

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members John Harmon, Tony Clements, Cindy Bennett, Joseph Saulnier, and Stephen Scarfo; Student Representative to the School Board Tucker Sopha; Superintendent of Schools Terry Leatherman; Business Administrator Marjorie Whitmore; Iber Holmes Gove Middle School Assistant Principal Brigitte Cunningham; Raymond High School Assistant Principal Joanne McCann; Technology Director Brittany L'Heureux.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to enter into non-public session under RSA 91-A:3 II (b) "The hiring of any person as a public employee." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo, and Tony Clements. The Board entered into non-public session at 6:01 PM and resumed public session at 6:05 PM. Other than the vote to exit this non-public session (which was moved by Joseph Saulnier, seconded by Stephen Scarfo, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo and Tony Clements), no motions were voted during this non-public session.

Open Public Hearing: Mr. Harmon opened the public hearing at 6:06 PM to consider the expenditure of funds totaling up to \$88,898.00 from the Raymond School District Equipment, Facilities Maintenance, and Replacement Capital Reserve Fund under RSA 198:20; \$60,000 for Replacing the Intercom System at IHGMS and \$28,898.00 for Upgrading Media Center Floors at IHGMS. There was no input forthcoming. The public hearing was closed.

Public Input: Public input was opened at 6:07 PM. Mr. Harmon noted that public input would be open for 30 minutes. If anyone arrives within that timeframe and would like to speak, they will be allowed to do so. There was no public input forthcoming.

Student Representative to the School Board: Mr. Sopha stated that finals week went according to plan, and he had nothing more to report as school is now out of session.

RHS, IHGMS End of Year Principals' Reports: Ms. Cunningham reviewed the IHGMS year end report, which included classroom highlights, staff and student achievements, updates, challenges, discipline and enrollment information. During discussion:

- Mr. Harmon stated that he's not seen physical aggression as the top discipline violation before, and asked if that is when a student is in contact with another individual. Ms. Cunningham stated yes, including shoving and pushing. Mr. Harmon asked if Director of Health and Wellness

Samantha Horrigan could address what we are currently doing for physical aggression and what we can do going forward in her report to the Board in July. Mr. Scarfo asked if any of those instances were against staff. Ms. Cunningham replied yes, there were a couple against staff.

- Mr. Saulnier asked if technology violations would be students looking at something online that they shouldn't be, or is that damage to the device. Ms. Cunningham replied that it would be students looking at something they shouldn't be, that damage to the device would be property damage, and having a cell phone out in class would be a cell phone violation.
- Mr. Scarfo asked for the number of students who are receiving letters to attend summer school. Ms. Cunningham will provide that information for the Friday Memo.

Ms. McCann reviewed the RHS year end report, which included classroom highlights, staff and student achievements, updates, challenges, discipline and enrollment information. During discussion:

- There were 178 failed courses this year. 75 students will be receiving letters for summer school.
- Mr. Saulnier stated that he feels the letter of notification for Raymond Roundtable goes out too late (April) and he suggested that they schedule an earlier time to notify parents. Ms. McCann stated that a representative visited classrooms in the building, and that they will be discussing letting students know early and often with the new advisor next year.
- 16 students are currently enrolled in Edmentum. Ms. Bennett asked who monitors that over the summer. Ms. McCann stated she will look into that.
- Preparation of the notifications for JumpStart is in process.

Ms. Cunningham reviewed the IHGMS Assessment Data Report, which included spring i-Ready benchmark data for reading and math. Schoolwide, 66% of students met the grade level annual growth in reading 65% of students met the grade level annual growth in math.

Mr. Harmon left the meeting at 6:52 PM.

Ms. McCann reviewed the RHS Assessment Data Report, which included SAT and PSAT scores and RHS data by letter grade. 58 students took the SAT, with an average score of 496 for Evidence-based Reading and Writing (ERW) (state average 506) and an average score of 459 for math (state average 488). 58 students took the PSAT, with an average score of 466 for ERW (state average 479) and an average score of 440 for math (state average 460).

2023-24 Student Handbooks: Ms. McCann reviewed the 2023-24 Preschool Student Handbook.

Mr. Harmon returned to the meeting at 7:29 PM.

MOTION: Cindy Bennett moved, seconded by Joseph Saulnier, to approve the wording for the preschool handbook as presented. Voted unanimously in the affirmative with John Harmon abstaining.

Ms. McCann reviewed the 2023-24 Athletic and Extracurricular Eligibility Handbook. MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the Athletic and Extracurricular Eligibility Handbook. Voted unanimously in the affirmative.

Ms. McCann reviewed the 2023-24 Raymond High School Student Handbook. During discussion:

- It was the general consensus of the Board that page 34 be revised to reflect that students taking an AP course and who also take the AP exam do not have to take a final exam.
- Wording will be added to clarify that a student can't retake a midterm or a final exam.
- Mr. Harmon stated that he had asked to have the discussion about grading as a separate agenda item, and that he doesn't like the 4 point system and feels we should go back to a different methodology. Mr. Leatherman noted that whatever changes would be made to grading in July would take a year to get out and move forward, and that even if it had been addressed during June, teachers are not working during the summer.
- There was some discussion about the percentage of a student's grade that a formative would count for in 23-24 (20%, as proposed this evening) and whether a student's grade should be penalized as long as the formative is completed. It was agreed to clarify in the student handbook that if a student makes an effort on a formative, then the score for that formative would be a 4. If not, then it's a 0 and to be sure that information is relayed to teachers.
- It was agreed to keep the rubric and the grade scale the same in 23-24 with no changes, to keep it consistent with the middle school, and to review any proposed changes over the upcoming year.
- Wording in red on the top of page 40 relative to whole grades and half increments will be removed. During discussion about a teacher's ability to assign a more precise grade, it was agreed to add to the handbook that grading is based on a 4 point scale and that scale can have tenths.
- Page 41 keep the third paragraph which is presented with strike-thoughts relative to not completing formative assessments. (Struck through in error.)
- Mr. Harmon stated that the intent of the Strategic Planning Committee was to replace work study practices with Portrait of a Graduate. After some discussion comparing the two, it was agreed that the work study practices would remain in the handbook as is for now, but that the Board will look at that when they start to talk about grading.
- After some discussion about students retaking exams during Ram Time, it was agreed that the employee handbook should state that high school teachers are required to have a conversation with a student if they're required to make up an exam at less than 1.5, and what the parameters are to have that conversation. If electronic communication is used, the parent should be included on that email. The student handbook will reflect that a student has to connect with the teacher and must retake the exam.

Cindy Bennett left the meeting at 9:25 PM.

- Page 44 “ChatGPT” will be changed to “Artificial Intelligence (AI)” on page

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to approve the RHS Student Handbook as amended. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to approve the student handbook appendices as presented. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

It was agreed to address the LEAP handbooks at a future meeting.

MOTION TO EXTEND THE MEETING BEYOND 10:00 PM: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to go past 10:00 PM. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

Updated Technology Plan: Ms. L’Heureux reviewed the updated Technology Plan. During discussion:

- Ms. L’Heureux stated that at the moment she would like to move forward with the continued installation of Promethean boards as there are still classrooms that need them, but there may be some rooms in the future for which it wouldn’t make sense to make that investment.
- Mr. Harmon suggested considering whether it would make sense to have just one social media coordinator.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the Technology Plan dated July 1, 2023 - June 30, 2026. Mr. Harmon read the names of the committee members and thanked them for their work on the updated plan. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

Updated Data Governance Plan: Ms. L’Heureux reviewed the updated Data Governance Plan. During discussion it was noted that page numbers would be added.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the District Data Governance Plan. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

Expenditure of Capital Reserve Funds: Ms. Whitmore reviewed the bids received for IHGMS Media Center flooring and for LRES and IHGMS PA Intercom System.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the bid from Edgepro flooring with a \$5,000 contingency fund for a total of \$28,898 to come from capital reserve funds. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the bid from Telephone Network Technologies not to exceed \$60,000 to come from capital reserve funds. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

2023-24 Employee Handbook: It was agreed to postpone approval of the employee handbook to a later meeting.

New/Revised Policies Second Reading: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to approve policy EDCA Employee Communications Devices. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to approve policy JICA Student Dress Code. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to approve policy JLCG Wellness Policy. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

Monthly Financial Update: Ms. Whitmore reviewed the financial update for months ending May 31, 2023.

Nominations/Resignations: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to regretfully accept the resignation of Bill Hayes, effective June 30, 2023. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the resignation of Jocelyn Bierzycki, effective June 30, 2023. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the resignation of Jocelyn Bierzycki, effective June 30, 2023. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the resignation of Aimee Castonguay, effective June 30, 2023. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the resignation of Amy Latini, effective June 30, 2023. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the nomination of Erica Hill [LRES Teacher]. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

Special Needs Transportation: Mr. Leatherman reviewed the final proposal for special needs transportation from Durham School Services. MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the bid for Raymond School District special needs transportation services from Durham School Services for \$1,055,280. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

ESSER Funds Expenditure: Mr. Leatherman stated that last year, the decision was made to bring in another social worker at LRES and to eliminate one guidance counselor position. That one social worker spent the majority of her time in “The Pond,” which is a resource for students who require more individualized behavior plans and support. The guidance counselor was also asked to deliver SEL services. Administration would like to make counselors more available to students. The person working in The Pond needs to be a school counselor, so the title of that position is being changed from social worker to school counselor.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to use \$77,724 of ESSER funds for the case manager position at LRES. If the actual amount needed runs higher than this estimated amount, those funds will come first from ESSER funds if possible, then the budget. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Tony Clements, and Stephen Scarfo.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to enter into non-public session under RSA 91-A:3 II (d) “Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.” Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Stephen Scarfo, and Tony Clements. The Board entered into non-public session at 10:35 PM and resumed public session at 7:02 PM. Other than the vote to exit this non-public session and seal the minutes, as not doing so would render ineffective the action/proposed action taken in non-public session (which was moved by Joseph Saulnier, seconded by Stephen Scarfo, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, John Harmon, Stephen Scarfo, and Tony Clements), one motion was voted during this non-public session.

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Adjournment: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to adjourn the meeting. Voted unanimously in the affirmative by John Harmon, Joseph Saulnier, Stephen Scarfo, and Tony Clements. Meeting adjourned at 10:44 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
June 21, 2023

Item A

Present: School Board Members John Harmon, Tony Clements, Cindy Bennett, Joseph Saulnier, and Stephen Scarfo; Superintendent Terry Leatherman.

The Superintendent reviewed this evening's nominations with the School Board.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk