

Raymond School Board Meeting

February 20, 2019

Raymond High School Media Center

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Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Joseph Saulnier, Beth Paris, Michelle Couture and Janice Arsenault; Student Representative to the School Board Jeff Rivard; Superintendent of Schools Tina McCoy; Curriculum Coordinator Mike Whaland; Iber Holmes Gove Middle School Principal Bob Bickford; Raymond High School Principal Steve Woodward; Lamprey River Elementary School Principal Laura Yacek; Lamprey River Elementary School Assistant Principal Dorothy Franchini; Facilities Director Todd Ledoux; Federal Funds Accountant Ron Brickett.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

MOTON: Michelle Couture moved, seconded by Beth Paris, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Beth Paris, and Michelle Couture. The Board entered into non-public session at 6:03 PM and resumed public session at 6:04 PM; after realizing that there were not enough members present to enter non-public, as Michelle Couture would not be entering.

Open Public Hearing: To consider the expenditure of funds from the Equipment, Facilities Maintenance and Replacement Capital Reserve Fund in the amount up to \$25,000 for the Secure Entry Reconfiguration at the Lamprey River Elementary School.

MOTON: Michelle Couture moved, seconded by Beth Paris, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Joseph Saulnier, Beth Paris, and Michelle Couture. The Board entered into non-public session at 6:06 PM and resumed public session at 6:07 PM. Other than the vote to exit non-public session (which was moved by Janice Arsenault, seconded by Joe Saulnier, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Beth Paris, Joe Saulnier, and Michelle Couture), no motions were voted during this non-public session.

Public Input: There was no public input forthcoming.

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Our Students/Our Schools: Mr. Bickford presented on Response to Intervention at IHGMS. The IHGMS Academic Intervention block has been converted to a Response to Intervention (RTI) block. Students are sorted into small groups based on their fall STAR benchmark assessment scores in Reading and Math. The school year is divided into five- six week RTI sessions. Students are assessed at the end of each six week session on the subject of their RTI Group (Math or Reading). The RTI team then reviews the data every six weeks to make adjustments as needed. As students continue to progress, they are able to improve the offerings of enrichment groups.

Increasing Safety LRES Pickup and Dropoff: Laura Yacek, Dorothy Franchini and Todd Ledoux shared their new plan for afternoon dismissal at LRES, in an effort to address concerns and increase safety. The changes would allow 8 cars to be loaded at a time, decreasing wait time and addressing safety concerns. Parents will be provided car tags to match parents to students. Parents will be informed through weekly phone calls; a video will be posted on the website and Facebook as well as weekly handouts. Anticipated implementation will be mid-March.

Expenditure of Capital Reserve Funds: Ron Brickett and Todd Ledoux presented the project to create a secure waiting room at LRES with a double locked entry system similar to the waiting room at RHS & IHGMS. Proposed project total of \$86,259.00, less safety grant of \$68,800.00, leaving the district with a cost of \$17,459.00. This cost would be taken out of the Maintenance Capital Reserve Fund. Todd Ledoux presented a map with the changes proposed. This would be a summer project MOTION: Michelle Couture moved to have \$17,459.00 taken from the Maintenance Capital Reserve Fund for the LRES secure waiting room project, Seconded by Beth Paris. Voted unanimously in the affirmative.

RHS Schedule and Course Sign-Ups: Steve Woodward presented a report on the RHS schedule. Janice Arsenault asked for clarification on how many students take 4 out of 4 classes a day, how many take 3 out of 4, and how many students only take 2 classes out of the 4 academic blocks in a day. Mr. Woodward provided information on graduation requirements and percentages of student study halls by grade as well as failures. Mr. Woodward will be providing the Board with the updated presentation. Janice Arsenault expressed concerned with all of the free time in students schedules. Beth Paris is extremely impressed with the personal finance course offered at the school and supports the idea of requiring senior students to take personal finance in order to graduate. Jeffrey Rivard stated that he wishes he took the personal finance course before he had started working and agrees that it should be a required course for seniors. Michelle Couture mentioned including more ELOs (Extended Learning Opportunities) for seniors- interning, observations, etc. Tina McCoy offered her support of students getting various learning opportunities outside of the school building.

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Class Size Guidelines: Michelle Couture expressed approval for a minimum class size of 10, with the exception that there is an appeal process for a class to run with less students. Tina McCoy asked for clarification on if the appeal would come from the district or the students. Michelle Couture expressed that it should come from the students, whether it be in front of the Board or at the administrative level. She would just like there to be some sort of a process in place. Steve Woodward reminded the Board that final numbers will not happen until after the add/drop period. Janice Arsenault expressed that she would go with 10 for this year, but would like to revisit it in the future as that seems too low. Beth Paris likes the minimum of 10, with an appeal process. Joe Saulnier was thinking more like 12. MOTION: Janice Arsenault moved to have minimum class sizes be set at 12, seconded by Joe Saulnier. Jeff asked if honors would be exempt as AP is. The reply was no, and Jeff expressed concern about that. Tina McCoy mentioned a potential creative solution of having students do the honors work within a regular class. Michelle Couture said that she could live with the 12. Michelle Couture would like Running Start to be exempt as it is giving out college credits. She would not want to see a college credit course not offered just due to low numbers. Joe Saulnier mentioned that the board approval would happen at the beginning with numbers before teacher contracts go out, while the changes during the year as students move in and out would not be policed as heavily. Tina McCoy asked for Board feedback on how much the district would be able to use their judgement. Michelle Couture felt that the sweet spot in an AP class is 6-8, but there would need to be more discussion around these situations. Steve Woodward reminded the Board that VLACS offers lots of courses to students as well. Bob Bickford requested clarification: would these minimum class sizes be for grades 5-12, or 9-12 only. The Board reported that they were just referencing the high school. Bob Bickford stated that the unified arts class sizes at the middle school are under 12. The Board would like to leave the middle school as is, and create this policy just for the high school. Michelle Couture and Joe Saulnier would like to set the minimum class size for the high school only. Beth Paris would like the changes to be 5-12. Joe Saulnier expressed that he doesn't want to do that and take away the multiple unified arts course offerings at the middle school. MOTION: Janice Arsenault amended the motion to make minimum class sizes in grades 9-12 set at 12 students, seconded by Joe Saulnier. Voted unanimously in the affirmative.

