

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members John Harmon, Joseph Saulnier, Cindy Bennett, Stephen Scarfo, Tony Clements (7:24 PM); Student Representative to the School Board Tyler Dunphy; Superintendent of Schools Terry Leatherman; Business Administrator Marjorie Whitmore; Lamprey River Elementary School Principal Jessica Benson; Executive Director of Student Support Services Jodi Gutterman.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Recognition: The School Board recognized Student Representative to the School Board Tyler Dunphy for his time on the Board and thanked him for his contributions.

Public Input: Public input was opened at 6:02 PM. Mr. Harmon noted that public input would be open for 30 minutes. If anyone arrives within that timeframe and would like to speak, they will be allowed to do so. There was no public input forthcoming.

Our Students/Our Schools: LRES Principal Jessica Benson, LRES Librarian Heather Connelly, and students Taylor Sullivan, Adrianna Chouinard, Caleb Coakley, [name withheld], and Noah Geno talked about Read Across America with the School Board. They also worked with Lisa Baka and Laura Pierce to plan daily activities to make reading fun and engaging. The students discussed the different activities they participated in during the week, including “getting caught” reading, animal visitors, a trivia contest, and voting for a favorite book.

Student Representative to the School Board Report: Mr. Dunphy stated the Site Council met with administration to discuss grading policies, which helped them to understand administration’s perspective. Mr. Raymond is coming up on March 21st and students will be performing in that.

Student Services Report: Ms. Gutterman reviewed the report on Student Services throughout the district, including enrollment and placement information, department priorities and updates, information on Board Certified Behavior Analyst (BCBA) financial information, and state indicators. She pointed out that they will be looking to utilize the approved self-contained program at IHGMS and they will be exploring one at RHS. During discussion:

- Ms. Bennett asked if the curriculum is modified for the self contained program. Ms. Gutterman stated no, but expectations are different.
- Mr. Harmon stated that even though the self-contained program has been approved for a year, there has been difficulty in hiring for the position.
- Mr. Harmon asked how it would work to group and teach students together at different levels within the self-contained program. Ms. Gutterman stated that teachers would differentiate instruction and there may be more than one section as there is a cap on the program.

- Mr. Saulnier asked what the memorandums of understanding (MOU's) are for with charter schools. Ms. Gutterman stated that we only have MOU's with charter schools that have our IEP students and they are for special education services, including cost reimbursement. Mr. Harmon asked if no agreement is reached through the MOU, who is the decision maker. Ms. Gutterman stated no one knows for sure. Mr. Harmon stated that he hopes all the MOU's would be in place for next school year.

Board Certified Behavior Analyst (BCBA) Position: Mr. Leatherman reviewed the request for two additional BCBA's, which will result in a cost savings to the district, for a total of three BCBA's. During discussion, he stated that the total of three would be for the next school year, but he may hire them this school year depending on if he's able to, based on other factors. MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to approve two internal BCBA's for whenever the Superintendent can hire them. Voted unanimously in the affirmative.

Impact Fees: Mr. Harmon stated that he had asked Mr. Leatherman to look into impact fees. Currently, impact fees are offsetting the middle school bond payment. The last payment is in August of 2025 and he wanted to know what we need to do to make sure we can keep getting impact fees. Mr. Leatherman stated that the district can use impact fees for capital improvement projects - brick and mortar - like a new furnace, air handlers, or something else impactful to the building. Mr. Harmon stated it's important to note that when we collect these fees, we have to expend them within six years. Mr. Saulnier suggested looking at the impact fees to be sure we're charging enough, and he believes that the request to do so may need to be initiated by the school district.

New/Revised Policies - First Reading: The Board reviewed the following new and revised policies for the first of two readings: IKL Academic Honesty and Integrity (new); JCA Change of Class or School Assignment: Best Interests and Manifest Hardship (revised); KCD Public Donations and Acceptances of Gifts (revised). There were no further revisions suggested at this time.

Tony Clements arrived at the meeting at 7:24 PM.

New/Revised Policies - Second Reading: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept policy BDH Student Member of School Board [recoded to policy BBBF]. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept policy BDH-R Duties of the Student School Board Member [recoded to policy BBBF-R]. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept policy BDHA Duties of School Board Member Serving as Student Mentor. Voted unanimously in the affirmative.

MOTION: Tony Clements moved, seconded by Cindy Bennett, to accept policy JLCF Wellness Policy. Voted unanimously in the affirmative.

Strategic Plan Update: Mr. Leatherman reviewed the updates to the parent and community engagement section of the strategic plan, including the ELO program, outreach to parents, display of student artwork and musical performances, and Family Fun Night.

Donation Acceptance: MOTION: Stephen Scarfo moved, seconded by Tony Clements, to accept the donation of \$2,635.79 from Bethany Church toward food service balances. Voted unanimously in the affirmative.

Superintendent's Report: Mr. Leatherman stated they are finalizing the plans for the upcoming professional development day. UA teachers will be going to the elementary school, K-6 teachers will be going to the middle school, and 7-12 teachers will be at the high school to work on vertical alignment. They've worked on some forms for this purpose. Mr. Clements asked if, moving forward, time can be built in during the school year to allow grade levels within the schools to work with each other.

Correspondence/Other: Mr. Clements thanked the middle school for having him in to read during Read Across America Week.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable Total \$544,489.18. Payroll Total \$530,798.56.

Approval of Minutes: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to approve the minutes of February 21, 2024 with the following amendment: page 6 change "debt" to "deficit." Voted unanimously in the affirmative.

Non-Public Session: MOTION: Tony Clements moved, seconded by Stephen Scarfo, to enter into non-public session under RSA 91-A:3 II (c) "(m) "Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo, and Tony Clements. The Board entered into non-public session at 7:54 PM and resumed public session at 7:58 PM. Other than the vote to exit this non-public session (which was moved by Joseph Saulnier, seconded by Stephen Scarfo, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo and Tony Clements), no motions were voted during this non-public session.

Unsealing Minutes: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to unseal the following non-public minutes: June 19, 1989; July 25, 1989; August 2, 1989; September 7, 1989; September 26, 1989; October 9, 1989; October 25, 1989; November 6, 1989; November 21, 1989. Voted unanimously in the affirmative.

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Adjournment: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 7:59 PM.

Respectfully submitted,

Jennifer Heywood,  
Administrative Assistant

Raymond School Board Non-Public Session  
March 6, 2024  
Not voted to be kept confidential.

Present: School Board Members John Harmon, Tony Clements, Joseph Saulnier, Stephen Scarfo, and Cindy Bennett; Superintendent of Schools Terry Leatherman.

- A. The Superintendent discussed a student matter with the School Board.
- B. The School Board reviewed sealed minutes for consideration of whether to unseal them.

Respectfully submitted,

Terry Leatherman,  
Superintendent of Schools