

Call to Order: The meeting was called to order at 6:00 PM. Present: School Board Members Joseph Saulnier, Janice Arsenault, Beth Paris, Michelle Couture, and Moe Titcomb; Student Representative to the School Board Jeff Rivard; Superintendent of Schools Tina McCoy; Business Administrator Marjorie Whitmore; Food Service Director Judy DiNatale; Special Education Director Scott Riddell.

Proof of Posting: It was noted that the meeting was properly posted.

Pledge of Allegiance: All those in attendance stood and recited the Pledge of Allegiance.

Non-Public Session: **MOTION**: Janice Arsenault moved, seconded by Michelle Couture, to enter into non-public session under RSA 91-A:3 II (b) "The hiring of any person as a public employee." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Beth Paris, Michelle Couture, Moe Titcomb, and Joseph Saulnier. The Board entered into non-public session at 6:01 PM and resumed public session at 6:09 PM. Other than the vote to exit non-public session (which was moved by Janice Arsenault, seconded by Beth Paris, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Beth Paris, Michelle Couture, Moe Titcomb, and Joseph Saulnier), no motions were voted during this non-public session.

Public Input: There was no public input forthcoming.

School Nutrition Services Update: Judy DiNatale talked with the School Board about the status of Food Service throughout the District, including the following: the Free and Reduced population has stabilized and is approximately equal to what it was at this time last year, leveling at 27-28%; participation in high school lunches has increased this year. During discussion:

- New ruling from the Dept. of Agriculture will now allow for more range in product offerings (less than whole grain rich, for example). There will be more vending products, as well, as a result of the ruling. There was no impact on vending machine beverages.

Procedure to Accept Donations Toward Meal Accounts: Dr. McCoy stated that from time to time, someone has expressed interest in donating money to help pay off meal account debt. Mrs. Whitmore and Mrs. DiNatale reviewed a procedure they developed to fairly distribute money donated to the District for this purpose. The procedure includes the following general steps: 1. Donations go where they are designated to go to. 2. If there is no specific designation, the donation will first be applied to student balances for those who qualify for "Free" lunch status. 3. After the balances for "Free" students have been paid off, administration will make recommendations as to which families are in need. During discussion:

- The State provided guidance that students who qualify for "Reduced" lunch status cannot be treated differently than students who pay full price in determining who may receive the benefit of donated funds.
- Mr. Rivard stated that he would hope that a student who has a debt for just a day or so would not benefit from the donated funds if it was just a missed payment, not actual hardship. Mrs. Arsenault noted that the procedure states that administration will determine which families are in need, which should eliminate this possibility.
- Mrs. Whitmore stated that the procedure will be reviewed by the District's attorney.

- Mr. Saulnier suggested that reference to the percentage formula be included in #3 as A., and current A. and B. should become B. and C. Mrs. Couture suggested that “if applicable” be added. Dr. McCoy stated that when administration makes a recommendation as to what families are in need, they will not know whether that student actually has a meal account debt. Mrs. DiNatale stated that the calculation as to who gets a percentage of the donated funds could still be applied to the group of students who have been recommended by administration as families in need. It was agreed that they would review the question with legal counsel.
- Mrs. Arsenault suggested that in #3, the statement be added that the percentage calculation be applied after those who are in need is determined.

School Lunch Debt Resolution Options: Dr. McCoy stated that the District’s Meal Charging Policy lists several options to resolve school lunch debt. She stated that anyone who is having trouble paying their debt can contact administration to work out a payment plan. Mrs. Whitmore reviewed the process for filing a small claim complaint if the District were to pursue doing so. During discussion:

- If the District was to go to Small Claims Court, it would likely be Mrs. Whitmore who would attend on the District’s behalf.
- Mr. Rivard stated that policy EFAA is now in contradiction with EF.
- Mrs. Couture stated that she has a fundamental moral problem with pursuing families in this manner; she’s not in favor of small claims at this moment. Mrs. Paris stated that the District allows families to work with them if they’re having trouble paying, and there are options available.
- Mrs. Paris asked if seniors will be notified in the beginning of the year that if they have a balance of a certain amount, that they may not be able to attend the senior class trip. Dr. McCoy stated that if a parent has a payment plan with the District, the student will be able to go on the trip.

The School Board had a five-minute recess, then resumed the meeting.

Presentation of Research Regarding Possible Tuition Agreement with Pinkerton Academy: Dr. McCoy presented the results of a comparison study between Raymond High School and Pinkerton Academy. Some of the attributes examined were base tuition rates, special education tuition rates, driving distance, transportation costs, dropout and graduation rates, course offerings, and extracurricular opportunities. During discussion:

- Dr. McCoy will look into whether membership on Pinkerton’s Board is determined by enrollment of the sending district.
- It was noted that the special education tuition costs estimated at Pinkerton do not include out-of-district students. However, out-of-district costs were included in a separate slide for comparison. The comparisons should be the same - either inclusive or not inclusive of out-of-district costs.
- The salaries calculated for para-educator costs were based on current salaries of Raymond para-educators.
- Mrs. Couture asked for a slide to include the ongoing costs, potential savings, and the costs to make the transition (unemployments, severance) presented all together on one slide.
- Dr. McCoy stated that the savings projected for having one less school building will be incorporated into the total in the presentation.

- The last slide will also show the potential cost of \$2.00 per thousand tax impact to make the transition to Pinkerton Academy, as well as the fact that a typical tuition agreement is ten years.

Information Forums re: Review of Warrant Articles: Dr. McCoy stated that all community members are welcome at any of the scheduled warrant article information forums, and she reviewed the dates scheduled for the forums. Mr. Saulnier stated that there will be no recommendations on the warrant article regarding the high school study warrant article.

New/Revised Policies Second Reading: MOTION: Michelle Couture moved, seconded by Janice Arsenault, to approve policy JIC Student Conduct as presented for second reading. Voted unanimously in the affirmative.

MOTION: Janice Arsenault moved, seconded by Michelle Couture, to approve policy JLC Student Health Services as presented for second reading. Voted unanimously in the affirmative.

New/Revised Policies First Reading: The School Board reviewed policies IHBG Non-Public and Home Education Instruction, IHBG-R Participation in Public School Activities by Home Educated and Nonpublic School Pupils, and JJJ Access to Public School Programs by Nonpublic, Charter School, and Home-Educated Pupils for the first of two readings.

SchoolCare Holiday Refund: MOTION: Michelle Couture moved, seconded by Janice Arsenault, to refund the SchoolCare surplus to employees at a percentage equal to their original contribution, in the total amount of \$6150.39. Voted unanimously in the affirmative.

NHSBA Delegate Assembly Resolutions:

Proposed Resolution #10 relative to firearms on school property: MOTION: Michelle Couture moved, seconded by Janice Arsenault, to support Proposed Resolution #10. Motion passed with Michelle Couture, Joseph Saulnier, and Janice Arsenault voting in the affirmative and with Moe Titcomb and Beth Paris voting in opposition.

Proposed Resolution #11 relative to New Hampshire Retirement System: MOTION: Michelle Couture moved, seconded by Janice Arsenault, to support Proposed Resolution #11 by the Manchester School Board Committee for eliminations as stated in 1 and 2, and to support the alternative proposed resolution by the NHSBA Board of Directors. Voted unanimously in the affirmative with Moe Titcomb abstaining.

Proposed Resolution #12 relative to funding private school reassignment: MOTION: Michelle Couture moved, seconded by Janice Arsenault, to support Proposed Resolution #12. Motion failed: voted unanimously in the negative with Moe Titcomb abstaining.

Proposed Resolution #13 relative to utilization of public school funds for public school purposes: MOTION: Michelle Couture moved, seconded by Janice Arsenault, to support Proposed Resolution #13. Motion failed: voted unanimously in the negative with Moe Titcomb and Beth Paris abstaining. MOTION: Michelle Couture moved, seconded by Janice Arsenault, to take the NHSBA Board of Directors' recommendation to take no action. Voted unanimously in the affirmative with Moe Titcomb abstaining.

Proposed Resolution #14 relative to subsidizing non-public schools with public tax dollars: MOTION: Janice Arsenault moved, seconded by Michelle Couture, to support the no action recommendation by NHSBA for Proposed Resolution #14. Voted unanimously in the affirmative with Moe Titcomb abstaining.

Proposed Resolution #15 relative to alternative activities during statewide assessments. MOTION: Michelle Couture moved, seconded by Janice Arsenault, to support Proposed Resolution #15. Voted unanimously in the affirmative with Moe Titcomb abstaining.

Proposed Resolution #16 relative to public funding: MOTION: Michelle Couture moved, seconded by Janice Arsenault, to support Proposed Resolution #16. Voted unanimously in the negative.

Proposed Resolution #17 relative to school year start date: MOTION: Janice Arsenault moved, seconded by Michelle Couture, to accept Proposed Resolution #17. Voted unanimously in the affirmative.

Proposed Resolution #18 relative to opening school date: MOTION: Janice Arsenault moved, seconded by Michelle Couture, to accept Proposed Resolution #18. Voted unanimously in the affirmative with Moe Titcomb abstaining.

Proposed Resolution #19 relative to guns in schools: MOTION: Michelle Couture moved, seconded by Janice Arsenault, to support Proposed Resolution #19. Motion passed with Joseph Saulnier, Michelle Couture, and Janice Arsenault voting in the affirmative and Moe Titcomb and Beth Paris voting in opposition.

Proposed Resolution #20 relative to School Assignments: MOTION: Michelle Couture moved, seconded by Janice Arsenault, to support the Board of Director's recommendation to take no action on Proposed Resolution #20. Voted unanimously in the affirmative.

Designate Alternative NHSBA Board Representative: Janice Arsenault volunteered to serve as an Alternate Delegate to the New Hampshire School Boards Association. MOTION: Michelle Couture moved, seconded by Moe Titcomb, to continually determine an alternate for the NHSBA Delegate Assembly. Voted unanimously in the affirmative.

Nominations/Resignations: MOTION: Janice Arsenault moved, seconded by Beth Paris, to accept the nomination of Jennifer Atkins as a Reading Specialist at LRES. Voted unanimously in the affirmative with Michelle Couture abstaining.

Committee Reports: Mr. Saulnier stated that the Budget Committee is meeting the next evening.

Superintendent's Report: Dr. McCoy stated that over the break, deep cleaning took place in the schools and some repairs were made. She reviewed upcoming meetings and forums leading up to Deliberative Session. Dr. McCoy then reviewed nominees for the *You Make the Difference* awards.

Correspondence/Other: None.

Manifest Signing: A quorum of the Board signed the manifest. Accounts Payable total \$814,012.83 Payroll total \$462,648.83.

Non-Public Session: MOTION: Janice Arsenault moved, seconded by Michelle Couture, to enter into non-public session under RSA 91-A:3 II (c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person other than a member of the public body itself, unless such person requests an open meeting." Upon the Board members being individually polled, the motion was voted in the affirmative by Janice Arsenault, Beth Paris, Michelle Couture, Moe Titcomb, and Joseph Saulnier. The Board entered into non-public session at 8:28 PM and resumed public session at 9:09 PM. Other than the vote to exit this non-public session and seal the minutes (which was moved by Michelle Couture, seconded by Janice Arsenault, and upon the Board members being individually polled, was voted in the affirmative by Janice Arsenault, Beth Paris, Michelle Couture, Moe Titcomb, and Joseph Saulnier), one motion was voted during this non-public session.

Adjournment: MOTION: Janice Arsenault moved, seconded by Michelle Titcomb, to adjourn the meeting. Voted unanimously in the affirmative. Meeting adjourned at 9:11 PM.

Respectfully submitted,

Jennifer Heywood,
Administrative Assistant

Raymond School Board Non-Public Session
January 2, 2019

Minutes - DRAFT

Not voted to be kept confidential.

Present: School Board Members Joseph Saulnier, Janice Arsenault, Moe Titcomb, and Beth Paris; Superintendent of Schools Tina McCoy.

Dr. McCoy reviewed this evening's nomination with the School Board.

Respectfully submitted,

Beth Paris,
Raymond School Board Secretary