New/Revised Policies - First Reading: Michelle Couture suggested that people take time to take a look at the 6 page draft of the proposed policy *JRA Access to Student Records - FERPA* as opposed to it being read aloud due to its length and detail. No discussion.

New/Revised Policies- Second Reading:

There were no changes to the policy: JLCA Physical Examinations of Students as a result of the first reading. MOTION: Michelle Couture motioned to accept policy JLCA Physical Examinations

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of Students as presented, seconded by Joe Saulnier. Voted in the affirmative by Joe Saulnier, Michelle Couture and Beth Paris (3-0).

MOTION: Michelle Couture motioned to rescind policy JLCA-R Family Physician's Report of Physical Examination, seconded by Beth Paris. Voted in the affirmative unanimously (4-0).

MOTION: Michelle Couture motioned to rescind policy JLCC-R School Health Service Communicable Diseases, seconded by Beth Paris. Voted in the affirmative unanimously (4-0).

MOTION: Michelle Couture motioned to rescind policy JLCE-R Confidential Student Information for Nurse's Office, seconded by Beth Paris. Voted in the affirmative unanimously (4-0).

MOTION: Michelle Couture motioned to rescind policy JLCF-R Use of Inhalers, seconded by Beth Paris. Voted in the affirmative unanimously (4-0).

Monthly Financial Update: Tina McCoy presented the monthly financial update in place of Marjorie Whitmore. Medicaid revenue is behind where it should be, but they are working hard to get it taken care of. The district is working on better practice of doing it in a more timely fashion. Impact fees will be coming soon, and will be coming in higher than expected. Revenues are otherwise on track. The freeze will be loosened up in the coming weeks, but we are still guarded with spending. Michelle would like to keep the conversation about food service and student accounts ongoing to find a solution to this ongoing issue.

Retirement Acceptance: Tina presented a retirement to the board: Veronica McNallen Formon of LRES, has submitted her letter of intent to retire at the end of this school year.

MOTION: Janice Arsenault motioned to accept Veronica McNallen Formon's retirement as of June 30 2019, Seconded by Beth Paris. Voted unanimously in the affirmative with Michelle Couture abstaining.

Committee Reports: Janice Arsenault went to an RCFY committee, where first responders presented cards they have to hand out to children that may need a little extra care after a family event that they could show teachers the next day on an optional basis. They have also created a form allowing first responders to contact schools, with parent permission, and inform them of events that may affect a student in school in the following days. Janice Arsenault also went to SST, where they interviewed 3 candidates to replace the principal. Jeff Rivard reported that he has not been able to present a student report as the senior year is flying by, but did report that most students thought the semi-formal was great. Joe Saulnier attended Budget Committee meeting, everyone else was already in attendance.

Superintendent's Report: Tina McCoy reported on the 100th day of school activities done at the elementary school; Dr. Seuss week has planned fun activities at the elementary school as well. Michelle Couture mentioned having the seniors record their favorite book for students in the elementary school as a gift in the future. Spirit week for the middle school is going on this week;

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Rafflemania is coming up on March 29th at IHGMS. Yesterday was the final game for the I RHS Unified Basketball team; there are at least 7 high school bowling team members that have made the state tournament. Winter break is next week. Voting is coming up on March 12th. Monster Concerts are coming up- March 14th (choral) March 17th (Instrumental).

Correspondence/Other: Joe Saulnier would like to thank Mr. & Mrs. Vogel for Candidates Night. He also wanted to inform people of multiple volunteer opportunities in town that are available in many ways. Janice Arsenault also thanked Mr. & Mrs. Vogel for putting together candidates night.

Manifest Signing: A quorum of the Board signed the manifest. Payroll total \$471,099.50
Accounts Payable total \$247,649.58.

Approval of Minutes:

MOTION: Michelle Couture motioned to approved the January 16, 2019 meeting minutes, Janice Arsenault seconded, Voted unanimously in the affirmative.

MOTION: Michelle Couture motioned to approved the January 23, 2019 meeting minutes, Beth Paris seconded. Michelle Couture abstained, all others voting unanimously in the affirmative (3-0-1) .

MOTION: Michelle Couture motioned to approve the February 2, 2019 meeting minutes, Joe Saulnier seconded. Beth Paris abstained, all others voting unanimously in the affirmative (3-0-1).

MOTION: Michelle Couture motioned to approved the February 6, 2019 meeting minutes, Janice Arsenault seconded, Voted unanimously in the affirmative.

Adjournment:

MOTION: Janice Arsenault moved, seconded by Beth Paris, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:48 PM.

Respectfully submitted,

Brittany L'Heureux,
Raymond School Board Clerk

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School Board Non Public
Meeting Minutes

Not voted to be kept confidential

Present: School Board Members Beth Paris, Janice Arsenault, and Joe Saulnier;
Superintendent of Schools Tina McCoy

Tina McCoy presented a letter from a staff member regarding retirement.

Respectfully submitted,

Brittany L'Heureux
Raymond School Board Clerk