

**Responses to School Board Questions**  
**Budget Review**  
**10/26/17**

**1. RHS Graduation Supplies (Acct #12490318 / 500550) budgeted for \$6,500**

Graduation supplies totaled \$6,553 in June 2017 (\$3,031 for caps & gowns, \$939 for trophy awards, \$744 for programs & tickets, \$770 for flowers, \$877 for pins & miscellaneous items and \$192 for class picture)

**2. RHS Media Software (Acct #12222324 / 500650) budgeted for \$2,995**

Budgeted software requests include Media Center's card catalog software \$995, access to the NH Library \$500 & access to data base for American History \$1,500

**3. RHS Music New Equipment (Acct #11100311 / 500731) budgeted for \$30,165**

Budgeted equipment requests include Tuba \$6,000, Sousaphone \$4,400, Musician Chairs (27) \$2,079, Music Stands (16) \$960, Bass Drum \$895, Field Tenor Drum \$1,350, Marching Snare Drum \$900, Bass Clarinet \$2,300, Tenor Saxophone \$2,900, Baritone Saxophone \$5,700 and shipping for equipment \$2,681

**4. RHS Science New Equipment (Acct #11100313 / 500731) budgeted for 6,740**

Budgeted equipment requests include Dissecting Scopes (4) for Botany, Zoology, Anatomy & Physiology classes \$3,006, Spectrophotometer for Chemistry \$1,129 and Vernier Colorimeter & ph lab probes with LabQuest interface for AP Chemistry \$2,605

**5. RHS Science Replacement Equipment (Acct # 11100313 / 500735) for \$4,548**

Budgeted equipment is the cost to replace 30 old microscopes received from MS that constantly need to be repaired with 10 new microscopes.

**6. Athletic Director stipends (included within RHS & IHGMS co-curricular stipends)**

*13-14 \$11,330 14-15 \$11,670 15-16 \$12,020, 16-17 \$12,380, 17-18 \$12,752*

**7. Technology Training (Acct #12225030 / 500321 budgeted for \$15,250**

\$12,000 for two employees to attend PowerSchool University to learn to more efficiently use PowerSchool software & to get familiar with software updates, \$500 for one employee to attend Google workshop and \$2,750 for PowerSchool Distance learning program available for on-line training by all PowerSchool users

**8. Technology Software (Various Acct numbers with Object code 500650)**

See Attachment

**9. Athletic Trainer services (Acct #11420334 / 500330) budgeted for \$12,500)**

The District has contracted with Access Sports for Athletic Trainer services since 2009. This contract was increased in 2015 to an average of 20 hours per week during Preseason and the school year at a cost of \$11,500. The budgeted amount in this account should be decreased by \$1,000 to \$13,500 to include \$11,500 for Trainer services and \$2,000 for police coverage.

**10. Technology Supply lines (Various Acct numbers with Object code 500610)**

Examples of small technology related purchases charged to these lines include: projector bulbs, adapters, cables, connectors, flash drives, dvd's, speakers, headsets, keyboards, mice, mouse pads, etc.

**11. School Board Secretary (Acct #12312035 / 500115)**

The current School Board Secretary was appointed in September 2008 with a per meeting stipend of \$125. This meeting rate has not changed since then.

**12. School Board Dues & Fees (Acct #12310035 / 500810) budgeted for \$9,500**

16-17 Expenditures include: *Superintendent Search* \$8,436 *NHSBA dues* \$5,147 *Strategic Plan consulting, supplies & food* \$3,490 *Transition Consulting* \$1,600 *Retreat* \$432 *Retirement Gifts* \$368 *Workshops, Books, Nameplates, etc* \$322

**13. Nursing Agencies**

This summer the Special Ed Department tried using the most reasonably priced (\$58 per day) local nursing agency to supply substitute RNs when District nurses were not available. The Special Ed department was unhappy with the services provided. There were days when no RNs were available and other days when an RN was promised but never showed up and no communication was received from the agency. There are other nursing agencies that we could try.

**14. Wagepool Health and Dental data**

See Attachment

**15. Special Ed Legal (Acct #11200019 / 500330) budgeted for \$20,000**

Special Ed Director anticipates that 18-19 legal expenditures will be higher than the 16-17 amount of \$9,870 due to DOE's on site review and a possible mediation but he is not sure by how much.

**16. Substitute Teacher pay rates**

The daily rate for Substitute Teachers is \$75 if certified and \$65 if not certified. Long Term Substitute Teachers are paid a pro-rated Bachelor’s first step salary after 30 consecutive days in the same teaching position. Substitute Para-educators are paid \$8.50 per hour.

