

Raymond School District Policy – EBCB-R\*

FIRE SAFETY AND PREVENTION PROGRAM

It is the responsibility of all school personnel to provide for the safety of our children.

In Case of Fire

The Principal will inform:

1. The Fire Department
2. The Superintendent of Schools; who shall inform the Chairperson and members of the Raymond School Board.

Fire drills are an important component of a program to insure the safety of all persons.

It is also important that an effective, forceful program of fire prevention be maintained throughout the school. The following action will be taken to implement this program:

- ~~1. Each school shall conduct not less than ten (10) drills per year. At least two (2) of which will be conducted during the first month of school.~~

**Emergency fire drills will be conducted once a month while school is in session, with one drill being held within the first 30 days of school. The NH State Fire Code amends this to allow the drills to be suspended during the winter months after at least four drills have been held. In addition, no more than two of the fire drills can be replaced by drills that test emergency response to other hazards when the local fire department and NH Office of Emergency Management are involved in their planning. In addition, it is required that all occupants participate in the drill. This includes not only all the students, but office and kitchen staff as well as the administration. (101:14/15.7, Saf-C 6008.04)**

2. The proper storage and use of combustible materials.
3. The removal of litter and debris from closet and storage areas.
4. The periodic inspection and the daily checking of the boilers for proper operation.
5. The inspection and approval of all electrical wiring.
6. The proper use of all electrical appliances and electric outlets.
7. The observance of the no smoking law.
8. Periodic inspection and availability of fire extinguishers.
9. The removal of obstacles leading to fire exits.

10. Periodic testing of fire warning systems and of fire escapes.
11. Appropriate posting of fire prevention signs where necessary.
12. Principals are required to keep a log of all fire drills in the school.

Adopted: November 4, 1970

R/R: 1/15/75, 9/7/89, 10/5/95

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