

Call to Order: The meeting was called to order at 6:45 PM. Present: School Board Members John Harmon, Janice Arsenault, Joseph Saulnier, Michelle Couture, and Jaclyn Serrine; Superintendent of Schools Tina McCoy; Business Administrator Ron Brickett; Raymond High School Principal Steve Woodward.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Non-Public Session: MOTION: Michelle Couture moved, seconded by Joseph Saulnier, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, Janice Arsenault, Michelle Couture, John Harmon, and Jaclyn Serrine. The Board entered into non-public session at 6:46 PM and resumed public session at 7:00 PM. Other than the vote to exit non-public session (which was moved by Janice Arsenault, seconded by Jaclyn Serrine, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and John Harmon), one motion was voted during this non-public session.

Public Input: Randy LaCasse approached the Board and stated he would like to show his support for the Board and administration and that he feels the students and residents have been well listened to and represented during the budget process.

Our Students/Our Schools: Mr. LaCasse reviewed the Granite State Music Festival, which is invitational and sponsored by a group of schools in the Lakes Region. Every fall, he nominates a list of chorus and band students who strive for excellence in our program to represent Raymond in the festival. A team of directors get together to choose which students will attend the festival from those who were nominated. This year, ten students were chosen, but because it was an inclement weather day, only six were able to attend. They had four hours of intense rehearsal during the day to put on a concert that evening.

Overnight Field Trip Request: Mr. LaCasse reviewed his overnight field trip request for music students to take place April 11-15, 2018. The trip to Philadelphia will include a visit to the Amish Country and a banquet Amish buffet, a visit to Eastern States Penitentiary, Constitution Hall, and a full day preparing and performing music. Instead of participating in the Heritage Music Festival, as they have in past years, which provides them with a few minutes of review time for feedback, they will be preparing and performing for a professor with a longer period of review and feedback. MOTION: Joseph Saulnier moved, seconded by Janice Arsenault, to accept the RHS Music Department overnight field trip to Philadelphia, PA. Voted unanimously in the affirmative.

RHS Graduation - Day of Week: Mr. Woodward presented a proposal to move the Raymond High School graduation date from a Friday to a Saturday. He stated that the most compelling reason to move the day that graduation is held is to accommodate the graduates' families. During discussion:

- Mr. Saulnier expressed concern for more people attending on a Saturday and not having the seating capacity. Mr. Woodward stated that if that happens, they'd have to consider options at that time, such as possibly moving outside or to a different venue.

- Mrs. Arsenault asked how many students go to Grad Nite. Mr. Woodward stated that about 80 students were there, and that students were able to bring a friend. Mr. Woodward will work with Recreation do coordinate Grad Nite.
- Ms. Serrine asked if the faculty has been polled. Mr. Woodward stated that staff has not been polled, but they can do that.
- Mr. Harmon stated that Raymond has been graduating Friday nights for decades. He would like to continue with Friday night graduation.
- Mrs. Couture stated she would be interested in information from students' parents and what they have to say about relieving pressure for that day.

It was generally agreed that Mr. Woodward will poll faculty and parents, as well as look into whether Grad Nite could be coordinated in the afternoon so there is a continuum of supervision for the festivities, and that the Board will take the issue up again at the first meeting in February.

Business Administrator Search Committee: MOTION: Joseph Saulnier moved, seconded by Michelle Couture, to accept Gretchen Gott's membership to the Business Administrator Search Committee. Voted unanimously in the affirmative.

2016-2017 Audit Report Review: Mr. Brickett reviewed the audit report from 2016-17, completed by Plodzik & Sanderson. The opinion of the auditing firm is that the financial statements are all fair and in order.

Deliberative Session Speaking Schedule: Mr. Harmon recommended that the operating budget warrant article be assigned at the meeting on the 24th, dependent on the Budget Committee action on the operating budget.

CIP - Michelle Couture

REA - John Harmon

Undesignated Fund Balance - Jaclyn Serrine

Special Meeting - Joseph Saulnier

Monthly Financial Update: Mr. Brickett reviewed the financial update for months ending December 31, 2017. Areas of largest variance include salaries, health insurance, course tuitions & workshops, professional services for students, student tuitions, and transfers - food service.

Superintendent Evaluation Timeline: The School Board set a meeting date of Monday, February 12 at 6:00 PM. Evaluations by the Board members will be due February 9, and Dr. McCoy will submit her self-evaluation by February 4.

New/Revised Policies - First Reading: The School Board read, in their entirety, proposed revised policies EHB - Data Records Retention and EHB-R Local Records Retention Schedule for the first of two readings. It was noted that in policy EHB-R, there was notation about the justification for New Hampshire School Boards Association guidance on retention periods that isn't necessary.

Committee Reports: Mrs. Couture reported that the Wellness Committee worked on a self-assessment of the wellness program. The audit has been pushed out to May. The Food Service Director will be getting information about the cost of providing snacks to the elementary and middle schools.

Mr. Saulnier reported on the Budget Committee meeting, stating that proposals were brought for consideration to cut the school budget 1.6%.

Superintendent's Report: Dr. McCoy reported that she received notice from Governor Sununu that the District's applications for infrastructure grants for projects at IHGMS have received conditional approval. The Governor will be personally advocating for the proposals as a group.

Due to snow days so far this year, the end of the second quarter will be moved by one day; grades will close on January 22. Gradebooks will be finalized by midnight on the 28th with reports sent out on the 29th.

Dr. McCoy noted that the RHS Program of Studies as presented to and approved by the School Board did not contain the most updated version of SST courses. That portion of the program will be updated accordingly. The School Board was in general agreement that the re-acceptance of the RHS Program of Studies would not be necessary.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable Total \$54,794.91 Payroll Total \$366,565.38.

Approval of Minutes: MOTION: Jaclyn Serrine moved, seconded by Joseph Saulnier, to approve the minutes of December 6, 2017 - Site Visit. Voted unanimously in the affirmative with Janice Arsenault abstaining.

MOTION: Jaclyn Serrine moved, seconded by Janice Arsenault, to approve the minutes of December 6, 2017. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Janice Arsenault, to approve the minutes of December 20, 2017. Voted unanimously in the affirmative with Jaclyn Serrine abstaining.

Adjournment:MOTION: Michelle Couture moved, seconded by Joseph Saulnier, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:34 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
January 17, 2018
Minutes - DRAFT

Not voted to be kept confidential.

Present: School Board Members John Harmon, Jaclyn Serrine, Joseph Saulnier, Janice Arsenault, and Michelle Couture; Superintendent of Schools Tina McCoy.

A. Business Administrator Search Committee

Dr. McCoy reviewed the letter of interest received from a community member to serve on the Business Administrator Search Committee.

B. Early Graduation Request

Dr. McCoy reviewed the early graduation request submitted to the School Board. MOTION: Michelle Couture moved, seconded by Jaclyn Serrine, to accept the early graduation request. Voted unanimously in the affirmative.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk