

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members John Harmon, Cindy Bennett, Tony Clements, Joseph Saulnier; Superintendent of Schools Terry Leatherman; Business Administrator Marjorie Whitmore; Lamprey River Elementary School Principal Laura Yacek.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Public Hearing: The public hearing was opened to consider the expenditure of funds totaling up to \$35,000 from the Food Service Equipment Capital Reserve Fund for the purchase of a dishwasher at Lamprey River Elementary School. There was no input from the public. The public hearing was closed.

Public Input: Public input was opened at 6:02 PM. Mr. Harmon noted that public input would be open for 30 minutes. If anyone arrives within that timeframe and would like to speak, they will be allowed to do so. Mr. Harmon read an email message from Kate Brooks and Danielle Karcz, both relative to their support for Mr. Scarfo, a candidate this evening for the School Board vacancy. Both emails can be found at the end of these minutes. There was no other public input forthcoming.

Our Students/Our Schools: LRES staff members Jocelyn Biedrzycki, Ashley Lewis, and Stacie Brasley, along with students Lily Thompson, Arya Thompson, David Perrault, Lara Varagic, Pavle Varagic, Cadence Naro, Nora Dargie, Jordyn Brasley, Audrey Lamb, and Lejla Cardona [two student names withheld], talked with the School Board about the fall enrichment sessions that they participated in this year. The classes offered were Cooking, by Ms. Biedrzycki, Lego by Ms. Lewis, Yoga by Andrea Elliott, and Board Games by Ms. Brasley. The students discussed the recipes and equipment used in the cooking classes, their favorite part of the Lego classes, the games they played during the board games sessions, and the opportunities for new friendships while taking the classes.

School Board Vacancy Candidates: Two individuals, Steve Scarfo and Gwendolyn Clark, had submitted letters of interest for serving as a School Board member until March 2023. Each candidate provided a brief introduction about themselves and answered questions from the School Board.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to enter into non-public session under RSA 91-A:3 II (b) "The hiring of any person as a public employee" and (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, and Tony Clements. The Board entered into non-public session at 6:28 PM and resumed public session at 6:34 PM. Other than the vote to exit this non-public session (which was moved by Joseph Saulnier, seconded by Tony Clements, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, Cindy Bennett, and Tony Clements (John Harmon had temporarily left the meeting at 6:33 PM)), no motions were voted during this non-public session.

Student Representative to the School Board Report: The Student Representative to the School Board was not in attendance.

Appointment of School Board Member: **MOTION:** Joseph Saulnier moved, seconded by Tony Clements, to appoint Steve Scarfo to the School Board until [the election in] March 2023. Voted unanimously in the affirmative. (John Harmon was not present for this motion.)

IHGMS Principal Search Committee Membership: **MOTION:** Cindy Bennett moved, seconded by Joseph Saulnier, to name Kera Clements as part of the search committee for the IHGMS Principal. Motion passed with Joseph Saulnier and Cindy Bennett voting in the affirmative and Tony Clements abstaining. (John Harmon was not present for this motion.)

Tony Clements volunteered to serve as the School Board Representative on the IHGMS Principal Search Committee.

IHGMS BCBA Position: Mr. Leatherman reviewed his proposal for hiring a Board Certified Behavior Analyst (BCBA) for IHGMS. This BCBA would be hired through a third-party provider, Constellations, with a projected cost of \$101,500, effective 1/4/23 - 6/30/23. During discussion, Mr. Leatherman noted that since the district is not fully staffed, there is currently funding available for this position. Ms. Bennett asked if the Board can have some idea of how it's working. Mr. Leatherman stated that information can be provided. **MOTION:** Tony Clements moved, seconded by Cindy Bennett, to approve the BCBA position at IHGMS for \$101,500. Voted unanimously in the affirmative. (John Harmon was not present for this motion.)

LRES Dishwasher: The School Board discussed whether the funding for the purchase of a dishwasher at LRES should come from the operating budget or from CIP funds. Ms. Whitmore noted that a surplus is still expected this year so she recommends taking it out of the general fund now, but at the end of the year the Board can decide to take it from the CIP if they choose. **MOTION:** Cindy Bennett moved, seconded by Tony Clements, to buy the dishwasher at LRES for up to \$35,000 and to take it out of the general fund. Voted unanimously in the affirmative. (John Harmon was not present for this motion.)

Approval of Expenditure from Capital Reserve Funds: It was noted that, as per the motion above to take the funds from a new dishwasher from the general fund, this agenda item is not needed.

2023 Warrant Articles: The School Board reviewed the warrant article relative to funding three capital reserve funds, with revisions made to the amounts as per discussion at a previous meeting. The warrant article as presented this evening funds the Maintenance Capital Reserve Fund at \$223,989, the Technology Capital Reserve Fund at \$191,290, and the Food Service Capital Reserve Fund at \$38,471, for a total of \$453,750. **MOTION:** Tony Clements moved, seconded by Cindy Bennett, to accept the Capital Reserve Fund warrant article as presented. Voted unanimously in the affirmative. (John Harmon was not present for this motion.)

The School Board reviewed the warrant article relative to transferring up to \$400,000 from surplus funds to the maintenance capital reserve fund. **MOTION:** Tony Clements moved, seconded by Cindy Bennett, to approve the warrant article to transfer funds to the CIP. Voted unanimously in the affirmative. (John Harmon was not present for this motion.)

The School Board reviewed the warrant article relative to the MOA with the REA in relation to stipends for additional classes. It was noted that the correct warrant article wording was in the backup provided by the attorney, not included on the same list with the other draft warrant articles. There was some discussion about

whether to fund part of the costs for the agreement, if approved by the voters, from the current year's budget since there is an expected surplus. MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the MOA Option #2 so we pay teachers on or before June 30th of this year. Voted unanimously in the affirmative. (John Harmon was not present for this motion.)

Mr. Saulnier read the warrant article drafted by the attorney for MOA Option #2.

Mr. Harmon returned to the meeting at 7:05 PM.

MOTION: Tony Clements moved, seconded by Cindy Bennett, to approve the warrant article for MOA Option #2. Voted unanimously in the affirmative with John Harmon abstaining.

Donation Acceptances: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept \$867 from Hannaford Helps Schools to LRES. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept \$1,888 from Hannaford Helps Schools to RHS. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept the anonymous donation of \$665 to Raymond School Food Service. Voted unanimously in the affirmative.

Nominations/Resignations: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept Samantha Horrigan as Director of Health and Wellness. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept Cassandra Haynes' resignation per receipt of liquidated damages effective December 22, 2022. Mr. Clements asked to look into whether the School Board can view resignation letters, as they have in the past. Voted unanimously in the affirmative.

New/Revised Policies First Reading: The School Board reviewed revised policy JH Student Absences and Excuses, and policy JHB Truancy for withdrawal. There was some discussion about whether "board" should say "district" or "school board" throughout.

New/Revised Policies - Second Reading: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept policy BBB School Board Elections. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept policy EBCA Crisis Prevention and Emergency Response Plans. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Tony Clements, to withdraw policy EBCA-R Checklist for Developing a School Emergency Plan. Voted unanimously in the affirmative.

Monthly Financial Update: Ms. Whitmore reviewed the financial update for months ending November 30, 2022. She noted that the first page still indicates that the revenue is "to be determined" which is no longer the case. During review, she stated that the SchoolCare refund was credited in July, as in the past, even though the check was cut on June 30th.

Mr. Harmon clarified that vacant teacher positions are still showing as being budgeted but at some point they'll drop off from being budgeted when it is apparent that we don't expect them to be filled.

Mr. Harmon asked why student tuition has increased. Ms. Whitmore stated she's not sure and she hasn't reviewed that yet with the new Executive Director of Student Services but she is hoping to do that soon. Mr. Harmon asked Mr. Leatherman if that conversation can be had sooner rather than later.

Mr. Harmon asked if the Board could have information regarding ESSER III: what is being spent in 23-24, what's projected to be spent in 23-24, and the delta between them.

Committee Reports: Mr. Harmon stated that the Policy Committee met and there will be policies coming before the Board. The Strategic Planning Committee met for a final time and administrators will be meeting the first week in January to wrap up a few things such as responsible parties and due dates. The Strategic Plan will be presented to the Board on January 18th.

Mr. Clements stated that the Budget Committee met and reviewed more Town information and warrant articles. He noted that the Town has not yet approved all of their items for the Budget Committee.

Mr. Harmon stated that he wanted to make the Board aware that the District has a lease with RCTV for space at the high school. The lease expired this year. The attorney has advised that this be included as a warrant article, and it was noted that approval of the lease was included as a warrant article in 2013.

Superintendent's Report: Mr. Leatherman stated that RHS Science Teacher Ben Ramsey has received a grant from Agriculture in the Classroom to tap trees and make maple syrup.

Correspondence/Other: It was noted that the public hearing date set by the Budget Committee for the School District's budget and warrant articles is January 3, 2023 at 6:30 PM.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$1,129,553.14  
Payroll total \$963,103.23.

Approval of Minutes: **MOTION:** Joseph Saulnier moved, seconded by Tony Clements, to accept the minutes of December 7, 2022. Voted unanimously in the affirmative.

Adjournment: **MOTION:** Joseph Saulnier moved, seconded by Tony Clements, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 7:41 PM.

Respectfully submitted,

Jennifer Heywood,  
Raymond School Board Clerk

Raymond School Board Non-Public Session  
December 21, 2022

Not voted to be kept confidential.

Present: School Board Members Joseph Saulnier, Cindy Bennett, Tony Clements, and John Harmon;  
Superintendent of Schools Terry Leatherman.

Mr. Leatherman reviewed this evening's nomination with the Board.

The School Board reviewed the parent letter(s) submitted for the IHGMS Principal Search Committee.

Mr. Harmon temporarily left the meeting at 6:33 PM.

Respectfully submitted,

Jennifer Heywood,  
Raymond School Board Clerk

*Emails read during tonight's public input:*

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*To the school board members- Thank you for all you do.*

*I saw that Steve Scarfo applied for the open school board seat. From his previous interview where he asked great clarifying questions and provided solid answers, I really think he would have the best interest of the school and the kids' in mind if he became the next school board member. If this was up for public opinion, he'd have my vote.*

*Best,  
Kate Brooks*

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*DRAFT*

*I apologize for not making this meeting in person, I am currently downstairs helping with concessions during the High School's Winter Concert.*

*In reviewing the agenda I saw that Mr Scarfo is volunteering for the vacant position on the School Board. I wanted to voice my support for Mr. Scarfo to fill the vacant position until the March elections. I personally do not know Mr. Scarfo, but during the August meeting when Mr Scarfo showed interest for the open School Board position I found him very qualified. Between him being a parent and his background I think he would be a good fit to support the Raymond School District.*

*Thank you,*

*Danielle Karcz*