

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members John Harmon, Tony Clements, Cindy Bennett, and Joseph Saulnier; Superintendent of Schools Terry Leatherman; Business Administrator Marjorie Whitmore.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: It was noted that the meeting was properly posted.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to enter into non-public session under RSA 91-A:3 II (b) "The hiring of any person as a public employee." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo, and Tony Clements. The Board entered into non-public session at 6:01 PM and resumed public session at 6:03 PM. Other than the vote to exit this non-public session (which was moved by Joseph Saulnier, seconded by Stephen Scarfo, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo and Tony Clements), no motions were voted during this non-public session.

Public Input: Public input was opened at 6:04 PM. Mr. Harmon noted that public input would be open for 30 minutes. If anyone arrives within that timeframe and would like to speak, they will be allowed to do so. There was no public input forthcoming.

Student Representative to the School Board Report: The Student Representative was not present this evening.

Transportation Contract: Mr. Leatherman reviewed the proposed addendum to the current transportation contract. Mr. Harmon asked if there is a change in language to ensure full service for athletics, field trips, etc. Mr. Leatherman stated no. He has been assured that they have more drivers for Raymond.

Mr. Harmon stated he's not interested in entering 2026-27 with no guarantee for extracurricular or athletic buses. Mr. Saulnier stated he's looking at other contracts and he has not seen a full guarantee for extracurricular transportation.

Mr. Harmon referred to wording in the contract about payment for breach of contract - that liquidated damages shall be deducted from the school district's next payment. He said it seems they're trying to change that language so the district can't penalize them for other breaches of contract. Mr. Clements asked if the 70% eliminates the \$250 penalty. Mr. Leatherman said he will check. Mr. Harmon asked that the attorney review the language again. Mr. Leatherman said they're not going to guarantee sports, and if we feel strongly about that we may want to go out for bid. Mr. Harmon suggested attorney review first.

Mr. Harmon noted that the fuel language is new, and asked if the price of fuel goes up, does the district have to pay for that.

Mr. Saulnier stated he doesn't think going out to bid will result in a guarantee from anyone. Mr. Harmon stated he's not looking for guarantees, he is looking for consequences. It was generally agreed to bring this item back after the attorney has reviewed and provided his feedback regarding liquidated damages and fuel prices.

New/Revised Policies First Reading: The School Board reviewed proposed revised policy JF Enrollment Policy for the first of two readings. No further revisions were suggested at this time.

After some discussion regarding how to address policies that come before the Policy Committee but no changes are suggested by the Policy Committee, it was agreed that the Board will be made aware of those policies through the Friday Memo.

Strategic Plan Update: Mr. Leatherman reviewed the Strategic Plan Update on Districtwide Consistency - Communications, Process, Expectations and Accountability. Mr. Harmon noted that the District Community Leadership Team should be updated to the Behavioral Health Advisory Team.

IHGMS Dean Search Committee: It was noted that the School Board did not receive letters from any parents to serve on the search committee for the IHGMS Dean of Student Support Services. Joseph Saulnier volunteered to be the School Board representative on the committee.

2022-23 Audit Review: Ms. Whitmore reviewed the 2022-23 financial audit with the School Board. During discussion, Mr. Saulnier suggested putting the deputy treasurer back to the voters. Mr. Clements asked why that would be needed since the Board has that authority. Mr. Saulnier said he thinks the previous warrant article still stands. Mr. Harmon said the auditors say we need to do this and the voters said no. It was noted that the warrant article was for \$500 for training, but it was voted down. Mr. Harmon suggested getting attorney advice as to whether we are under obligation to put it in front of the voters, and to research why the warrant article was proposed as it was at the time.

2023-24 Auditor Engagement Letter: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to approve and authorize the Chair to sign the auditor engagement letter. Voted unanimously in the affirmative.

School Board Auditor's Questionnaire: Ms. Whitmore reviewed the questionnaire that was requested by the auditors. She pointed out #16 which is new and asks for years of service and background. No additional information was provided by the School Board Members. MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept and have the Chair sign the auditor's questionnaire as is. Voted unanimously in the affirmative.

Employee Handbook: Mr. Leatherman reviewed the proposed 2023-24 Employee Handbook. During discussion:

- Page 8 - add timeframe “within 24 hour of posting”

Mr. Harmon asked that administration reiterate the importance of following the instructions under best practices for student privacy.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the 2023-24 Employee Handbook as amended. Voted unanimously in the affirmative.

2023-24 LRES and IHGMS LEAP Handbooks: It was noted that there are no changes to the content of the LEAP handbooks from the previous year.

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to approve the LRES LEAP Handbook. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to approve the IHGMS LEAP Handbook. Voted unanimously in the affirmative.

Donation Acceptance: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept the donation of \$17,132.93 from NH Special Olympics to Raymond High School. Mr. Harmon complimented the high school on their fundraising efforts for the Penguin Plunge, which led to this donation. Voted unanimously in the affirmative.

RCTV Lease for RHS Space - Board Signature: The 2022-2032 agreement for RCTV to lease space in Raymond High School was presented to the School Board for signature. It was approved by the voters in March and has been signed by the Board of Selectmen. MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept the RCTV lease agreement. Voted unanimously in the affirmative. The Board members signed the lease agreement.

Nominations/Resignations: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept the nomination of Danielle Botsch, LRES Teacher. Voted unanimously in the affirmative.

School Board/Administrative Retreat: There was some discussion about setting up a time for the administrative team to meet with the School Board for a retreat to be able to interact in a less formal environment. In the past the retreat has been held at the middle school media center and dinner was provided by the Food Service Department. Mr. Leatherman suggested going to a local establishment or having it catered. He will reach out to administrators to determine if September 13th or September 27th would work best.

Timeline for District Calendar: Mr. Saulnier stated he would like to see the district calendar completed earlier in the school year. Mr. Harmon suggested having it done after Board member election to let the Board presiding over that school year to make the decision. He stated that another consideration would be if something was in a collective bargaining agreement that may change things after the March vote. Mr. Saulnier stated that parents need to have the information so they can plan vacations, and suggested that we do our calendar when SST does theirs. Ms. Bennett stated her agreement with putting the calendar out early. Mr. Clements stated he would be reluctant to make changes once a calendar is approved and we'd be better off not having one than putting one out there and then revising it.

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to act on the district calendar no later than three weeks after SST comes out with theirs. Motion failed with Cindy Bennett and Joseph Saulnier voting in the affirmative and John Harmon and Tony Clements voting in opposition. Mr. Harmon stated that the topic can be revisited when all Board members are present.

Committee Reports: None.

Superintendent's Report: Mr. Leatherman stated that the administrative team has been meeting regularly - they talked about SWIS data, and Mr. Ledoux reviewed safety topics. They've been working on professional development for opening days. New building administrators will be holding a coffee hour at the middle school on August 21, 9:30 - 10:30 AM.

Correspondence/Other: Mr. Clements stated that he received an email from a member of Community Power expressing interest in a School Board member serving as an ex-officio member of the Committee.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$133,342.79. Payroll total \$198,458.20.

Approval of Minutes: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the public minutes of June 14, 2023. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept and keep sealed the non-public minutes of June 14, 2023. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept the public minutes of June 14, 2023 Site Visit. Voted unanimously in the affirmative.

Raymond School Board Meeting
August 2, 2023
Raymond High School Media Center
Minutes Page 5
DRAFT

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept the public minutes of June 21, 2023 with the following amendment: page 6, correct time that public session resumed. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept and keep sealed the non-public minutes of June 21, 2023. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept the minutes of July 12, 2023. Voted unanimously in the affirmative.

Adjournment: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 7:38 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
August 2, 2023

Not voted to be kept confidential.

Present: School Board Members John Harmon, Tony Clements, Cindy Bennett, and Joseph Saulnier; Superintendent of Schools Terry Leatherman.

The Superintendent reviewed this evening's nomination with the School Board.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk