

Proposed Revisions to 23-24 Employee Handbook:

Page 4 Replaced Mission and Vision Statements with Portrait of a Graduate

Page 8 Confidentiality: Added reference to Data Governance Plan

Annual Notifications:

Added ADC	Tobacco/Nicotine Products Ban	As per policy annual notice required
Added GBEA	Staff Ethics	As per policy include in handbook
Added GBEF	Internet Access for Staff	As per policy provide to all employees
Added Annual Notification of Building Occupants		Required Asbestos Management notice
Removed EGA-R	Acceptable Use Procedures	Redacted (now GBEF)
Removed JICA	Student Dress Code	Not required, referenced with link elsewhere
Removed JICH	Drug and Alcohol Use by Students	Not required
Removed JLDB	Suicide Prevention & Response	Not required
Removed JLDB-R	Suicide Prevention - Procedure	Not required

Added "Additional Resources" - links to:

Safety Manual

Everyday Safety Guide

Data Governance Plan