

## **Charge to Lamprey River Elementary School**

### **Building Committee**

1. The goal of the Raymond School Board is to develop (with the input of Raymond's Citizens) a plan that will provide Raymond students with safe, healthy, efficient school buildings.
2. It is understood that the School Building Committee is charged with developing the above mentioned plan. The Building Committee, by law, can only function in an advisory capacity and cannot commit the School Board and/or the School District to any binding agreement, written or oral. The School Board recognizes the Building Committee as representatives of the voting public and will maintain an advisory Building Committee.
3. The School Board believes in planning to meet the educational needs of our students as soon as possible. With thoughtful planning, buildings can be built, rehabilitated and/or expanded without burdening the taxpayers beyond their ability to pay.
4. The Board has solicited a citizens committee to help develop a plan that will result in a sound recommendation to the Board on the Lamprey River Elementary School site and building(s).
5. The Committee may consult with the Superintendent, the Business Administrator or other administrators in the District, the Maintenance and Food Service Directors, as well as, Raymond Staff Members. The Committee may also consult with state, federal and community officials as the need arises.
6. The Committee will be established in August 2015. The Committee is expected to complete its recommendations and submit a report to the School Board no later than the first School Board meeting in December 2015.
7. The Committee will hold posted meetings on a regular basis, be responsible to inform the School Board, have representatives attend Board meetings to report on the progress of the Committee, and receive input and feedback from the Board. The School Board member who is a Committee member will interact and bring information back to the School Board.
8. (A) The Committee shall select a Chairperson and Vice Chairperson other than the School Board Representative. The Chair shall prepare agendas and conduct all meetings.  
(B) In the absence of the Chairperson, the Vice Chairperson shall take over the duties of the Chairperson.  
(C) The Chairperson shall develop a written plan for the conduct of business.  
(D) A Secretary will be chosen to record minutes of the meeting.

9. Construction- To determine a building size and type suitable to the needs of Raymond whether this should be new or rehabilitated/expanded. The Committee should consider school size of 750 (core capacity) students.
10. The design-build method of construction will be used.
11. The School Board will be responsible for the selection of engineers as needed.
12. The Building Committee will use (as reference) the Board approved Lamprey River Elementary School Facility Study, the Lamprey River Elementary School Fact-Finding Report, the 5-Year Plan, the Educational Specifications report, the District's Strategic Plan, and the completed report of the Building Committee's presentation to the School Board in July 2015.
13. Energy efficiencies will be considered fundamental to the building plan.
14. This plan will determine a building recommendation for an addition(s) and/or improvements to the current elementary school for grades Pre-K- Grade 4.

July 30, 2015