

Raymond School District Policy - KDA

PUBLIC INFORMATION PROGRAM

The School Board wishes to provide any information to the public that falls within the definition of the Right to Know Law, RSA 91-A.

The Board will do its best to keep the people informed of the affairs of the District. To achieve its goals for good school-community relations and maintenance of open two-way channels of communication with the public, the Board authorizes the Superintendent to:

1. Prepare or guide the preparation of informational materials including the Annual Report; newsletters; articles for periodicals, newspapers, and/or radio releases; special pamphlets; and other assigned material; and to maintain close liaison with news media and publicity organizations.
2. Organize or assist in development of speakers' bureaus and speaking engagements with civic, PTA, church, and other groups.
3. Provide staff members with assistance for preparation of material for community and staff distribution (handbooks, information leaflets, etc.).
4. Assist in coordinating work with civic and other groups that support the school system.
5. Establish a system for recording citizens' requests for information, including, where applicable, the estimated cost of providing the requested information.

Statutory Reference:

*RSA 91-A*

Adopted: May 8, 1975

R/R: 8/23/79

Revised: August 1, 2002