

RAYMOND HIGH SCHOOL
"Home of the Rams"

Steve Woodward, M. Ed.
Principal

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Confidentiality Agreement for Extended Learning Opportunities

I wish to participate in a service related ELO at_____.

I understand that the ELO will allow me to engage in experiences which may include observation, informational interviews and hands on participation. I understand that I may have access to confidential information about individuals and proprietary business information. I understand and agree to keep that information confidential and will not disclose the confidential information to third parties including members of my family. I understand that what I hear and observe will only be discussed between my community partner/mentor and or myself. I understand that it is imperative that I respect my community partner and do not interfere or disrupt the workplace in any way. I may be asked to leave the area promptly if asked to do so. I understand that my community partner/mentor may exclude me from the experiential learning opportunity if it is to be determined to be in the best interest of my community partner/mentor or the individuals they deal with. I understand that the ELO is completely voluntary on the part of the business partner and this experience may be terminated at any time if any part of this agreement is not adhered to.

By signing this document, I maintain I have read and understand the statement of the confidentiality agreement.

Student's Signature:_____Date:_____

Parent/Guardian's Signature:_____Date:_____

Community Partners Signature_____Date:_____

ELO Coordinator's Signature_____Date:_____

Thank you!