

Raymond High School 2020-2021

DRAFT not for distribution

Staff Response to Students Showing Signs of Suicide

STUDENT SAFETY TAKES PRIORITY OVER ALL OTHER ISSUES, do not ever assume anything about the severity of any piece of information. Always consult with a listed point of contact below. The Principal or designee will direct the intervention.

Teacher/Staff Action

Upon receiving any information or observing warning signs of student/students being at risk regarding harm of self with suicidal ideation and/or risk of harm to others with homicidal ideation, **ALL STAFF MEMBERS MUST REPORT INFORMATION BY IMMEDIATELY MAKING DIRECT VERBAL CONTACT WITH AT LEAST ONE POINT OF CONTACT BELOW:**

POINT OF CONTACT WITHIN THE SCHOOL

1. Steven Woodward, Principal (603) 895-6616 ext. 2306
2. Fiona Coomey, Assistant Principal (603) 895-6616 ext. 2331
3. Suzanne Puchacz, (603) 895-6616, ext. 2324 or Tricia Wentworth, (603) 895-6616, ext. 2311, School Counselors
4. Angela Fallon, School Social Worker, (603) 895-6616 ext. 2122 (Monday and Weds only)

Never leave an at-risk student alone. Call the main office to have a member of the counseling department located to come to your room immediately. To the extent possible, maintain the privacy and confidentiality of the student.

You may be asked to give a written statement describing in detail what actual words were used, where it occurred, and the names of other adults or students who were involved.

When an emergency occurs outside of school hours:

Lethality concerns arising before or after school hours should be reported to the Raymond Police Department at (603) 895-4222 or 911, by the person receiving the concerning information. When making a report, the following should be considered:

- Provide full name and address (if available) of student
- Request that a **wellness check** be made
- Be prepared to provide any details that led to the call
- Report incident to Steven Woodward, Principal (603-369-2574) or Fiona Coomey, Assistant Principal (603-264-9210) immediately by phone

To be reviewed annually in September by the Director of Student Behavioral Health .