Because of the variety of pay rates, we do not try to budget the cost for substitutes on a per day basis by school. Rather, we budget the cost per school based on a average of the three prior year’s actual substitute expense.

**17. Transportation for School Field Trips (Object code 500519)**

LRES budgets the transportation for 1 field trip per grade / parents pay transportation costs for other field trips. See Attachments for detailed listing of IHGMS and RHS field trips.

**18. Special Education Student Counts by Grade**

See Attachment

**19. Special Education Students (% of Raymond SPED Students to total enrollment vs State Avg)**

See Attachment

**20. RHS & IHGMS Students enrolled in World Language classes last two years**

See Attachment

**21. Special Education Services (Acct #11280019 / 500323) budgeted for \$819,000**

See Attachment (SPED Services have been budgeted very conservatively)

**22. Number of RHS on-line learning classes (3 year historical analysis)**

	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>
VLACS	43	49	42
PLATO	<u>149</u>	<u>35</u>	<u>55</u>
Total	192	84	97

**23. Savings by eliminating 2<sup>nd</sup> grade Teacher at LRES**

\$52,375 (Salary \$33,840 & Benefits \$18,535)

**24. Estimated Revenues**

See Attachment

**25. RHS Mileage (Acct #12410325 / 500580) budgeted for \$1,000**

Mileage cost varies based on the number of employees who submit mileage requests for travelling out of District. Mileage reimbursements for the last several years: \$920 in 12-13, \$1,319 in 13-14, \$495 in 14-15, \$788 in 15-16, \$652 in 17-18 & \$308 so far in the current school year.

**26. LRES Kindergarten Projection**

According to the NH School Board Association, 89 Kindergarteners were projected for 2018 and 97 Kindergarteners were projected for 2019. The 2019 projection was used for the 2018-2019 Budget

**27. LRES Postage (Acct #12410125 / 500534) budgeted for \$2,000**

LRES mails out such items as: free and reduced lunch paperwork, birthday cards, summer post cards from new teachers, special education notices, late notices for payments on school lunch accounts, etc.

**28. LRES Publications (Acct #11100118 / 500641) budgeted for \$5,120**

Scholastic Classroom (\$5.50 per student or \$2,816) and National Geographic (\$4.50 per student or \$2,304) are monthly magazines.

**29. SST Estimated Cost (Acct #11300317 / 500561) budgeted for \$148,850**

We received from Margaret Callahan an Estimated 18-19 Cost per student of \$2,237 which would increase the District's budgeted cost by \$7,865 for the budgeted 55 students. We have not received an updated estimated cost for the budgeted 10 SPED students.

**30. Projectors and their Condition**

Many of the Dell projectors were purchased about 5 years ago and are not being made any more. Replacement parts are getting harder to find. As the Dell projectors fail, they are being replaced with other brands.

Number of projectors by school

LRES:	26	(12 of which are Dell)
IHGMS:	35	(23 of which are Dell)
RHS:	28	(25 of which are Dell)

**31. Technology Equipment used for regular education purposes (does not include equipment used for Title 1 or special education purposes)**

See Attachment for detail

Chrome Books in Carts

LRES – 46    IHGMS – 76    RHS – 94

Chrome Boxes

LRES – 2    IHGMS – 85    RHS – 45

Windows based Computers

LRES – 113

IHGMS - 153 (includes 2 labs, each with 28)

RHS – 146 (includes 2 labs, one with 30 and 1 with 14)

**32. Attorney's response regarding LNA / LPN positions**

According to Attorney Elwell (see attached correspondence) the District can reorganize by creating a new position (LPN) and leaving the current positions (LNAs) vacant. However, if the new position is not sufficiently different, the new LPN position would automatically be part of the (RESS) bargaining unit. If the duties are sufficiently different then the position would not be in the bargaining unit initially, but the RESS could petition to add the LPN position to the bargaining unit. It will be important to document legitimate reasons for the reorganization.

Attorney Elwell will document the substantive difference between the LNA and LPN scope of practice. This information will be provided to you as soon as possible.

**33. Comparative Breakfast & Lunch Prices**

See Attachment

**34. Computer Quote from CDW**

See Attachment

**35. Comparative Assistant Principal Salaries**

See Attachment

**36. Summary of Budget Initiatives**

See Attachment

**37. Combined Department Heads**

Bedford High School, Bishop Brady High School, Bow High School, Laconia High School, Pittsfield Junior High School, White Mountain Regional (partial) and Windham High School have combined Department Heads

Raymond School District  
 District Software budgeted by Technology (Object Code #500650)

	<b>12225033</b> <b><u>SAU</u></b>	<b>12225114</b> <b><u>LRES</u></b>	<b>12225214</b> <b><u>IHGMS</u></b>	<b>12225314</b> <b><u>RHS</u></b>
Enriching Students (Scheduling)			3,902	4,203
Microsoft Licenses (CDW)	2,575	2,575	2,575	2,575
Mozy.com (District Backup)	2,310			
AESOP (Absence Management)	625	2,000	2,000	2,000
PowerSchool Registration	1,750	1,750	1,750	1,750
Applitrak (Applications)	1,622			
My Learning Plan (Professional Activities)		1,290	1,290	1,290
SchoolDude (IT)	1,239			
SNAP (Nurses)		1,100	1,100	1,100
Splashtop Desktop	450	450	450	450
Adobe Cloud	240			
Creative Cloud	120			
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TOTALS	10,931	9,165	13,067	13,368

Resouse # 8

RESPONSE # 14

**Raymond School District  
Health and Dental Data**

***Number of Current Policies***

	<u>Health</u>	<u>Dental</u>
Single	2	2
2 Person	8	8
Family	<u>12</u>	<u>14</u>
Total	22	24

***HealthTrust's GMR Premiums***

	<u>Health</u>	<u>Dental</u>
Single	8,092.20	682.56
2 Person	16,184.40	1,314.84
Family	21,848.88	2,318.16

***Wagepool Contribution Percentages  
(same for 17-18 & 18-19 budget)***

	<u>Health</u>	<u>Dental</u>
Single	5.0%	0.0%
2 Person	5.0%	7.0%
Family	5.0%	7.0%

***Wagepool Contribution Amounts (17-18)***

	<u>Health</u>	<u>Dental</u>
Single	402.19	-
2 Person	804.39	89.97
Family	1,085.93	158.63

***Wagepool Contribution Amounts (18-19)  
(based on GMRs)***

	<u>Health</u>	<u>Dental</u>
Single	404.61	-
2 Person	809.22	92.04
Family	1,092.44	162.27

**RAYMOND HIGH SCHOOL**  
**2018-2019 Budget Requests**  
**Description and Justification**

Department Name / Number: GENERAL FUND

Department Head: Steve Woodward

**Amount Requested for 2018-2019:** \$11,700.00

2017-2018 Budget Amount: \$6,500.00

Line/Item Number: 12725329/500-519

Description: Field Trip

**Please provide your justification for this budget line, whether increasing, decreasing or staying the same:**

**(This was on last year's budget.)**

Robotics - Competition 4 trips (5 scrimmages 17-18 cost approx. \$1,057.77)	<b>\$1,100.00</b>
JumpStart - 3 Days Transportation NOTE: In 2016 there were 2 buses and we were charged \$1,735.86. In 2017 we had 1 bus and charged \$744.98. All depends on locations of where students reside.	<b>\$1,131.43</b>
JumpStart - College Field Trip	<b>\$175.00</b>
Interact - Thanksgiving Food Baskets (Minimum charge)	<b>\$77.00</b>
Interact - Christmas Food Baskets (Minimum charge)	<b>\$77.00</b>
FinLit - Competition	<b>\$275.00</b>
Freshmen Academy - Various team building field trips	<b>\$1,500.00</b>
Science - Canobie Lake (17-18 bus cost \$271.50)	<b>\$0.00</b>
Math Team - St. Thomas (17-18 cost - \$231.38)	<b>\$250.00</b>
Math Team - Coe-Brown Academy (17-18 cost - \$160.88)	<b>\$170.00</b>
Math Team - Newmarket (16-17 cost - \$151.48)	<b>\$165.00</b>
Math Team - Portsmouth (17-18 cost - \$184.38)	<b>\$200.00</b>
Math Team - Sanborn (17-18 cost - \$146.78)	<b>\$160.00</b>
Math Team - Plymouth State University Math State Competition (17-18 cost - \$450.00)	<b>\$500.00</b>
Student Council - Camp Lincoln Trip (16-17 cost - \$177.47)	<b>\$185.00</b>
Student Council - Waterville Valley (16-17 cost - \$1180.00 split w/Winnacunnet RHS cost \$590.00)	<b>\$600.00</b>



Student Council - Leadership Conf for NHASC (16-17 cost - \$239.87 to Timberlane)	\$250.00
Student Council - NHASC Southern District Spring Convention & Elections (16-17 cost - \$184.93 to Exeter)	\$195.00
Student Council - NHASC Leadership Conf (16-17 cost TBA - \$271.25 to Concord)	\$285.00
Granite State Challenge - Round 1 (16-17 cost - \$160.67)	\$170.00
Granite State Challenge - Round 2 (16-17 cost - \$143.33)	\$155.00
Granite State Challenge - Rounds 3 & 4 (tentative)	\$325.00
Senior/Graduates - Green to Green LRES & IHGMS (16-17 cost TBA - \$144.30 for 2 buses)	\$160.00
Senior/Graduates - Tuckaway Tavern Alumni Breakfast (16-17 cost \$0 due to unable to schedule with Tuckaway plan for 17-18)	\$160.00
Guidance - College Tour Field Trips (Students to pay \$5.00 each per trip to help offset the cost.)	\$500.00
Guidance - Sophomores SST Trip (Need to use First Student [have to prepay month ahead credit card - NOTE: Keep in mind with prepay, if we have a snow day cancellation, we are NOT refunded] - Dail cannot accommodate the 2 buses for 7:30 AM bus departure time.)	\$1,000.00
Guidance - Freshmen SST Trip (Need to use First Student [have to prepay month ahead credit card - NOTE: Keep in mind with prepay, if we have a snow day cancellation, we are NOT refunded]- Dail cannot accommodate the 2 buses for 7:30 AM bus departure time)	\$1,000.00
Music - LRES Halloween Parade (2 buses)	\$152.96
Music - IHGMS Recruitment Performance (2 buses)	\$152.96
Music - Wreaths Across America (2 buses)	\$152.96
Music - Exeter Holiday Parade (2 buses)	\$259.31
Music - GSIMF- Gilford, NH	\$216.39

\$11,700.01

Parents should be responsible for paying the full transportation cost!  
 Students to pay \$5.00 each per trip to help offset the cost.  
 On January 24, 2017 we sent Sophomores to SST for a tour, etc. SST provided the transportation from Raymond to SST to depart RHS at 7:30 AM. Dail provided return transportation, which cost the district \$82.80 for 1 bus and some of the sophomore students and chaperones were also on the return trip with the regular SST bus. Therefore, Dail only charging us the 1 bus.  
 Please note that most of these field trips are with co-curricular activities with the exception of Music, however, they do several after school programs.

IHGMS Field Trip costs 2016-2017

Cost	Field Trip	Academic/Curriculum Connection
\$460.00	5th grade to Verizon Monarch's Education Day	Prior to a visit to a Manchester Monarch's Game, we provide students with a resource guide/Workbook given to us by the Manchester Monarchs hockey program. Students will draw on the resources within the workbook and the provided source materials to expand upon their reflections and responses. The activities were developed to provide crossdisciplinary opportunities for students to write about what they read, solve problems and analyze print and on-line resources. The workbook highlights a student's ability to interpret, analyze, compare/contrast, describe, explain, and integrate resource materials.
\$1,020.00	5th grade to Freedom Trail	After studying the following competencies, we are making the real world connections by walking students through the actual sites on the Freedom trail in Boston. Competency covered~ History: Apply and demonstrate knowledge of major eras, individuals and/or groups who have profoundly affected life in the United States. Specific Standards include: D2.His.1 (His.1) Create and use a chronological sequence of related events to compare developments that happened at the same time. D2.His.2 (His.2) Compare life in specific historical time periods to life today. Supporting Standards:(His.3) Generate questions about individuals and groups who have shaped significant historical changes and continuities. D2.His.4 (His.4) Explain why individuals and groups during the same historical period differed in their perspectives. D2.His.5 (His.5) Explain connections among historical contexts and people's perspectives at the time. D2.His.6 (His.6) Describe how people's perspectives shaped the historical sources created. D2.His.12 (His.12) Generate questions about multiple historical sources and their relationships to particular historical events and developments. (His.16). Use evidence to develop a claim about the past.
\$2,018.00	5th grade to Nature's Classroom	Lesson's and activities that align to science standards: 5-PS1 Matter and its Interactions, 5-PS2 Motion and Stability: Forces and Interaction, 5-PS3 Energy, 5-LS1 From Molecules to Organisms: Structures and Processes, 5-LS2 Ecosystems: Interactions, Energy, and Dynamics, 5-ESS1 Earth's Place in the Universe, 5-ESS2 Earth's Systems, 5-ESS3 Earth and Human Activity, Grades 3-5:, 3-5-ETS1 Engineering Design. There are also some math, social studies and language arts activities integrated into these lessons.
\$550.00	6th grade to Canobie Lake Park	
\$382.00	7th grade to UNH	Life Science Standards - Ocean Discovery Day This program is the beginning of the school year and introduces students to ecosystems, organisms of the ocean, and mammals.
\$490.00	7th grade to Seacoast Rep Theatre	Language Arts Standards - Comparing stage production to written versions
	7th grade to Project Safeguard (3 buses - paid by RCYF)	
\$250.00	7th grade to Rinks at Exeter	Continuation and reinforcement of weekly team building activities and building community
\$945.00	7th grade to Whale Watch	Life Science Standards - Whales are the largest mammals that we can study. Students start the year learning about the ocean and finish the year studying the largest mammals that just happend to be in the ocean. They year comes full circle.
\$318.00	8th grade to Corn Maze	This is a team building activity where students work together to make it through the corn maze. They simulate minor disabilities and must answer the questions without guidance from adults. This trip helps teachers and students to get to know one another in a non threatening and fun way.
about \$1800 for 120 students including buses	8th grade Independence Museum	This directly related to our Social Studies curriculum. We are reading Copper Sun and learning about life in the colonies before, during and after the revolutionary war.
\$244.00	8th grade to Historical Maritime Connections/Gudalow	Students learn about biology, estuaries, colonial life, and trade and transport in New England.
	8th grade to Washington DC	Students learn about how the United States became a country and how the government is organized.
\$500.00	7th/8th grade band to Large Group Music Festival	"Presenting in the art form of Music" is one of our four competencies. Bringing the 7th/8th grade band to festival provides feedback from adjudicators and an extra incentive to prepare music thoroughly and musically.
<del>\$7,334.00</del>	TOTAL	

\$8,977.00

Special Education NHSEIS Student Counts by Grade

**SCHOOL/GRADE LEVEL**

<b>Lamprey River Elementary</b>	
Preschool	
Kindergarten	
1st Grade	
2nd Grade	
3rd Grade	
4th Grade	
LRES Totals	

30
17
13
19
18
26
123

<b>Iber Holmes Gove Middle</b>	
5th Grade	
6th Grade	
7th Grade	
8th Grade	
IHGMS Totals	

19
25
22
27
93

<b>Raymond High School</b>	
9th Grade	
10th Grade	
11th Grade	
12th Grade	
RHS Totals	

31
16
15
8
70

26-Oct-17

**Percentage of Special Education Students**

School Year	State Total Enrollment	State Identified Special Ed	State Average %	Raymond Total Enrollment	Raymond Identified Special Ed	Raymond %
2008 - 2009 (Dec. Reporting)	197,956	30,156	15.3	1,519	268	17.6
2009 - 2010	197,106	30,210	15.4	1,466	260	17.8
2010 - 2011	190,805	29,422	15.5	1,424	255	18.1
2011 - 2012	187,963	29,329	15.6	1,448	246	17
2012 - 2013	185,320	29,011	15.7	1,416	253	17.9
2013 - 2014	183,604	28,978	15.7	1,425	278	19.6
2014 - 2015	181,329	28,806	15.8	1,420	275	19.3
2015 - 2016	179,734	28,937	16.1	1,338	284	21.2
2016 - 2017			Not Available	1,335	284	21.2

Based on Oct. 1 Counts

Resourse # 19

RHS World Language Numbers

	2017 - 2018		2016 - 2017	
	Requests	Actuals	Requests	Actuals
French I	15	10	10	18
French II	15	12	12	19
French III	13	12	12	10
French IV	2	2	2	1
Spanish I	35	32	32	41
Spanish II	60	51	51	31
Spanish III	19	18	18	11
Spanish IV	4	3	3	8

These number do not indicate if the student did not enroll in a course because of a schedule conflict or later change their schedule with a school counselor.

IHGMS Spanish Numbers

	2017 - 2018	2016-2017
Spanish I	44	35

RESPONSE # 21

Raymond School District  
Special Education Services  
Account # 11280019 / 500323

<u>Service</u>		Estimated 17-18 Expense	Budgeted 18-19 Expense
Behavior Therapy	White	348,432	323,000
Speech, Vision & Hearing	Boothby, SERESC	445,176	275,000
Physical Therapy	Soucy, Exeter Hospital	111,180	113,000
YEES Program	YEES	54,950	54,600
Psychological Services	Beckley	25,000	25,000
Experiential Counseling	Adventurelore	17,250	18,500
Tutoring	Hampstead Hospital, Desmarais	15,900	9,900
	TOTAL	1,017,888	819,000

**Raymond School District  
Estimated Revenues**

11/2/2017

	<u>17 - 18</u> <u>Estimate</u>	<u>18 - 19</u> <u>Budget</u>
Adequate Education Grant	5,280,055	5,080,055
State Education Tax	2,017,664	2,017,664
Building Aid	341,486	325,149
Catastrophic Aid	181,780	181,780
Vocational Aid	13,684	13,684
Charter School Aid	14,982	14,982
Child Nutrition	7,000	7,000
<b>Total State Sources</b>	<u>7,856,651</u>	<u>7,640,314</u>
Federal Fund Programs	720,000	720,000
Child Nutrition	205,000	205,000
Medicaid in NH Schools	350,000	350,000
<b>Total Federal Sources</b>	<u>1,275,000</u>	<u>1,275,000</u>
Food Service Sales	355,700	360,674
SchoolCare Contribution Holidays	96,840	61,089
Tuitions	37,000	22,000
Indirect Costs	20,000	20,000
After School Program Fees	40,000	40,000
Impact Fees	26,374	26,374
Liquidation Damages	3,000	0
Rents	1,600	1,600
Parking Fees	1,250	1,250
Interest	170	170
<b>Total Local Sources</b>	<u>581,934</u>	<u>533,157</u>
<b>Total Projected Revenues</b>	<u>9,713,585</u>	<u>9,448,471</u>

2015 NH Legislature phasing out 4% of stabilization portion of ED Grant annually  
DOE releases first 18-19 estimate of Adequate Education Grant by 11/15/17  
DOE releases first 18-19 estimate of State Education Tax by 11/15/17  
Building Aid decreases as Bond principal decreases

Avg of 2 years

Estimated Revenue Decrease 265,114  
Fall 2017 Tax Valuation 926,503,661  
Estimated Tax Effect 28.6 cents per '000

*Response # 24*

Chrome Books in Carts				
School	What	Cart Name	Where	How Many
High School	Chromebooks	Cart A	Social Studies Dept.	24
High School	Chromebooks	Cart A	English Dept.	20
High School	Chromebooks	Cart C	Library	25
High School	Chromebooks	Cart D	Library	25
Middle School	Chromebooks		Cart A	20
Middle School	Chromebooks		Cart B	20
Middle School	Chromebooks		Cart C	18
Middle School	Chromebooks		Cart D	18
Elementary School	Chromebooks		Library	23
Elementary School	Chromebooks		Lab	23
			Total In Carts	216

Windows based Machines by School				
High School	Windows Machine		Computer Classroom	30
High School	Windows Machine		Downstairs Lab	14
			Smartboard, Teacher, Classroom assigned machines	
High School	Windows Machine			102
Middle School	Windows Machine		Computer Classroom	28
Middle School	Windows Machine		Upstairs Lab	28
			Smartboard, Teacher, Classroom assigned machines	
Middle School	Windows Machine			97
			Smartboard, Teacher, Classroom assigned machines	
Elementary School	Windows Machine			113
			Total	412



RESPONSE # 31

Chrome Boxes in Buildings				
School	What	Cart Name	Where	How Many
High School	ChromeBox		Upstairs Lab	30
High School	ChromeBox		In classrooms	15
Middle School	ChromeBox		NWEA Lab	30
Middle School	ChromeBox		Tech Ed Lab	30
Middle School	ChromeBox		Library	15
Middle School	ChromeBox		In Classrooms	10
Elementary School	ChromeBox		In Classrooms	2
			Total in Buildings	132



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## Staffing Question

6 messages

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**Jennifer Heywood** <j.heywood@sau33.com>  
To: Attorney Michael Elwell <elwell@soulefirm.com>  
Cc: Tina McCoy <t.mccoy@sau33.com>

Thu, Oct 26, 2017 at 8:59 AM

Good morning, Mike.

We're considering eliminating the position of Nurse's Aide, which is currently part of our RESS Collective Bargaining Agreement.

Would we then be able to hire a wage pool (non union) employee as an LPN to work at all three schools? One person, who would likely work mainly out of one school, but would also cover the others. It would be a different level of credentials than we now require for our nurse's aides.

(If you could please reply in writing, email is fine, that would be great - we'll likely need to refer to your response.)

Thank you.  
-Jennifer.

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Jennifer Heywood  
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**Atty. Michael Elwell** <elwell@soulefirm.com>  
To: Jennifer Heywood <j.heywood@sau33.com>  
Cc: Tina McCoy <t.mccoy@sau33.com>

Thu, Oct 26, 2017 at 9:43 AM

Jennifer:

I can give you only a general written reply without more information. The District can reorganize and lay off nurses' aides if the new position truly is different in kind (different qualifications, different duties, etc.). Assigning the new position to cover all schools instead of assigning one aide to cover each school will not be sufficient for the new position to be found different in kind. A key part of determining whether the new position is different in kind than the nurses' aide positions will be to compare their job descriptions. Of course, even if the new position is different in kind, the RESS then could petition to modify the bargaining unit by adding the new position. If the new position is not truly different in kind from the nurses' aide position, the PELRB would deem the new position to be part of the unit already and a unit modification petition would be unnecessary.

---

Michael S. Elwell  
Soule, Leslie, Kidder, Sayward & Loughman, P.L.L.C.  
220 Main Street  
Salem, New Hampshire 03079  
(603) 898-9776



SOULE, LESLIE, KIDDER,  
SAYWARD & LOUGHMAN P.L.L.C.

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**From:** Jennifer Heywood [mailto:j.heywood@sau33.com]  
**Sent:** Thursday, October 26, 2017 8:59 AM  
**To:** Atty. Michael Elwell  
**Cc:** Tina McCoy  
**Subject:** Staffing Question

[Quoted text hidden]

---

**Tina McCoy** <t.mccoy@sau33.com>  
To: "Atty. Michael Elwell" <elwell@soulefirm.com>

Thu, Oct 26, 2017 at 9:47 AM

I'll give you a ring!

Tina

[Quoted text hidden]

--  
Tina H. McCoy, Ed.D. - Superintendent of Schools  
School Administrative Unit #33  
Raymond, New Hampshire

---

**Tina McCoy** <t.mccoy@sau33.com>  
To: "Atty. Michael Elwell" <elwell@soulefirm.com>

Mon, Oct 30, 2017 at 1:27 PM

Hi Mike,

I want to follow up on this question to make sure I understand as fully as possible.

My understanding is that:

The District can reduce positions such as Licensed Nursing Assistants

If a new Position is established to take the place of three LNAs (ex. one LPN) then that position may or may not be considered part of the bargaining unit depending upon how different the duties are. If the duties are not sufficiently different (ex. LNA vs LPN) then the new position (ex. LPN) would be part of the bargaining unit if the Union petitioned to add that position.

Am I restating that in a way that is accurate? If not I will call you. Alternatively, please send me an email.

RESPONSE #32

Tina

[Quoted text hidden]

Atty. Michael Elwell <elwell@soulefirm.com>  
To: Tina McCoy <t.mccoy@sau33.com>

Mon, Oct 30, 2017 at 3:27 PM

Tina:

Your summary is pretty close. You're talking about reorganizing by creating a new position (LPN) and leaving the current positions (LNAs) vacant. If the duties and qualifications are not sufficiently different (e.g., it is a change in title only and the LPN really will work as a nurse's aide), the new LPN position would be in the unit automatically without any petition needing to be filed. If the duties and qualifications are sufficiently different, the LPN would not automatically be in the bargaining unit initially, but the union could petition to modify the unit in order to add the LPN position. To distinguish the LPN position from the LNA positions, it will be important to document legitimate reasons for needing to reorganize (e.g., things that you need an LPN to do that LNAs cannot do).

---

Michael S. Elwell

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SAYWARD & LOUGHMAN<sup>PL.L.C.</sup>

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20

Raymond School District  
Comparative Breakfast and Lunch Prices as of 10/27/17

	<u>Epping</u>	<u>Newmarket</u>	<u>Sanborn</u>	<u>Raymond</u>
Breakfast Prices:				
LRES	1.50	1.25	1.50	1.50
IHGMS	1.75	1.50	1.75	1.50
RHS	1.75	1.50	1.75	1.75
Adult	2.00	2.50	2.25	2.25
Lunch Prices				
LRES	2.75	2.65	2.50	2.55
IHGMS	3.00	2.85	2.75	2.80
RHS	3.00	2.85	3.00	3.05
Adult	3.75	3.50	3.50	3.50

Resouse #33

# QUOTE CONFIRMATION



*RESPONSE # 34*

**DEAR KEVIN FEDERICO,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

**Convert Quote to Order**

**ACCOUNT MANAGER NOTES:** Kev,



Here is the quote with the SFF Desktop & Notebook options.

Let me know if you want anything changed here.

Thanks!

Chris

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JJRZ446	11/2/2017	HP OPTIONS	6293259	\$60,000.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
 <p><b>HP ProBook 450 G4 - 15.6" - Core i7 7500U - 8 GB RAM - 256 GB SSD - US</b> Mfg. Part#: Y9F97UT#ABA UNSPSC: 43211503 Contract: New Hampshire HP Inc NVP Computer Equipment (MNNVP-133 8001837)</p>	30	4276108	\$1,005.00	\$30,150.00
 <p><b>HP EliteDesk 800 G3 - SFF - Core i7 7700 3.6 GHz - 8 GB - 256 GB - US</b> Mfg. Part#: 1FZ01UT#ABA UNSPSC: 43211508 Contract: New Hampshire HP Inc NVP Computer Equipment (MNNVP-133 8001837)</p>	30	4462413	\$995.00	\$29,850.00

SHIPPING DETAILS	SUBTOTAL	AMOUNT
<b>Shipping Address:</b> RAYMOND HIGH SCHOOL TECHNOLOGY DEPARTMENT 45 HARRIMAN HILL RD RAYMOND, NH 03077-1563 <b>Shipping Method:</b> FEDEX Ground <b>Payment Terms:</b> NET 30 Days-Govt/Ed	<b>SUBTOTAL</b>	\$60,000.00
	<b>SHIPPING</b>	\$0.00
	<b>GRAND TOTAL</b>	<b>\$60,000.00</b>

**Convert Quote to Order**

Need Assistance? CDW•G SALES CONTACT INFORMATION



Chris Lipford | (855) 822-6530 | [chrlip@cdwg.com](mailto:chrlip@cdwg.com)

*72*

fx

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	<b>2017-2018 Assistant Principal Salaries</b>																
2	<b>School</b>	<b>Elem</b>	<b>Middle</b>	<b>High</b>	<b>Comment</b>												
3	CLAREMONT SAU 6				vm-Young												
4	EPPING	\$78,603.00	\$74,498.00	\$74,498.00													
5	FALL MOUNTAIN (SAU 60)			\$77,720.00													
6	FARMINGTON (SAU 61)	\$64,800.00	\$63,500.00	\$76,500.00	HS has combined AP & Dean of Students												
7	FRANKLIN (sau 18)		\$74,645.00	\$74,645.00													
8	INTER LAKES																
9	KEARSAGE (SAU65)				vm Menard												
10	LITCHFIELD (SAU 27)				vm Messenger												
11	MASCOMA (SAU 62)		\$72,100.00	\$75,000.00													
12	Moultonborough (SAU45)																
13	MONADNOCK (SAU 93)	\$62,000.00	\$65,340.00	\$68,000.00													
14	NEWFOUND REGIONAL(SAU 4)			\$73,868.40													
15	Newport (SAU 43)	\$70,040(X 2)	\$70,040.00	see comment	Elem has 2 AP- middle and high school combined												
16	ROLLINSFORD (SAU 56)																
17	SOMERSWORTH (SAU56)	\$78,000.00	\$75,000.00	\$78,000.00													
18	WINNESQUAM (SAU 59)		\$71,638.00	\$72,100.00													
19																	
20		\$70,850.75	\$70,845.13	\$74,481.27													
21																	
22																	
23																	
24																	
25																	
26																	

Sheet1

Explore

RESPONSE #35

**FY 19 Proposed Budget - Broad Summary of Budget Initiatives**

Priority	Initiative	Reason	Note	Cost	*Status Quo Cost
1	LPN	Student Health	<i>Cost Savings; already in proposed budget*</i>		70,134
1	Math Interventionist	Student Achievement	Cost not integrated into proposed budget	\$ 44,352.00	
1	Math Interventionist	Student Achievement	Cost not integrated into proposed budget	\$ 57,003.00	
1	Expanded Science Offerings	Student Achievement	Cost not integrated into proposed budget	\$ 7,958.00	
1	Distance Learning Teacher	Student Learning Needs	<i>Already reduced in budget a teacher in department that now oversees Distance Learning</i>	\$ 96,068.00	
2	World Languages Teacher - IHGMS	District Goal & Program Expansion	Cost not integrated into proposed budget	\$ 46,035.00	
2	YEES Caseworker - IHGMS	At-Risk Student Needs	Cost not integrated into proposed budget	\$ 62,000.00	
2	Sp Ed Admin Restructure	Student Transition; Financial Efficiency	<i>Cost savings; already in proposed budget</i>		80,033
2	AP Salaries Adjustments	Administrator Retention & Compensation	Cost not integrated into proposed budget	\$ 9,808.08	
3	Athletic Trainer Increase	Enhanced Health Resources	Cost not integrated into proposed budget	\$ 4,500.00	
3	Main Entrance Improvement	Enhanced Security	Cost not integrated into proposed budget	\$ 110,000.00	
3	Doors to Section Off Gym Area	Enhanced Security	Cost not integrated into proposed budget	\$ 30,000.00	
<b>Total</b>				<b>\$ 467,724.08</b>	<b>\$ 150,167.00</b>

RESERVE # 36

HL