

Recommendation
Budget Document Technology

SCHOOL ADMINISTRATIVE UNIT 33

BID SUMMARY SHEET

SCHOOL BOARD POLICY	
Policy:	
Bid Requirement:	\$ 9,999.99

Bid Process: Advertisements

Request for Quote
Copiers

Closed @
9/21/22 1:00 PM

Bid Proposals Received: 5

Budget Line Item	Budget Amount	Fiscal Year
12320033 / 500442 SAU Copier Lease & Maintenance	\$3,820.00	2022-2023
12410125 / 500442 ES Copier Lease & Maintenance	\$14,760.00	
12410225 / 500442 MS Copier Lease & Maintenance	\$20,772.00	
12410325 / 500442 HS Copier Lease & Maintenance	\$20,880.00	
TOTAL BUDGET	\$60,232.00	

<u>Name of Vendor / Contractor</u>	Conway Technology Group	Budget Document Technology	Ricoh	Ubeo	Canon
Required Bid Documents					
General Company Information					
Quotation Form					
Proposal Contract Person					
Bid Amounts					
Xerox Copiers	Xerox Copiers	Konica Minolta	Ricoh	Sharp	Canon
48 Month	\$33,984.00	\$28,545.12	\$57,287.88	\$60,468.00	\$43,800.00
60 Month	\$27,348.00	\$23,828.40	\$53,477.52	\$50,748.00	\$36,000.00
Rebate Check			16,200		
Black & White Copies	.0038 per page	.0039 per page	Included	Included	.0038 per page
Color Copies	.039 per page	.036 per page	.04 per page	.0325 per page	.032 per page
Printers	.007 per page	.01 / .03 / .14 per page depending on printer	.015 / .10 per page depending on b&w or color	Included if B&W & .0325 if Color	.0098 B&W, .08 Color
	Can replace within 30 days	Can replace within 30 days	Cannot deliver in timely manner	Can replace within 30 days	Can replace within 30 days