

Raymond School District Policy – CBIA-R

EVALUATION OF THE SUPERINTENDENT
(Community Input Form)

As a randomly selected member of the staff or public, you are being asked for your thoughts and comments on the Superintendent of Schools. Your comments will be used to assist the members of the School Board as they attempt to rate its CEO (Chief Education Officer/Chief Executive Officer). Please give specific comments at the end of each section that will describe areas in need of growth as well as commendations. If there are items you feel you cannot answer, just mark NA (Not Applicable). Thank you in advance for your cooperation in assisting the School Board in the evaluation process.

Your are a:

- _____ Community Member
- _____ Professional Staff Member
- _____ Other Staff Member
- _____ Other

The evaluation is broken down into five (5) categories:

- Educational Leadership
- Community Relationships & Communications
- Personal Qualities
- Business and Finance
- Other General Comments

For each category, specific items are listed for rating on a five-point scale as follows:

- E – Excellent* Overall contribution is excellent. Recognized as an outstanding performer within a peer group.
- S – Satisfactory* Meets major requirements, is constantly effective and competent, and achieves results expected.
- U – Unsatisfactory* Overall contribution fails to meet goals and expectations.
- NA* Do not have enough information to answer in this category.

EVALUATION OF THE SUPERINTENDENT
(Community Input Form, Continued)

TOPICS

ASSESSMENT

Educational Leadership

1.	Implements the district's educational mission NA	E	S	U
2.	Participates with staff and the board in studying and developing curriculum NA	E	S	U
3.	Recruits and assigns the best available personnel NA	E	S	U

Comments to support assessment:

Community Relationships and Communications

1.	Works to gain respect and support of the community on the conduct of the school operation NA	E	S	U
2.	Develops friendly and cooperative relationships with news media NA	E	S	U
3.	Works effectively with public and private agencies NA	E	S	U
4.	Makes himself/herself available to meet with community and school groups NA	E	S	U
5.	Communicates an understanding of the district's special education program and services NA	E	S	U
6.	Communicates with professional staff, support staff, other staff, school groups and community members about School Board actions and policies NA	E	S	U

Comments to support assessment:

Personal Qualities

- | | | | | |
|----|--|---|---|---|
| 1. | Maintains poise and a professional demeanor in the full range of his/her professional activities
NA | E | S | U |
| 2. | Demonstrates his/her ability to work well with individuals and groups
NA | E | S | U |
| 3. | Expresses himself/herself clearly and concisely
NA | E | S | U |
| 4. | Listens to and responds appropriately to concerns raised by members of the Raymond community
NA | E | S | U |

Comments to support assessment:

EVALUATION OF THE SUPERINTENDENT
(Community Input Form, Continued)

Business and Finance

- | | | | | |
|----|--|---|---|---|
| 1. | Works to keep informed on school programs, facilities, equipment and supplies
NA | E | S | U |
| 2. | Works with Business Administrator and Director of Special Education to monitor the costs of special education
NA | E | S | U |
| 3. | Works to develop a responsible budget to meet the needs of the district. Brings a proposed budget to the School Board annually
NA | E | S | U |

Comments to support assessment:

Other General Comments

Use this space and on reverse to side to make appropriate comments that you feel have not been covered in this evaluation form.

Form adopted: November 7, 2002