

Call to Order: The meeting was called to order at 7:00 PM. Present: School Board Members Mr. Harmon, Joseph Saulnier, Michelle Couture, Jaclyn Serrine, and Janice Arsenault; Superintendent of Schools Tina McCoy; Business Administrator Ron Brickett; Facilities Director Todd Ledoux; Technology Director Kevin Federico.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Capital Improvements Plan: Mr. Brickett reviewed the changes between the first and second draft of the 2017 CIP.

During discussion of the Maintenance Capital Reserve Fund:

- Mr. Ledoux stated that the high school bleachers are noncompliant due to the cutouts in the bleachers.
- Mr. Ledoux stated that the cost of the truck includes a plow package. A smaller truck would not be able to do the work that the district needs to do; he does not recommend a smaller truck. The option of leasing has not been looked into.
- Mr. Harmon recommended bonding to fund the roofing needs at the high school. Others would like to fund through the Capital Improvements Program. Ms. Serrine stated that it's a compromise; that there has to be alternative methods to fund everything to keep tax rates from continuing to grow.
- Projects as determined by Energy Efficient Investments may take care of some of the energy items.

During discussion of the Technology Capital Reserve Fund:

- Mr. Federico stated that the projects coming up will be replacing the two access points in the middle school. Upgrades and replacement as needed would then be address at the high school, followed by the elementary school.

During discussion of the Food Service Capital Reserve Fund:

- The freezer box need not be replaced because it was repaired for less than \$500.
- The convection oven could be repaired. Parts are still available. There have been no major issues with the oven, but it is old. Mr. Harmon, Mrs. Couture, and Ms. Serrine suggested a two-year extension and will only replace within that time.

During discussion of the Textbook Capital Reserve Fund:

- The Attorney said the District can use the Textbook Fund for science kits.
- Mr. Harmon questioned whether to keep the Textbook capital reserve fund. He suggested making textbooks an operating budget item since they are purchased every year. Mr. Saulnier agreed. Mrs. Couture disagreed, stating that if the budget didn't pass, there would be no money for textbooks to be purchased. Ms. Serrine stated that she agrees that there should be a textbook capital reserve fund. She asked if other districts have a textbook capital reserve fund, to which

Mr. Brickett stated that he doesn't think so. Mrs. Arsenault stated that she would put it in the operating budget at this point if it could be carried in a default budget.

- The impact of moving the textbook purchases to the operating budget would be .2%.
- It was the general consensus to plan for textbook purchases through the operating budget, to spend the balance that is currently in the Textbook Capital Reserve Fund down to zero on kits, and to close the fund in two years.

During discussion of Planned Expenditures:

- It was generally agreed to allocate an additional 10% of last year's \$214,000, for a total this year of \$235,400.
- Mr. Brickett stated that there is currently \$57,000 in the Technology Fund, enough to cover the next two pressing projects. Food Service has \$25,000, enough to buy a dishwasher at the high school.

MOTION: Michelle Couture moved, seconded by Jaclyn Serrine, to approve the Capital Improvements Plan as follows: Maintenance for \$202,544, Food Service for \$19,714, Technology for \$13,142, for a total of \$235,400. (Textbooks \$0) Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Jaclyn Serrine, to utilize up to \$50,000 of unreserved fund to go into the Maintenance Capital Reserve Fund. Voted unanimously in the affirmative. (To be presented as a warrant article.)

Adjournment: MOTION: Janice Arsenault moved, seconded by Michelle Couture, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:10 PM.

Respectfully submitted,

Janice Arsenault,
Raymond School Board Secretary