

Raymond School Board Meeting

May 6, 2020

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Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Joseph Saulnier, Melissa Sytek, Tony Clements (6:05 PM), Beth Paris and Janice Arsenault; Superintendent of Schools Tina McCoy; Business Administrator Marjorie Whitmore; Iber Holmes Gove Middle School Principal Bob Bickford; Lamprey River Elementary School Principal Laura Yacek (Until 6:20) ; Raymond High School Principal Steve Woodward (Until 7:30 PM); Curriculum Coordinator Mike Whaland; Technology Coordinator Kevin Federico; Director of Safety and Facilities Todd Ledoux.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Recognition: The Board recognized the students who made it on the Raymond High School Principal's List Third Quarter 2019-2020 by achieving all A's during the third quarter: Freshman Lydia Cramer; Sophomores Margaret Paris and Kylee Comeau; Junior Anya Cunningham; and Seniors Ryan Jordan, Skye Rogers, Logan Riley, Hannah Reardon, Matthew Finneran.

Open Public Hearing: Joe Saulnier opened the public hearing to consider the expenditure of up to \$30,000 from the Raymond School District Equipment, Facilities Maintenance, and Replacement Capital Reserve Fund for the replacement of the fire pump at Raymond High School. Joe Saulnier closed the public hearing.

Public Input: None

Teachers Supporting Teachers Presentation: LRES Assistant Principal Dorothy Franchini and Teacher Marlene Jones presented Year 2 of Teachers Supporting Teacher to the School Board. Their presentation can be found in the meeting agenda.

RHS Graduation: Dr. McCoy presented the Board with the recently received Year End Event Guidelines, from the NHDOE, as found in the meeting agenda. Steve Woodward and Dr. McCoy also presented the results of the senior students and parents survey. The survey indicated that most people would like to have a traditional graduation. Plan A will be for the most traditional ceremony possible. Plan B for the most festive ceremony we can come up with, honoring the July 17th date that was requested in the survey.

MOTION: Janice Arsenault moved to have RHS graduation tentatively for July 17th with Plan A being a traditional graduation, Plan B taking place outside, and Plan C as a drive in type graduation, or TBT by a committee put together to work on plans B or C; seconded by Beth

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Paris. Upon being individually polled, Beth Paris, Janice Arseanult, Joe Saulnier, Tony Clements and Melissa Sytek all voted in the affirmative (5-0).

Consideration of Extending Physical Examination Deadline: Dr. McCoy presented the Board with the current policy that has parents provide a copy of a recent physical examination to schools within 30 days of enrollment. Due to COVID-19, the district is recommending that the deadline be extended to December 1, 2020 instead of 30 days from enrollment for the 2020-2021 School Year. The Board discussed also extending the deadline overall for new enrollments to 60 days from their first day in the building.

MOTION: Janice Arsenault moved to extend the amount of time students have to get a physical this year only from 30 days to 60 days, or December 1st, whichever is more, seconded by Joe Saulnier. Upon being individually polled, Beth Paris, Janice Arseanult, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Approval of General Assurances for Federal Funding: Each year, the NH Department of Education requires “assurance” from School Districts that certain procedures and requirements are being met. Both Superintendent and School Board Chair initials and signatures are required.

MOTION: Beth Paris moved to give the chairman permission to accept and sign the document, seconded by Melissa Sytek. Upon being individually polled, Beth Paris, Janice Arseanult, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Policies- First Reading:

The Board read Policy GCEB Staff Recruiting, as found in the meeting agenda. The Board would like to add this as an Advisory Committee to the Board, so that the meetings will take place in a non-public session.

The Board read Policy JICA Student Dress Code, as found in the meeting agenda. Janice Arsenault and Joe Saulnier expressed that they do not like students to have hats inside. Tony Clements agreed with allowing hats indoors. Melissa Sytek and Beth Paris also support the way that the policy is written now.

The Board read Policy JICJ Unauthorized Communication Devices, as found in the meeting agenda. The Board discussed changing the wording to “out of site or stored away” instead of in a locker, purse or bookbag.

Administrator Hiring Process: The Board reviewed revisions to the Administrator Search Process, as found in the meeting agenda. Janice Arsenault requested that this procedure be distributed to all members participating in the administrator hiring process.

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Expenditure of Capital Reserve Funds: The Board reviewed the bid summary sheet, as found in the meeting agenda. Todd Ledoux explained that the new pump may not align perfectly with the new fittings. This could result in an additional \$2,500 to \$5,000 to make those adjustments.

MOTION: Janice Arsenault moved to expend up to \$30,000 from the Raymond School District Equipment, Facilities Maintenance, and Replacement Capital Reserve Fund for the replacement of fire pump at Raymond High School, seconded by Melissa Sytek. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Joe Saulnier read aloud an email from resident Gretchen Gott that expressed concern about students not having a physical on file to start the school year, and suggested that the old physical still be provided to the school. Tina McCoy and Beth Paris mentioned that parents would still have to fill out the registration forms with relevant medical information.

RHS Wall Construction Bid: Timeline: The Board reviewed the wall construction plans, as found in the meeting agenda, presented by Todd Ledoux.

MOTION: Janice Arsenault moved to instruct Todd Ledoux to solicit bids for the wall now, seconded by Joe Saulnier. Upon being individually polled, Beth Paris, Janice Arsenault, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

Collaborative Meeting w/ Selectmen: Potential Dates/Times:

The Board of Selectmen has expressed a desire to hold a joint meeting with the Raymond School Board to discuss recent economic changes due to COVID-19 Crisis and how both Boards can work together to address challenges that may result. The Board suggested the next School Board meeting on May 20th or June 3rd. Joe Saulnier would like it to be during a regularly scheduled Board meeting, as School Board members are still working during the day.

Committee Reports: Janice Arsenault attended an SST meeting recently. Their current numbers show an enrollment of 796 students for next year. SST gave a shout out to Steve Woodward and Sue Puchacz for the rubrics they provided to SST as examples.

Student Representative's Report: Isabella Dasilva was not present.

Superintendent's Report:

Tina McCoy presented her report to the Board. The CARE acts funds that the district will receive will be handed out on a reimbursement model. The district is still trying to be cautious with expenses. This week is teacher appreciation week. Raymond High School is currently participating in a virtual spirit week. Packing up classrooms has been going well. This is

currently taking place in controlled groups. There are still plans for extended school year (special education students), though the state will not be issuing guidance until May 15th.

Correspondence/Other: Joe Saulnier stated that we will need to announce plans for 8th grade, 3rd grade and 4th grade ceremonies soon as well. Tina McCoy stated that both schools were working on a bubble sendoff as well as a clap out for those schools. Joe Saulnier also expressed that parents would like a way to give things to their teachers.

Manifest Signing:

Marjorie Whitmore presented the Board with the Manifest. Payroll total \$451,905.02. Accounts Payable total \$ 438,153.73 for a grand total of \$ 890,058.75.

MOTION: Janice Arsenault moved to accept the manifest amounts as presented, seconded by Beth Paris. Upon being individually polled, Beth Paris, Joe Saulnier, Melissa Sytek, Tony Clements, and Janice Arsenault all voted in the affirmative (5-0).

Approval of Minutes:

MOTION: Janice Arsenault moved to accept the meeting minutes of April 7, 2020 as presented, seconded by Beth Paris. Upon being individually polled, Beth Paris, Joe Saulnier, Melissa Sytek, Tony Clements and Janice Arseanult voted in the affirmative (5-0).

Non-Public Session:

MOTION: Janice Arsenault moved to enter Non-Public Session under RSA 91-A:3 II (a)(b)(c), seconded by Beth Paris. Upon being individually polled, Janice Arsenault, Joe Saulnier, Melissa Sytek, Beth Paris and Tony Clements voted in the affirmative (5-0).

MOTION: Janice Arsenault moved to exit non-public session keeping the minutes to Item B sealed, seconded by Joe Saulnier. Upon being individually polled, Joe Saulnier, Beth Paris, Melissa Sytek, Tony Clements and Janice Arsenault voted in the affirmative (5-0).

Adjournment:

MOTION: Janice Arsenault moved to adjourn the meeting at 8:37 PM, seconded by Beth Paris. Upon being individually polled, Beth Paris, Joe Saulnier, Melissa Sytek, Tony Clements and Janice Arseanult voted in the affirmative (5-0).

Respectfully Submitted,

Brittany LHeureux
School Board Clerk

May 6, 2020
School Board Non Public
Meeting Minutes: **Item B Voted to be Sealed**

Non-Public Session RSA 91-A:3 II (a)(b)(c)

Present: School Board Members Joe Saulnier, Janice Arsenault, Beth Paris, Tony Clements and Melissa Sytek; Superintendent of Schools Tina McCoy

Non-Public Session Item A

Present: School Board Members Joe Saulnier, Janice Arsenault, Beth Paris, Tony Clements and Melissa Sytek; Superintendent of Schools Tina McCoy

Tina McCoy presented the Board with the retirement of RHS School Counselor Suzanne Puchacz.

Tina McCoy presented the Board with the resignation of LRES School Counselor Jennifer Hayes.

Tina McCoy presented the Board with the nomination of Emily Crompton for LRES PE Teacher.

MOTION: Janice Arsenault moved to accept the retirement of Sue Puchacz, RHS Counselor, effective June 30th, seconded by Beth Paris. Upon being individually polled, Janice Arsenault, Beth Paris, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

MOTION: Janice Arsenault moved to accept the resignation of Jennifer Hayes, LRES Counselor, effective June 30th, second by Melissa Sytek. Upon being individually polled, Janice Arsenault, Beth Paris, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).

MOTION: Janice Arsenault moved to accept the resignation of Emily Crompton as LRES PE Teacher, seconded by Melissa Sytek. Upon being individually polled, Janice Arsenault, Beth Paris, Melissa Sytek, Tony Clements and Joe Saulnier all voted in the affirmative (5-0).