

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members John Harmon, Joseph Saulnier, Cindy Bennett, Stephen Scarfo, and Tony Clements; Student Representative to the School Board Alyson Miller; Superintendent of Schools Terry Leatherman; Business Administrator Marjorie Whitmore; Director of Health and Wellness Samantha Horrigan; Lamprey River Elementary School Principal Laura Yacek; Technology Director Brittany L'Heureux, Safety and Facilities Director Todd Ledoux.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo, and Tony Clements. The Board entered into non-public session at 6:01 PM and resumed public session at 6:11 PM. Other than the vote to exit this non-public session (which was moved by Joseph Saulnier, seconded by Tony Clements, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo, and Tony Clements), no motions were voted during this non-public session.

Public Input: Public input was opened at 6:12 PM. Mr. Harmon noted that public input would be open for 30 minutes. If anyone arrives within that timeframe and would like to speak, they will be allowed to do so. There was no public input forthcoming.

Introduction: The School Board welcomed the Director of Health and Wellness Samantha Horrigan, who recently joined the district. Ms. Horrigan introduced herself and spoke a little bit about her background and experience.

Our Students/Our Schools: LRES Principal Laura Yacek, LRES Teacher Peter Elsemore, and students Ciarra Lockwood and [name withheld] talked with the Board about *Bowling for Books*. The program runs every second Wednesday of the month at the bowling alley, where there are reserved lanes for staff, students, and parents to bowl together with an incentive - get all the pins down (strike or spare) and receive a book. Ms. Yacek thanked LRES teachers Peter Elsemore and Doug Roy for their participation in the program.

Student Representative to the School Board Report: Ms. Miller stated that the RHS Student Council has been working on teambuilding and boosting morale in the school community.

RHS Surveillance Camera Bid Award: Ms. Whitmore reviewed the bids received for the RHS surveillance cameras. The project was originally in the Capital Improvements Plan but the district received a grant, so they moved the project out of the CIP. They had received nine proposals, some from the same companies, and they did some demos with the companies. Their recommendation is to award the project to ENE Security. They had originally bid at \$105,499, but that included a top-of-the-line switch. Priced with a more comparable switch, the cost is \$89,593. This amount is \$608 more than the grant amount, so Ms. Whitmore recommends the \$608 to come from the general fund.

During discussion:

- Ms. L'Heureux stated that the switch that the district asked ENE to include is solid and has a great warranty; the district doesn't need a switch that high.
- Mr. Scarfo asked about their cloud security. Ms. L'Heureux said that there was a security concern some time ago but they addressed it well, were very transparent, and made a fantastic comeback.
- Mr. Clements asked if it is subscription based or does it cost to store on the cloud. Ms. L'Heureux said that there is a subscription piece and the cameras have 30 day memory now, but it is also cloud based. The system now is a software license per camera, so it's the same thing. While there may not often be a need to obtain video from over 30 days ago, there are other benefits to the cloud option, including auto updates with security patches.
- Ms. L'Heureux stated the project will be completed by the start of the school year.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept ENE's bid of \$89,593, with \$608 to come from the general fund. Voted unanimously in the affirmative.

Nominations/Resignations: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the resignation of Sharon Wilseon, effective June 30, 2023. Voted unanimously in the affirmative.

RHS Principal Search Committee: The School Board discussed the formation of the search committee for a high school principal. It was generally agreed that, because the Superintendent is seeking 4-5 teachers, that the Board would be looking for five parents. Letters of interest should be submitted by noon on February 15th.

2023 RHS Graduation Date: The School Board reviewed the calendar and options for the high school graduation date. During discussion it was noted that once the Board sets the graduation date, then administration will set the finals schedule. MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the graduate date as June 9, 2023. Mr. Harmon suggested that the Board also set the last day for seniors. Mr. Saulnier suggested leaving that to administration. Mr. Harmon stated that the law states that the last day would be June 6th. Mr. Leatherman agreed. Voted unanimously in the affirmative.

New/Revised Policies First Reading: The School Board reviewed policies CCA-R Organizational Chart, JICJ Personal Communications Devices, and DIA Fund Balances for the first of two readings.

New/Revised Policies Second Reading: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept policy IC School Year. Voted unanimously in the affirmative.

MOTION: Stephen Scarfo moved, seconded by Cindy Bennett, to withdraw policy ICA School Calendar. Voted unanimously in the affirmative.

Emergency Action Plan/First Aid: Mr. Saulnier stated he had asked for this agenda item, as he is concerned that there are not enough automated external defibrillators (AED's) in the school buildings. He suggested at least one on each school floor and possibly one at Cammett Field. Ms. Bennett asked if staff members are trained in how to use the AED. Mr. Leatherman stated that CPR classes, which are offered to all staff, include AED training. Ms. Bennett suggested a refresher every six months or so. Mr. Harmon asked if there is a recommended number of AED's for the district to have, and noted that the SAU does not have one. It was agreed that Mr. Leatherman would gather some information, including costs, to bring back to either the next meeting or the first meeting in March.

Committee Reports: Mr. Saulnier stated that the Technology Committee will be sending out a survey to teachers shortly and they hope to have an updated Technology Plan ready for the Board in May. Mr. Harmon asked if parents will be surveyed as well, and suggested that they be surveyed at the same time as teachers.

Mr. Harmon stated that the Policy Committee has met recently and reviewed some policies which will be coming to the Board.

Mr. Saulnier stated that the SST Governing Board met and that SST is having a trade event on April 15th for students and the public. Their calendar should be approved and updated by February 13th. Mr. Leatherman said that Exeter's calendar is done and aligned with all sending districts. Mr. Saulnier stated that SST has internships going through the Portsmouth Naval Shipyard, and that the four year agreement won't quite be ready because the State hasn't developed rules for that agreement, so they are currently still under the 20-year agreement.

Superintendent's Report: Mr. Leatherman stated that he is working on sending out lunch letters. He's asked Ms. Whitmore to start pulling purchase orders to review special education expenditures. Ms. Whitmore will include this information in the next financial presentation. Mr. Leatherman said that he met with Director of Health Wellness Samantha Horrigan and several agencies about the Rapid Response program; their goal is to follow up within 48 hours to provide clinical support.

Correspondence/Other: None.

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Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$ 587,412.88. Payroll total \$472,568.10.

Approval of Minutes: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to approve the [public] minutes of January 18, 2023 with the following amendment: page 4 correct superintendent evaluation due date to February 17th. Voted unanimously in the affirmative with Cindy Bennett abstaining.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to approve the non-public minutes of January 18, 2023 and keep them sealed as not doing so would affect adversely the reputation of a person other than a Board member. Voted unanimously in the affirmative with Cindy Bennett abstaining.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to enter into non-public session under RSA 91-A:3 II (k) "Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo, and Tony Clements. The Board entered into non-public session at 7:10 PM and resumed public session at 8:23 PM. Other than the vote to exit this non-public session and seal the minutes, as not doing so would render ineffective the action/proposed action taken in non-public session (which was moved by Joseph Saulnier, seconded by Stephen Scarfo, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo, and Tony Clements), no motions were voted during this non-public session.

Adjournment: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:25 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

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Raymond School Board Non-Public Session
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Not voted to be kept confidential.

Item A

Present: School Board Members John Harmon, Joseph Saulnier, Cindy Bennett, Tony Clements, and Stephen Scarfo; Superintendent of Schools Terry Leatherman.

The Superintendent reviewed a resignation with the School Board.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk