, Aspirations and Results) exercise using an assessment tool called Global Best Practices.
4. Evaluate current Strategic Plan for carryover items, i.e. actions that are progressing well and need continued attention.
5. Identify initial Focus Areas that will help to inform the rest of the process. Focus Areas are strategic imperatives that have the highest priority and impact.
6. Discuss the creation of a Portrait of a Graduate as a replacement to the standard Vision Statement for the District.
7. Discuss the formation of a Strategic Planning Committee composed of district representatives such as the Superintendent, School Leaders and Staff, School Board members, SAU personnel, parents, students and community members.

**Planning Committee Work:**

Oct/Nov 2022:

1. Develop a plan to create a Portrait of a Graduate
2. Review Focus Area work done by Administrative Leadership Team
3. Perform a stakeholder analysis to identify important stakeholders to include in this process.
4. Design a Community Engagement Plan (this may include getting input from the community on the Portrait of a Graduate.)

Dec 2022/Jan 2023:

1. Develop a draft Portrait of a Graduate
2. Begin implementing the Community Engagement Plan
3. Get feedback from Faculty and Staff on the Portrait of a Learner competencies
4. Share and discuss all of the inputs received from the Community
5. Review any existing Mission, Values and Guiding Beliefs
6. Report progress to School Board

Feb/Mar 2023

1. Finalize Focus Areas for the Strategic Plan
2. Create initial goal statements and strategies for each Focus Area
3. Finalize Portrait of a Graduate
4. Communicate Portrait of a Graduate to broader Community

Apr/May 2023:

1. Develop final goal statements and 1, 2 and 3 year strategies with measures of success to achieve the goals
2. Create a draft Strategic Plan for School Board review

June 2023:

1. Present draft Plan to School Board
2. Incorporate any comments into the Plan
3. Present final Plan to School Board
4. Distribute Plan to all stakeholders