

Raymond School Board Meeting

June 3, 2020

Raymond High School Media Center / Google Meet Video

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Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Joseph Saulnier, Melissa Sytek, Tony Clements, Beth Paris and Janice Arsenault; Superintendent of Schools Tina McCoy; Student Representative to the School Board Isabella Dasilva; Business Administrator Marjorie Whitmore; Lamprey River Elementary School Principal Laura Yacek; Iber Holmes Gove Middle School Principal Bob Bickford; Raymond High School Principal Steve Woodward; Curriculum Coordinator Mike Whaland; Technology Coordinator Kevin Federico; Director of Safety and Facilities Todd Ledoux.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Recognition: Dr. Tina McCoy and the Board thanked the District Retirees for all their years of service; Cynthia Carbone, LRES Para-educator; Mike Chouinard, IHGMS Assistant Principal; Mary DeFlumeri, IHGMS Food Service; Suzanne Ives, LRES Teacher; Carmella Liggiero, LRES Food Service; Jim Maloney, RHS Math Teacher; Suzanne Puchacz, RHS School Counselor; Dorothy Yaris, RHS/IHGMS Spanish Teacher.

Dr. McCoy presented the You Make the Difference Award to Rebecca Boucher, reading aloud the nomination as found in the meeting agenda.

Public Input: None.

Consideration of Waving Immunization Policy Timelines: The Board reviewed the documentation provided in the meeting agenda about student immunization records.

Remote Summer Enrichment Activities: Dr. McCoy presented the current summer options that the school district has gathered to make available for students to participate in over the summer. Janice Arsenault and Joe Saulnier agreed with compiling a list of free resources for parents and students to use over the summer.

RHS Preschool Restroom Construction Bid Award: Dr. McCoy and Marjorie Whitmore presented the Board with the bid summary sheet and recommendation for the RHS Preschool Restroom project, as found in the meeting agenda.

MOTION: Janice Arsenault moved to accept the bid from JBC Construction for \$131,075 for the preschool bathroom construction at Raymond High School, seconded by Beth Paris. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Preschool Playground Bid Award: Dr. McCoy and Marjorie Whitmore presented the preschool playground bid, as found in the meeting agenda.

MOTION: Beth Paris moved to accept the preschool playground bid for \$43,153, seconded by Joe Saulnier. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Graduation Expenses: Marjorie Whitmore spoke to the Board about the process of encumbering funds for the high school graduation expenses. This would need to be approved at the next Board meeting. Joe Saulnier asked if the Board should give them a ballpark number that they were comfortable paying for this. Janice Arsenault and Beth Paris spoke that they would not like to spend \$25,000.

MOTION: Beth Paris moved to allocate up to \$15,000 in total for the Raymond High School graduation, seconded by Melissa Sytek. Janice Arsenault wished to clarify that this amount includes the money that was already budgeted for. Tony Clements clarified that this would be for this year only. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Eagle Scout Project Cross Country Trail Maintenance: The Board reviewed the trail map provided by Eagle Scout Alex Tellier. The District and Town would like to reach an agreement about who would maintain the trail moving forward. Todd Ledoux reported that he would like to wait to get a MOU until there are more details from the Eagle Scout. Dr. McCoy stated she would like to know how the Board felt about the district maintaining the trail if that was the decision made. Janice Arsenault asked if this would put a burden on Todd Ledoux's maintenance crew. Todd stated that by making the trail and NHIAA trail, the would could be a lot more than if it is just a nature trail. For this reason, Todd would like to gather more information before a decision is made.

MOTION: Beth Paris moved to allow Todd Ledoux to work on an MOU stating that the District will maintain the trail, seconded by Melissa Sytek. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Strategic Plan Update: Dr. McCoy and Dr. Whaland presented the Board with the Strategic Plan Update, as found in the meeting agenda.

Auditor Engagement Letter: The Board reviewed the attached letter of engagement, as found in the meeting agenda.

MOTION: Janice Arsenault moved to authorize the School Chair to sign the audit letter, seconded by Beth Paris. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

New/Revised Policies- Second Reading:

The Board reviewed Policy JLDB Suicide Prevention and Response, as found in the meeting agenda.

MOTION: Janice Arsenault moved to accept Policy JLDB Suicide Prevention and Response as read, seconded by Beth Paris. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

The Board reviewed Policy JLDB-R Suicide Prevention and Response - Procedure, as found in the meeting agenda.

