

## Raymond School District Policy - EDC

### AUTHORIZED USE OF SCHOOL-OWNED MATERIALS & EQUIPMENT

~~No school equipment may be used for other than school, school-related, civic, or educational purposes.~~

~~The Board shall permit school equipment to be loaned to staff members when such use is related to their employment and to students when the equipment is to be used in connection with their studies or extracurricular activities. A written agreement should be used, which specifies the borrower's responsibility to return the equipment in the condition in which it was received, and his/her financial responsibility for any loss or damage, which will meet the requirements of all applicable insurance.~~

The School Board shall permit school equipment to be loaned to individuals or groups when reasonable and appropriate, and does not impede the educational process. The Superintendent/designee shall develop written agreements to be completed by the borrower (staff or student) ensuring that equipment is returned in the same condition in which it was borrowed. Said agreements will specify the borrower's liability and financial responsibility for the borrowed equipment.

The District reserves the right to deny any equipment from being borrowed when it sees fit.

Adopted: May 16, 2002

Proposed Revision Second Reading: November 18, 2020