

Raymond School Board Meeting
January 3, 2024
Raymond High School Media Center
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Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members John Harmon, Tony Clements, Joseph Saulnier, Stephen Scarfo, and Cindy Bennett; Superintendent of Schools Terry Leatherman; Business Administrator Marjorie Whitmore; Iber Holmes Gove Middle School Principal Tom Waldron; and Director of Health and Wellness Samantha Horrigan.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Recognition: The School Board recognized the following IHGMS students for achieving High Honors for the first trimester of 2023-24 (achieved all A's for the first trimester):

6th Grade

Cameron Slafkosky

8th Grade

Nora Comrie

Cori Cotter

Isabella Gott

Addison Pekalsky

Jasmine Saulnier

Leah Unger

Public Input: Public input was opened at 6:02 PM. Mr. Harmon noted that public input would be open for 30 minutes. If anyone arrives within that timeframe and would like to speak, they will be allowed to do so. There was no public input forthcoming.

Our Students/Our Schools: IHGMS Teacher Coleen Bridle and students Julianna Chirichiello and Elizabeth Boyd discussed their recent trip to The Palace Theatre to see Charles Dickens' *A Christmas Carol*. The students talked about the theater, the lighting, and how the field trip was connected to their curriculum.

Student Representative to the School Board Report: The Student Representative to the School Board was not present this evening.

Behavioral Health and Wellness Update: Ms. Horrigan reviewed the Behavioral Health and Wellness Update with the School Board, including a review of the Behavioral Health Action Team (BHAT) goals, Tier 2 and Tier 3 services provided from August through December 2023, top reasons for referrals by school, behavioral health and nursing updates, and success stories. During discussion:

- Ms. Bennett asked what alignment of resources and strategies would look like in a real life situation. Ms. Horrigan stated that one example would be that the student intervention teams would use the same tracking sheet - the same documentation. Ms. Bennett asked if they review to make sure students are being tended to or do they wait for something to happen and then address it. Ms. Horrigan stated that they use data indicators to see if students are bubbling up, such as SWIS referrals, and they can then discuss at a student intervention team how to support them.
- Mr. Scarfo asked if losing the Quickbase data platform was due to a cost issue. Ms. Horrigan stated that while it's very expensive, it's also not totally intuitive and it's not a platform she wants to keep.
- Mr. Saulnier asked if parents decide their students should receive behavioral health services separately, is that something the district tracks to be sure they're getting the right treatment. Ms. Horrigan stated that we have to respect the parent's choice to share that with us or not. Mr. Saulnier asked how, then, do we make a case for students who go out of district. Ms. Horrigan stated that she's sure they can access the data but it's not data that is currently pulled. Mr. Harmon asked to have that tracked because it's important to have that visibility. During further discussion, Ms. Horrigan stated that the data we have is regarding the referrals to Seacoast Mental Health because of the agreement we have with them and that parents sign off on. We can't do the same with private providers. She added that parents can choose to go to Seacoast Mental Health on their own and not tell the school district or use the district to facilitate.
- Mr. Harmon asked how the district has communicated what's going on in the schools regarding behavioral health, the services we provide, and the importance of those services. Ms. Horrigan stated that they use the family newsletter and that she can think about how to do more of that.
- Mr. Harmon asked that in the future, the data from previous presentations regarding Tier 2 and Tier 3 services be included on the slide showing the figures of those services within a certain timeframe. He later asked the same type of comparison data from earlier presentations for the nurse visits, and asked that the nurse visits be shown per capita.
- Mr. Scarfo asked if the increase in behavioral issues is due to being tracked differently or is there a true increase. Ms. Horrigan stated that it's a true reflection and may actually be an underrepresentation because we're responding to it so well.

Deliberative Session Speaking Schedule: The School Board discussed which members would address each warrant article at the School District Deliberative Session. It was determined that Joseph Saulnier would speak to article 2 (operating budget), John Harmon would speak to article 3 (capital reserve funds), and Tony Clements would speak to article 4 (surplus funds).

Deliberative Session Public Information Timeline: The School Board reviewed the recommendations for Deliberative Session information to the public. During discussion, it was determined that John Harmon would attend the high school principal's coffee hour, Joseph Saulnier would attend the middle school principal's coffee hour, and Tony Clements would attend the elementary school principal's coffee

hour. Mr. Leatherman will look into switching the date for the elementary school principal's coffee hour to February 2nd.

Mr. Harmon volunteered to present at the evening warrant article information forum on February 6th.

Regarding videos to be recorded after the Deliberative Session, it was agreed that Stephen Scarfo will read for the operating budget, Joseph Saulnier for the capital reserve funds, and John Harmon for surplus funds.

New/Revised Policies - First Reading: The School Board reviewed the following new and revised policies for the first of two readings: FAA Annual Facility Plan and Unused District Property; FG Capital Improvement Plan. There were no further revisions recommended at this time.

New/Revised Policies - Second Reading: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept policy EBBD Indoor Air Quality. Voted unanimously in the affirmative.

MOTION: Stephen Scarfo moved, seconded by Joseph Saulnier, to accept policy KFA Public Conduct on School Property. Voted unanimously in the affirmative.

Strategic Plan Update: Mr. Leatherman reviewed with the Board the update to the Strategic Plan on Universal supports for all students in both academics and behavior – Tier 1 Instruction.

During discussion, Mr. Harmon asked for a future presentation to the School Board on the January 16th Universal Design for Learning staff development, as well as a presentation regarding the grouping of middle school grades.

Nominations/Resignations: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to accept the resignation of Jennifer Heywood as School Board Clerk, effective January 5, 2024. Voted unanimously in the affirmative.

School Board Clerk Job Description: MOTION: Joseph Saulnier moved, seconded by Cindy Bennett, to accept the job description for School Board Clerk with the following amendments: revise "Tuesday after" to read "4 days after"; includes reference to non-public minutes requirements. Voted unanimously in the affirmative.

Committee Reports: Mr. Harmon stated that the Capital Improvements Committee will be meeting on January 10th. He is not yet sure if the administration should be at that meeting.

Mr. Clements stated that the Budget Committee met and approved a budget that is \$317,880 less than what the school district proposed. Their votes on the warrant articles will happen tomorrow night.

Mr. Harmon asked if the Board can get clarification from Safety and Facilities Director Todd Ledoux as to what it takes, if anything, to use wood pellets instead of wood chips [as part of the energy projects proposed by Energy Efficient Investments].

Superintendent's Report: Mr. Leatherman stated that administrators have started to discuss summer plans, including Responsive Classroom refresher training, an administrative retreat, and bringing in a speaker.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$482,236.82. Payroll total \$463,531.26.

Non-Public Session: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to enter into non-public session under RSA 91-A:3 II (m) "Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III." Upon the Board members being individually polled, the motion was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo, and Tony Clements. The Board entered into non-public session at 7:54 PM and resumed public session at 8:00 PM. Other than the vote to exit this non-public session (which was moved by Joseph Saulnier, seconded by Stephen Scarfo, and upon the Board members being individually polled, was voted in the affirmative by Joseph Saulnier, John Harmon, Cindy Bennett, Stephen Scarfo and Tony Clements), no motions were voted during this non-public session.

Unsealing Minutes: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to unseal the following non-public minutes: January 2, 1986; January 9, 1986; January 10, 1986; January 13, 1986; January 22, 1986; January 23, 1986; January 24, 1986; March 20, 1986 V C; April 3, 1986 IX A; April 3, 1986; May 1, 1986; May 15, 1986.

Adjournment: MOTION: Joseph Saulnier moved, seconded by Stephen Scarfo, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 8:01 PM.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk

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Raymond School Board Non-Public Session
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Not voted to be kept confidential.

Present: School Board Members School Board Members John Harmon, Tony Clements, Joseph Saulnier, Stephen Scarfo, and Cindy Bennett; Superintendent of Schools Terry Leatherman.

The School Board reviewed sealed minutes for consideration of whether to unseal them.

Respectfully submitted,

Jennifer Heywood,
Raymond School Board Clerk