MOTION: Janice Arsenault moved to accept policy JLDB-R Suicide Prevention and Response - Procedure as read, second by Beth Paris. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Review of District Investment Policies:

The Board reviewed Policy DFA Investments and Policy DFA-R Investments of School District Funds, as found in the meeting agenda.

MOTION: Janice Arsenault moved to continue abiding by Policies DFA Investments and DFA-R Investments of School District Funds, seconded by Melissa Sytek. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Donation Acceptance:

The District has received a donation of \$1,107.99 from the Knights of Columbus to go toward Special Education.

MOTION: Janice Arsenault moved to accept the donation from the Knights of Columbus for the amount of \$1,107.99 to be used in the Special Education Department, seconded by Melissa Sytek. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Committee Reports: Joe Saulnier stated that there was a budget committee meeting recently. They would like to see the budget sooner for the coming year. The information needed to create the budget would not be available until the current timeline that has been used. The Board will

forward the preliminary budget to the budget committee, with the understanding that it has not been reviewed by the School Board. The School Board Budget will be presented in November.

Student Representative's Report: Student Representative Isabella Dasilva reported to the Board that the Celebration of Excellence took place on Monday.

Superintendent's Report: Dr. Tina McCoy reported that it is a big week with school ending on Friday. The LEAP Program will be able to run this summer with some modifications. The Maintenance teams have been able to get a lot of work done around the district with everything that has been going on. Today there was a farewell parade at LRES for students in 3rd and 4th grade. On Friday there will be a bubble send off at the Middle School.

Correspondence/Other: None.

Manifest Signing: Marjorie Whitmore presented the Board with the Manifest. Payroll total \$553,525.42. Accounts Payable total \$589,123.72 for a grand total of \$1,142,649.14.

Approval of Minutes:

MOTION: Janice Arsenault moved to accept the meeting minutes of May 6, 2020 unsealing the non-public minutes, seconded by Beth Paris. Upon being individually polled, Beth Paris, Joe Saulnier, Melissa Sytek, Tony Clements and Janice Arseanult voted in the affirmative (5-0).

Non-Public Session:

MOTION: Janice Arsenault moved to enter Non-Public Session under RSA 91-A:3 II (b)(c), seconded by Beth Paris. Upon being individually polled, Janice Arsenault, Joe Saulnier, Melissa Sytek, Beth Paris and Tony Clements voted in the affirmative (5-0).

MOTION: Beth Paris moved to exit non-public session, seconded by Janice Arsenault. Upon being individually polled, Joe Saulnier, Beth Paris, Melissa Sytek, Tony Clements and Janice Arsenault voted in the affirmative (5-0).

Adjournment:

MOTION: Janice Arsenault moved to adjourn the meeting at 8:17 PM, seconded by Melissa Sytek. Upon being individually polled, Beth Paris, Joe Saulnier, Melissa Sytek, Tony Clements and Janice Arseanult voted in the affirmative (5-0).

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Respectfully Submitted,

Brittany LHeureux
School Board Clerk

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School Board Non Public
Meeting Minutes
Non-Public Session RSA 91-A:3 II (b)(c)

Present: School Board Members Joe Saulnier, Janice Arsenault, Beth Paris, Tony Clements and Melissa Sytek; Superintendent of Schools Tina McCoy

Tina McCoy presented the Board with the nomination of Meredith Hallman for RHS School Counselor.

Tina McCoy presented the Board with the nomination of Allison Forte for LRES Special Education Teacher. This is a federally funded position.

MOTION: Jancie Arsenault moved to accept the nomination of Meredith Hallman to be a RHS School Counselor, seconded by Melissa Sytek. Upon being individually polled, Janice Arseanult, Beth Paris, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

MOTION: Janice Arsenualt moved to accept the nomination of Allison Forte for LRES Special Education Teacher, second by Beth Paris. Upon being individually polled, Janice Arseanult, Beth Paris, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Tina McCoy presented the resignation of Allyson Lewko, Special Education Teacher at LRES.

MOTION: Janice Arsenault moved to accept the resignation of Allyson Lewko, LRES Special Education Teacher, as of June 30 2020, seconded by Melissa Sytek. Upon being individually polled, Janice Arseanult, Beth Paris, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Respectfully Submitted,

Brittany LHeureux

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School Board Clerk