

School Administrative Unit #33
Job Description

TITLE: ELA Interventionist

GRANT FUNDED POSITION

REPORTS TO: School Principal

EVALUATION: Annually by School Principal

SUPERVISES: N/A

GENERAL SUMMARY: Provide an educational atmosphere where students have the opportunity to fulfill their potential for intellectual, emotional, physical, and psychological growth in the area of English Language Arts. This person is responsible for organizing and implementing an instructional program that will result in students achieving academic success in accordance with Raymond School District Policies.

QUALIFICATIONS (SKILLS/EXPERIENCE/TRAINING REQUIRED): The MS English Language Arts will meet all qualifications and behavior standards as set by the State of New Hampshire authority. In accordance with certification requirements and the performance expectations of the Raymond Public Schools, all classroom teachers shall meet the following employment criteria.

- The minimum of a Bachelor's Degree from an accredited college or university.
- A valid New Hampshire Teacher's Certificate (applicable K-8 Elementary Educator required, HQT English Language Arts preferred).
- A completed credential file that meets Raymond Public School standards.
- Professional verification of successful teacher performance and/or student teaching experience.
- Evidence of the willingness and the ability to comply with the standards for ethical and professional performance established by the State Board of Education.
- Regular and predictable attendance is required.
- This is a shared position and requires daily, reliable, personal transportation.

ESSENTIAL JOB FUNCTIONS:

- Planning, preparing and delivering instruction to all assigned students;
- Supporting the development and implementation of math curriculum, instruction and assessment in classrooms k-8;
- Teaching according to the educational needs, abilities and achievement of the individual students and groups of students;
- Assessing, recording and reporting on the development, progress, attainment and behavior of one's students;
- Communicating, consulting, advising and cooperating with the Principal, Assistant Principal, Team Leaders, and other teachers/teams in the preparation and development of courses of study, teaching materials, teaching programs and the reporting of student progress;
- Ensuring high standards of professional practice and quality of teaching and learning of English Language Arts.
- Participating in and leading In-Service education and training courses as well as in continuing professional development opportunities, and taking part in action research exercises;
- Maintaining good order and discipline amongst students under one's care and safeguarding their health and safety at all times;
- Participating in staff, group or other meetings related to the school curriculum, for the better organization and administration of the school;

- Contributing to the professional development of new teachers and student teachers according to arrangements agreed with the Principal;
- Ensuring the safe custody and optimum use of equipment normally used by oneself during lessons and sees to its regular servicing and maintenance;
- Participating in school assemblies;
- Registering and monitoring the attendance of students under one's care;
- Sharing in any possible and reasonable way in the effective management, organization, order and discipline of the school;
- Nurtures a culture where teachers view themselves essentially as facilitators of learning and reflective practitioners;
- Making use of technological devices/aides and other adaptations during the delivery of the lessons;

Note: The statements herein are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.