

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members John Harmon, Tony Clements, Joseph Saulnier, Cindy Bennett, Steve Scarfo (6:13 PM); Superintendent of Schools Terry Leatherman; Business Administrator Marjorie Whitmore; Executive Director of Student Services Jodi Gutterman.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Non-Public Session RSA 91-A:3 II (b)(c): MOTION: Joseph Saulnier moved, seconded by Tony Clements, to enter into non-public session under RSA 91-A:3 II (b) "The hiring of any person as a public employee." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, and Tony Clements. The Board entered into non-public session at 6:01 PM and resumed public session at 6:03 PM. Other than the vote to exit this non-public session (which was moved by Joseph Saulnier, seconded by Tony Clements, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, and Tony Clements), no motions were voted during this non-public session.

Public Input: Public input was opened at 6:04 PM. Mr. Harmon noted that public input would be open for 30 minutes. If anyone arrives within that timeframe and would like to speak, they will be allowed to do so. There was no public input forthcoming at this time.

Our Students/Our Schools: Mr. Harmon stated that the students and staff that had planned to present this evening had to reschedule their presentation.

Student Representative to the School Board Report: The Student Representative to the School Board was not in attendance this evening.

Student Services Report to the Board: Executive Director of Student Services Jodi Gutterman reviewed with the Board the status of student services throughout the district. During discussion:

- 20% of our student population who are placed out-of-district are identified. Looking at only students in-district, that number is 18%. This is close to the average of 15%. There are 24 students in out-of-district placement. Placements are due to foster care, court placement, or other legal situations, in addition to IEP's.
- The special education transportation bid is in the process of revision. There is language in the current contract regarding cost-sharing some rides with other districts and the district has contracts with some other providers for transportation. Mr. Harmon asked if the need to establish contracts with additional special education transportation providers should have come before the School Board, similar to the discussions about Dail Transportation last year. Ms. Gutterman asked, as a point of clarification, that policy says the district doesn't have to go out to bid for certain situations, and is he asking to know if the district *has* gone out to bid or asking to approve *going* out to bid. Mr. Harmon stated that policy should be followed, but that the Board should be aware if the district is asking companies to bid. He suggested this topic be discussed at another time. Mr. Harmon asked if there are ramifications for our special education transportation provider if they don't fulfill the terms of the contract. Mr. Leatherman said he will look into that.

- Extended School Year planning is at the beginning stages, there are no dates set yet.
- Ms. Gutterman is working to add a question into PowerSchool registration regarding having parenting plans provided to the district.
- Currently being reviewed: alternative diploma and curriculum alignment with the State and our current life skills program; restraining and seclusion versus providing guidance and related training; the role of the deans regarding LEA responsibilities.
- Ms. Gutterman reviewed the results of a survey she had distributed to staff to gather information on what has been working well and what are some challenges.
 - 68 survey responses
 - 65% felt communication is good; 21% not good
 - 2% agreed there is consistency from building to building for students; 56% disagreed.
 - 2% agreed there is consistency in programming from building to building; 55% disagreed.
 - 4% agreed there is consistency on special education procedures; 37% disagree
 - Areas of highest concern: not enough staff to provide services, support for social emotional needs, team communications, and academic options and opportunities.
 - Mr. Scarfo asked for a description in Friday Memo of what Constellations provides for the district.
 - Staff would like to see more professional development in social emotional/mental health needs, differentiating instruction, diagnosis-specific training, crisis prevention/de-escalation, and self-regulation/mindfulness. Mr. Harmon noted that the district has yet to spend all the money allocated in the professional development line, so they should look at how to better utilize those resources.
 - Some additional info from the survey: indication of lack of intervention, lack of transition for high school students and building to building.

Deliberative Session Public Information Timeline: The School Board reviewed the schedule for public information regarding Deliberative Session. Mr. Saulnier will attend the high school coffee hour, Mr. Harmon will attend the middle school coffee hour, and Mr. Clements will attend the elementary school coffee hour. Mr. Harmon will also plan to attend the evening public forum, but the SAU will post for a quorum so any board member can attend as well. It was agreed to remove the newspaper letters to the editor from the timeline.

RCTV Lease for Space at RHS: The School Board reviewed the proposed lease for RCTV to lease space at RHS for ten years. The lease is similar to the previous ten-year lease, with revisions made to the payment amounts and lease dates. The Board reviewed some additional revisions suggested by the attorney regarding criminal records checks for RCTV volunteers. Mr. Leatherman will clarify with the attorney as to whether volunteers who are not present during the school day would need a background check, since they have access to the office, and as such, the school, at all times.

Mr. Clements suggested that the SAU have a copy of equipment in the room for insurance purposes. RCTV Coordinator Kevin Woods stated that the equipment is under the Town's insurance but that he can provide a list as requested.

MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept the lease agreement with RCTV as amended as per the lawyer's two recommendations. Voted unanimously in the affirmative.

New/Revised Policies First Reading: The Board reviewed the following policies for the first of two readings. There were no revisions suggested at this time.

EHAB Data Governance and Security (Revised)
JICD-R School School Zones MOU with Raymond Police (Revised)
JFAM Education of Military Children & Military Connected Students (New)

New/Revised Policies Second Reading: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept policy JH Student Absences and Excuses. Mr. Clements asked how enforceable the policy is. Mr. Leatherman stated that most parents who receive a truancy letter reach out to the school because they're concerned, and that the process needs to be done properly. Voted unanimously in the affirmative.

MOTION: Joseph Saulnier moved, seconded by Steve Scarfo, to withdraw policy JHB Truancy. Voted unanimously in the affirmative.

Review of Opening Plan: The 2022-23 School District Opening Plan was reviewed by the School Board..
MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to keep the Opening Plan as is. Voted unanimously in the affirmative.

Nominations/Resignations: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to accept Lori Lundsted as an art teacher at IHGMS. Voted unanimously in the affirmative.

Committee Reports: Mr. Clements said the Budget Committee met for their public hearing the night before. He thanked everyone who was able to provide information. Deliberations will take place on the 10th.

Ms. Bennett stated she received training on using the RCTV camera and she would like to see more citizens utilizing RCTV to keep track of meetings.

Mr. Saulnier stated that the SST Governing Board will be meeting in two weeks and will be having a discussion about the school calendar.

Superintendent's Report: Mr. Leatherman encouraged the public to come out to coffee hours and thanked the administrative team for their support during the Budget Committee's public hearing. He asked if the Board would like him to discuss with Durham School Services the fee for not being able to fully meet the terms of the contract. Mr. Saulnier suggested that he may not need to ask for the fine to be paid at this point but to notify them that they're out of compliance. Mr. Harmon asked that it be clear he is not asking for money in his communication.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Accounts payable total: \$147,345.17. Payroll total \$439,929.25.

Introduction: Mr. Harmon introduced new School Board Member Steve Scarfo, who was appointed for a term ending with the March 2023 election.

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Adjournment: MOTION: Joseph Saulnier moved, seconded by Tony Clements, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:07 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

Raymond School Board Non-Public Session
January 4, 2023

Not voted to be kept confidential.

Present: School Board Members John Harmon, Tony Clements, Cindy Bennett, and Joseph Saulnier;
Superintendent of Schools Terry Leatherman.

Mr. Leatherman reviewed this evening's nomination with the School Board.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk