

## Raymond School District Policy BDH-R

### DUTIES OF THE STUDENT SCHOOL BOARD MEMBER

- A. Attend all School Board regular and special School Board meetings. The student member will inform the School Board contact person when he/she cannot attend a meeting.
  - 1. Student representative cannot participate in non-public session.
  - 2. Participates in discussion on agenda items.
- B. Attend annual and special School District meetings.
- C. Attend other meetings as requested by the School Board contact person (budget meetings, special school events, public hearings, etc...).
- D. ~~The student representative should have contact with the student mentor before each regular School Board meeting, as needed.~~ **The student representative, using district-authorized email only, will contact the School Board as needed.**
- E. Assume all the responsibilities of active membership in the Raymond High School Student Council.
- F. Make a ~~formal~~ report at all Student Council meetings on School Board activities.
- G. **The student representative may bring ideas and concerns reports and updates** from the student body before the School Board.

Students wishing to petition the Board or wishing to present a proposal or opinion to the School Board will present their proposal in writing to the Student Council. The Student Council will then discuss the proposal, and the opinion of the Student Representative as well as the petitioner(s) may be presented at the School Board meeting where this agenda item is considered.

- 1. After a decision has been reached on a proposal to bring to the Board the student representative will get final approval from the principal.

#### PROCEDURE:

- A. Qualifications:
  - 1. Must be enrolled in Raymond High School
  - 2. Must be a resident of Raymond, NH
  - 3. Must be a junior or sophomore
  - 4. Must be a student in good standing and meeting the following requirements:
    - a. A "C" or better in all subjects
    - b. Will possess qualities of dependability, leadership, good attendance, and positive discipline
    - c. Must be in school day of a meeting of the School Board
    - d. The student member will be expected to be in school at the regular schedule time the next day
  - 5. The school board student member will not be able to run for a seat or alternate for the student council.
- B. Nomination and Election:
  - 1. Candidates must prepare a statement during sign-up times of School Board candidates. This statement will state:
    - a. Why he/she is interested in seeking the position

- b. Why he/she is suited to represent the Raymond High School student body
  - c. Define the candidate's major issues and concerns
2. This statement must be submitted to the Raymond High School Principal and Student Council advisor. The statements given by the students will remain confidential and a response of approval that he/she has met all requirements will be in writing to the students by the Raymond High School Principal after contact with the Student Council advisor. The response will be given within 5 school days after the close of the election sign-up period.
  3. Elections will coincide with regular School Board elections that take place annually on the second Tuesday in March. There will be a ballot box with a lock and a secret ballot will take place throughout the day.
    - a. A student council member will be available at the ballot box to check off student voters and give ballots to vote. The ballot box will be removed at the close of the school day.
    - b. Counting of ballots will be done by Student Council Officers and Advisor.

The winner will be declared and announced no later than the beginning of the school day following the election.
  4. The elected Student Representative of the Raymond School Board will be seated with the newly elected board and automatically installed as a member of the student council.

#### STUDENT REPRESENTATIVE DISMISSAL PROCEDURE

If a student representative is performing his/her duties unsatisfactorily they will be given a warning. If the duties continue unsatisfactorily, the School Board mentor, after a consensus of the Raymond School Board, will inform the Student Representative and the Student Council Advisor in writing.

- a. School Board mentor, the Student Council Advisor, and the Student Representative of the School Board will meet to discuss the performance of the Student Representative. All sides will be heard and a recommendation for improvement will be made. If performance continues to be unsatisfactory the School Board mentor, after consensus of the School Board, will inform the Student Council Advisor in writing, documenting specific reasons and recommend dismissal proceedings.
- b. If the Student Council Advisor believes a Student Representative to be performing unacceptably, they must take the same course of action outlined in above informing the School Board, etc...

TRANSPORTATION WAIVER

I support my child in his/her duties as the Student Representative to the Raymond School Board. I assume all responsibility for my child's transportation to and from any regular and/or special School Board meetings, to and from the annual and special School District meetings, and to and from any other meetings, conferences, activities or special events my child is required to attend or voluntarily attends while fulfilling the duties of the position during his/her term of office as Student Representative to the Raymond School Board.

Signed: \_\_\_\_\_

Parent or Legal Guardian

\_\_\_\_\_

Child's Name

Date: \_\_\_\_\_

Reviewed: August 1, 2002  
Revised: August 7, 2013