

Lamprey River Elementary School 5 Year Plan

Introduction:

In December of 2008, the Raymond School District formed the District-Wide Facilities Committee. The committee was charged with the task of analyzing the utilization and maintenance of all of the District's facilities including building and grounds. Categories of study and recommendations shall include the following areas in relation to how they affect both students and staff working in the buildings:

1. Education space for teaching and learning and instructional requirements
2. Physical structure and site-maintenance, materials and ADA
3. Work environment-capacity, safety and design
4. Mechanical/utility systems and components
5. Technology infrastructure

Yearly goals will be established by the Raymond School Board according to the Raymond School District Strategic Plan.

A quarterly report will be provided to the Raymond School Board.

A School Board Member will chair the committee.

The first yearly goal and initial action item is:

1. To offer recommendations to the Board for the Lamprey River Elementary School facility by June, 2009 based upon the strengths and deficiencies identified in the Lamprey River Elementary School Facilities Fact Finding Report as presented in September, 2008. Recommendations will be for 1 year, 3 years and 5 years.

The following report is the result of 6 months of work including a priority needs assessment based on the LRES Fact Finding Report (see Appendix). From the priority needs assessment, 1, 3, and 5 year plans were developed.

District-wide Facilities Committee Members:

Dr. Jean Richards; Superintendent; Todd Ledoux, Facilities Director; Mary Ellen Pantazis, Special Education Director; Dan LeGallo; LRES Principal; Dean Plender, RHS Teacher; Lynn Labranche, IHGMS Teacher; Mallory Lefebvre, LRES Teacher; Stacey Cole, LRES Teacher; Sandy Ellis, LRES Instructional Aide; Carol Cameron, Parent; Charles Cote, Community Member; John Harmon, School Board Member; Gretchen Gott, School Board Member (Alternate)

Year 1 (2010 -2011)

\$9,000 Fence
\$10,000 Electrical (4 outlets per classroom)
\$10,500 Door windows and locks
\$5,000 Classroom Storage

\$34,500

Fence:

The LRES Fact Finding Report documented the safety concerns at the kindergarten/preschool playground due to the Lamprey River. The 4 ft. fence would span approximately 550 ft along the border. Estimate is approximately \$9,000. This security issue is a high priority. This would be completed by August of 2010.

Electrical:

The LRES Fact Finding Report documented issues regarding the availability of electrical outlets within classrooms. Safety concerns regarding the number of extension cords in use throughout the school were identified. Four outlets per classroom would be added in the main building to alleviate these safety and access concerns. The cost of these additional outlets and wiring would be approximately \$10,000. This would be completed by August of 2010.

Interior Door Windows and Locks:

Classroom doors with windows and locks are important safety items. According to the LRES Fact Finding Report, twenty-six doors do not lock from the inside in the event of a lock down emergency. Thirteen of the classrooms do not have door windows to allow for safety viewing by staff in the event of an emergency. The approximate cost of lock-sets and door windows is \$10,500. This would be completed by August of 2010.

Classroom Storage:

According to the LRES Fact Finding Report, classrooms do not have built-in storage. Currently, teachers in these classrooms store supplies in cardboard boxes, plastic totes, rolling cabinets, or metal shelving. Built-in storage contributes to a more productive and healthy learning environment. The proposed cabinets will span approximately 22 feet across the back of the classrooms. The estimated cost of the cabinets is \$40,000. Phase 1 completion is set for August 2010 at a cost of \$5,000.

Year 2 (2011 - 2012)

\$30,000 Telephones

\$5,000 Classroom Storage

\$35,000

Building Committee Established

Telephones:

As identified in the LRES Fact Finding Report, most classrooms do not have telephones. For security purposes, telephones should be in every classroom. Estimated cost is \$30,000. The project would be completed by August, 2011.

Classroom Storage:

Phase 2 of the classroom built-in storage would be completed by August, 2011, at a cost of \$5,000.

Building Committee:

In an effort to write a Request for Proposal (RFP), select a contractor, and organize the construction planning, a building committee is needed. The LRES Building Committee would be formed in February 2012 and work through at least the March 2013 vote. The expectation is that construction would begin in July of 2013.

Year 3 (2012 - 2013)

Classroom Storage

\$30,000

Classroom Storage:

Phase 3 of the classroom built-in storage would be completed by August, 2012, at a cost of \$30,000.

Year 4 and 5 (2013 -2014 and 2014 - 2015)

Construction

Additions:

Classrooms:

The LRES Fact Finding Report indicates that there are ten portable classrooms. To eliminate the attached and detached portables, the District-Wide Facilities Committee proposes a two story classroom addition to the front of LRES. The addition will consist of up to fourteen classrooms and enough bathrooms, special education space, and storage to support the student and staff population. The number of classrooms beyond ten would be dictated by how many classrooms are eliminated in the LRES interior building reconfiguration. The classroom addition construction would begin in July of 2013 and have an estimated completion in the spring of 2014.

Gymnasium:

Currently the Lamprey River Elementary School has a combined cafeteria/gymnasium. The physical education program is currently run in the shared cafeteria space. Due to the lunch schedule, the cafeteria cannot be used for instruction during the day from 11:15- 2:15. Other conflicts include grade level assemblies and preparation for after-school activities. In addition, the LRES cafeteria does not meet the State size requirement for physical education classes.

The addition of a gym will allow all students to have equal access to a comprehensive physical education program. This would meet both state space and program requirements. Adaptive physical education program needs would also be met.

Interior Reconfiguration

The Facilities Committee began its work in February this year by reviewing the LRES Fact Finding Report and touring the building. After completing a priority based needs assessment, specific educational areas should be re-designed and constructed within the interior of the school. These educational service areas with their larger space requirements include the Nurses office, Media Center, special education conference room, counselor offices, occupational therapy room, physical therapy room, speech/language therapy room, special education resource room, and a parent conference room for administration. The front entrance would be relocated to the parking lot side of the building.

Internal Building Renovation space recommendations:

✎ Administration Office	
Principal	120 sq. feet
Assistant Principal	120 sq feet
Special Education Coord.	120 sq feet
✎ Secretary Area	500 sq feet
Principal, Special Education, Receptionist, Parent Waiting Area	
✎ 2 Guidance Offices	
✎ Guidance Conference Room	280 sq feet
✎ Administrative Conference Room	280 sq feet
✎ Special Education Conference Room	280 sq feet
✎ Occupational Therapy	450 sq feet
✎ Physical Therapy	450 sq feet
✎ 3 Speech Areas	150, 150, 150 sq feet
✎ 2 Resource Rooms	450 sq feet
✎ Custodial Office	100 sq feet
✎ Art Storage in classroom	100 sq feet
✎ Storage in general	600 sq feet
✎ Kitchen office	100 sq feet
✎ Media Center	2300 sq feet
	Total 6700 sq feet

District-Wide Facilities Committee
Lamprey River Elementary School

Priority Needs Assessment

Rank by order:

- Question #1 What works well with the facility that we should keep or enhance?
- Kindergarten Wing
 - Café used as café
 - Parking Lot Side
 - Computer Lab
 - Improvement on “Left Side” Classrooms
 - The Playground – main one
 - Electrical room used as electrical room
- Question #2 What exists now and needs to be fixed?
- Remove portables – fixed /not fixed – replace with real classrooms
 - Nurses Office
 - Central Core to be – reconfigured/remodeled (classrooms, offices, media center hallways, art)
 - Communications System
 - Windows and doors
 - Resource Rooms
 - Portable parking area (move by code)
 - Enclose Library
 - Increase useable power outlets
 - Cabinets for all classrooms
 - Expand media center with storage and office
 - Bathrooms remodeled
 - Kindergarten Playground Fence
 - Heating system / Design
 - Re-teach/Enrich room
 - File storage for confidential material
 - Music room temperature control
 - Aesthetic – exterior
- Question #3 What needs to be built or created anew?
- 10 classrooms to replace portable classrooms
 - Special Ed offices /service space
 - Nurse’s office
 - Gym or all purpose room with stage
 - Parent/Guidance/Sped conference Room
 - Storage for all
 - ADA Entrance – front
 - Parent waiting area
 - Replace Leach Field
 - Interior Block Building (outside to outside wall)
 - Safe entrance for grade 4 students – enclosed
 - Kitchen Office
 - HVAC

LRES Building Project
 June 17, 2009 District-Wide Facilities Committee

Task	Year One											
	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11
Erect kindergarten fence												
Add windows and locks to interior doors												
Add 110v outlets to classrooms												
Install storage for exterior classrooms (Phase 1)												
Install new phone system												
Install storage for exterior classrooms (Phase 2)												
Establish Building Committee												
Install storage for exterior classrooms (Phase 3)												
Deliberative session												
Vote												
Construct classroom addition *												
Redo cafeteria end bathrooms *												
Construct Gymnasium *												
Start interior reconfiguration *												
Complete interior reconfiguration *												

* Start and end dates are DW Facilities Committee estimates

LRES Building Project
 June 17, 2009 District-Wide Facilities Committee

Task	Year Two											
	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
Erect kindergarten fence												
Add windows and locks to interior doors												
Add 110v outlets to classrooms												
Install storage for exterior classrooms (Phase 1)												
Install new phone system												
Install storage for exterior classrooms (Phase 2)												
Establish Building Committee												
Install storage for exterior classrooms (Phase 3)												
Deliberative session												
Vote												
Construct classroom addition *												
Redo cafeteria end bathrooms *												
Construct Gymnasium *												
Start interior reconfiguration *												
Complete interior reconfiguration *												

* Start and end dates are DW Facilities Commit

LRES Bui , Project
 June 17, 2009 District-Wide Facilities Committee

Task	Year Three												
	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	
Erect kindergarten fence													
Add windows and locks to interior doors													
Add 110v outlets to classrooms													
Install storage for exterior classrooms (Phase 1)													
Install new phone system													
Install storage for exterior classrooms (Phase 2)													
Establish Building Committee													
Install storage for exterior classrooms (Phase 3)													
Deliberative session													
Vote													
Construct classroom addition *													
Redo cafeteria end bathrooms *													
Construct Gymnasium *													
Start interior reconfiguration *													
Complete interior reconfiguration *													

* Start and end dates are DW Facilities Commi

LRES Building Project
 June 17, 2009 District-Wide Facilities Committee

Task	Year Four												
	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	
Erect kindergarten fence													
Add windows and locks to interior doors													
Add 110v outlets to classrooms													
Install storage for exterior classrooms (Phase 1)													
Install new phone system													
Install storage for exterior classrooms (Phase 2)													
Establish Building Committee													
Install storage for exterior classrooms (Phase 3)													
Deliberative session													
Vote													
Construct classroom addition *													
Redo cafeteria end bathrooms *													
Construct Gymnasium *													
Start interior reconfiguration *													
Complete interior reconfiguration *													

* Start and end dates are DW Facilities Committ

LRES Bu. , Project
 June 17, 2009 District-Wide Facilities Committee

Task	Year Five												
	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	
Erect kindergarten fence													
Add windows and locks to interior doors													
Add 110v outlets to classrooms													
Install storage for exterior classrooms (Phase 1)													
Install new phone system													
Install storage for exterior classrooms (Phase 2)													
Establish Building Committee													
Install storage for exterior classrooms (Phase 3)													
Deliberative session													
Vote													
Construct classroom addition *													
Redo cafeteria end bathrooms *													
Construct Gymnasium *													
Start interior reconfiguration *													
Complete interior reconfiguration *													

* Start and end dates are DW Facilities Commit

LRES Bu. J Project
 June 17, 2009 District-Wide Facilities Committee

Task	Year Six					
	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
Erect kindergarten fence						
Add windows and locks to interior doors						
Add 110v outlets to classrooms						
Install storage for exterior classrooms (Phase 1)						
Install new phone system						
Install storage for exterior classrooms (Phase 2)						
Establish Building Committee						
Install storage for exterior classrooms (Phase 3)						
Deliberative session						
Vote						
Construct classroom addition *						
Redo cafeteria end bathrooms *						
Construct Gymnasium *						
Start interior reconfiguration *						
Complete interior reconfiguration *						

* Start and end dates are DW Facilities Commiti

LRES Building Project
June 17, 2009 District-Wide Facilities Committee

Park	Year Five												Year Six												Year Seven												Year Eight												
	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	
1. Add 2000 sq ft of playground																																																	
2. Add 1000 sq ft of playground																																																	
3. Add 1000 sq ft of playground																																																	
4. Add 1000 sq ft of playground																																																	

* Budget and other data are DIF Facilities Committee estimates

